

AUDIT REPORT



CITY OF NEW YORK
OFFICE OF THE COMPTROLLER
BUREAU OF FINANCIAL AUDIT
WILLIAM C. THOMPSON, JR., COMPTROLLER

Audit Report on the Controls of the Department of Homeless Services Over Its Computer Equipment

FL03-131A

June 30, 2003



THE CITY OF NEW YORK
OFFICE OF THE COMPTROLLER
1 CENTRE STREET
NEW YORK, N.Y. 10007-2341

WILLIAM C. THOMPSON, JR.
COMPTROLLER

To the Citizens of the City of New York

Ladies and Gentlemen:

In accordance with the responsibilities of the Comptroller contained in Chapter 5, § 93, of the New York City Charter, my office examined the controls of the Department of Homeless Services over its computer equipment.

The results of our audit, which are presented in this report, have been discussed with Department officials, and their comments have been considered in preparing this report.

Audits such as this provide a means of ensuring that City agencies maintain complete and accurate records for computer equipment, and that equipment is properly safeguarded from theft, damage, or unauthorized use.

I trust that this report contains information that is of interest to you. If you have any questions concerning this report, please contact my audit bureau at 212-669-3747 or e-mail us at audit@Comptroller.nyc.gov.

Very truly yours,

William C. Thompson

William C. Thompson, Jr.

WCT/GR

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*The City of New York
Office of the Comptroller
Bureau of Financial Audit*

**Audit Report on Controls of the
Department of Homeless Services
Over Its Computer Equipment**

FL03-131A

AUDIT REPORT IN BRIEF

The Comptroller's Office performed an audit on the controls of the Department of Homeless Services (Department) over its computer equipment. The Department's Office of Information Technology (OIT) is responsible for providing information technology services to the agency's administrative sites and shelters. OIT purchases, receives, inventories, safeguards, installs, repairs, and disposes of computer equipment. During Fiscal Years 2000, 2001, and 2002, the Department spent approximately \$4.1 million on computer equipment.

Audit Findings and Conclusions

The Department has widespread problems with its computer inventory system. It has no written policies and procedures for recording, reporting, and safeguarding its computer inventory. New computer equipment items, such as network equipment, monitors, printers, and laptops were stored in hallways and in other unsecured areas of the agency. As a result of the Department's poor inventory control practices, \$1,841,015 in computer equipment purchased during the audit period was not listed on the Department's inventory records, of which approximately \$1,640,180 in computer equipment remains unaccounted for.

Audit Recommendations

Normally, we would recommend a series of actions to the Department designed to address the problems identified. However, the managerial and operational problems are so prevalent and pervasive that they cannot be readily addressed by fine-tuning the Department's inventory system. Therefore, it is clear that the entire system has to be overhauled. Consequently, we recommend that the Department:

- Create an inventory project team, reporting to the Commissioner whose ultimate goal would be to develop computer inventory policies and procedures and to ensure that the inventory control system is: (1) accurate (all computer equipment is accounted for); (2) timely (records are adjusted to immediately reflect receipts,

transfers, and relinquishments); and (3) encompassing (the system tracks all items received).

- Ensure that all computer equipment is properly safeguarded. In that regard, all uninstalled items of computer equipment should be secured in locked rooms.
- Refer all significant unresolved discrepancies to the Department of Investigation for further investigation.

INTRODUCTION

Background

The Department of Homeless Services (Department), in partnership with public and private agencies, provides temporary emergency shelter for eligible homeless people in a safe, supportive environment. The Department provides outreach services to people living in public places, determines eligibility for emergency housing services, assesses client service needs, and offers services to enable people to assume responsibility for achieving independent living.

The Office of Information Technology (OIT) is responsible for providing information technology services to the agency's administrative sites and shelters. OIT purchases, receives, inventories, safeguards, installs, repairs, and disposes of computer equipment.

During Fiscal Years 2000, 2001, and 2002, the Department spent approximately \$4.1 million on computer equipment.

Objectives

The objectives of this audit were to determine whether the Department maintains complete and accurate records for its computer equipment, and whether this equipment is safeguarded from theft, damage, or unauthorized use.

Scope and Methodology

The audit covered the period July 1, 1999, through June 30, 2002. We interviewed various Department officials responsible for purchasing, receiving, inventorying, safeguarding, installing, repairing, and disposing of computer equipment. We documented these interviews in memoranda and prepared flowcharts to document our understanding of the Department's internal controls over its computer inventory.

We obtained a list of all computer purchases from July 1999 through June 2002 and judgmentally selected 30 purchase orders. We reviewed the voucher packages related to the 30 purchase orders, which included purchase orders and vendor invoices. Since most of the invoices did not contain serial numbers for the equipment items purchased, we contacted the

individual vendors to obtain the serial numbers. We obtained the serial numbers for equipment purchased from nine of 13 vendors that sold computer equipment to the Department during the audit period. Purchases from the nine vendors represented approximately 58 percent of the Department's computer purchases during the audit period. (We were unable to contact the remaining four vendors.)

We reviewed the Department's inventory records (dated January 2003—the latest inventory list available at the time of our review) to determine whether the items reportedly delivered by the vendors were recorded on the Department's inventory records. We reviewed salvage and police reports to account for any items that were reported by the vendors as delivered but not on the Department's records. We also reviewed an inventory list prepared by the Department on April 29, 2003, to determine whether additional items could be accounted for. Finally, we conducted visits to Department facilities to inspect any items that were added to the Department's inventory records subsequent to January 2003.

This audit was conducted in accordance with generally accepted government auditing standards (GAGAS) and included tests of the records and other auditing procedures considered necessary. This audit was performed in accordance with the audit responsibilities of the City Comptroller as set forth in Chapter 5, §93. of the New York City Charter.

Agency Response

The matters covered in this report were discussed with Department officials during and at the conclusion of this audit. A preliminary draft report was sent to Department on May 30, 2003, and discussed at an exit conference held on June 10, 2003. On June 11, 2003, we submitted a draft report to the Department with a request for comments. On June 25, 2003, we received a written response from Department officials. In their response, Department officials concurred with some of the audit's findings and recommendations, but stated that other audit findings and recommendations were based on a misunderstanding of the Department's inventory process. The specific issues raised by the Department and our rebuttals are included in the respective sections of this report.

The full text of the Department comments is included as an Addendum to this final report. (Note: A copy of the Department's "Computer Equipment Inventory Tracking System" and a list of computer equipment that was included with the Department's response was too voluminous and is therefore not included in this report. It is available upon request.)

FINDINGS AND RECOMMENDATIONS

The Department has widespread problems with its computer inventory system. It has no written policies and procedures for recording, reporting, and safeguarding its computer inventory. New computer equipment items, such as network equipment, monitors, and printers, were stored in hallways and in other unsecured areas of the agency. As a result of the Department's poor inventory control practices, \$1,841,015 in computer equipment purchased during the audit period was not listed on the Department's inventory records, of which approximately \$1,640,180 in computer equipment remains unaccounted for. These issues are

discussed in more detail in the following sections of this report.

Inventory System Weaknesses

The following weaknesses in the Department's computer inventory system increase the risk that computer equipment may be stolen and that the theft may go undetected. In addition, it is likely that because of these weaknesses, the Department may have paid for computer equipment it has not actually received. Specifically, the Department:

- **Has no written policies and procedures for maintaining an inventory of its computer equipment.** The New York City Department of Investigation's (DOI) *Standards of Inventory Control and Management* states, "The absence of clearly written policies and procedures that define limits of authority can result in staff being allowed excessive discretion that can provide opportunities for undetected thefts and other dishonest activities. Lack of procedures renders it more difficult to hold individuals accountable for their actions or failures to act."

Department Response: "During the audit, and again on June 10, DHS shared with the auditors a copy of DHS' 'Computer Equipment Inventory Tracking System' (see Attachment 1), which is the procedure manual for maintaining the inventory of computer equipment. At the time of the audit, this manual was in draft form, having been designed and developed collaboratively with the vendor of the software used for our computerized inventory system. Prior to the audit, in September 2002, the procedure had been made operational, as a draft. In April 2003, the procedure was finalized and in June 2003 it was reissued."

Auditor Comment: Contrary to the statement in the response, the Department did not provide us a copy of its "Computer Equipment Inventory Tracking System." The Department did provide us copy of a sales proposal entitled "Asset Tracking Program Architecture," that was created by Lockwood Technology Corporation—(copyright calendar year 2000). According to the proposal, "This document contains the proposed architecture of the New York City Department of Homeless Services asset-tracking program."

Department officials changed the front page and the logo of Lockwood's copyrighted proposal and now claim it as their own, leading us to question the veracity. In addition, we did not recommend that the Department develop policies and procedures just to have them. We expect them to be followed, but clearly the Department does not. Specifically, the Department does not record and tag new computer equipment when it is received; it does not track its equipment when it is moved or disposed of; and it does not include untrackable equipment in its inventory. While each of these tasks is included in the purported procedures, the Department does not ensure that the procedures are followed.

- **Did not ensure that its inventory of computer equipment was properly safeguarded.** We found that 82 new computer equipment items, including monitors, printers, and laptops, were stored in hallways and in other unsecured areas of the agency. Based on Department records, we calculated that 45 of these items cost the City approximately \$223,000. (We could not determine the cost of the remaining 37 items.)

Department Response: “It is DHS policy to safeguard new computer equipment in locked rooms and to lock down computers at their respective workstations. Although the vast majority of equipment has been properly safeguarded, the agency did have some new equipment stored in one unlocked room (a lock has since been installed) and equipment waiting to be salvaged or destroyed has been stored in non-secure areas. DHS does acknowledge that equipment should be secured, even when waiting to be salvaged.”

- **Did not maintain complete and accurate inventory records for its computer equipment.** The Department does not record computer equipment on its inventory records when the items are received. Rather, the Department waits until the equipment is installed before recording the items on its inventory records. In addition, the Department does not record computer network equipment, which includes servers, routers, and switches, on its inventory records. Also, the records lacked critical information such as descriptions of the items, model numbers, and office locations for the items listed. Moreover, the Department does not update its inventory records to reflect computer items that have been relocated. Consequently, \$1,841,008 in equipment purchased during the audit period was not listed on the Department’s inventory records.

Department Response: “In 2002 DHS upgraded its LAN/WAN [Local Area Network/Wide Area Network] to Windows 2000 to meet DOI network security standards. The agency’s computer inventory tracking system software (Scanventory) was not Windows 2000 compliant. DHS therefore replaced the old inventory tracking system software with a new system (Asset Tracker). Asset Tracker was implemented in January 2003, and was fully operational as of March 2003. A full inventory of DHS computer equipment is currently being conducted and should be completed by mid-August.

“DHS agrees that computer equipment should be inventoried upon receipt at DHS, rather than when the computer equipment is deployed. Since the audit, we have put procedures in place to ensure that this is accomplished.”

Overall, the Department’s inventory practices do not comply, at the most basic level, with DOI’s *Standards for Inventory Control and Management*, which states: “Records present a complete picture of the ‘who, what, when and why’ of a transaction

from initiation through completion. Records demonstrating less than this are not adequate.” We believe that these weaknesses contributed to \$1,640,180 in computer equipment not being accounted for, as discussed in the following section.

Unaccounted Computer Equipment

The Department could not account for \$1,640,180 in computer equipment that it purchased during the audit period. This represented approximately 70 percent of the equipment purchased from the nine vendors reviewed.²

The Department provided its computer inventory records dated January 2003. Based on the information we received from the nine vendors, 1,449 pieces of computer equipment costing the Department \$1,841,015 were not recorded on the inventory records. In April 2003, after conducting a complete inventory review, the Department provided an updated inventory list. Based on these records, we were able to account for an additional \$200,835 in computer equipment. Thus, approximately \$1,640,180 in computer equipment purchased by the Department remains unaccounted for, as shown in Table I.

Table I
Unaccounted For Computer Equipment Items

Type	# of Unaccounted For Items	Cost
Monitors	472	\$71,513
CPUs	375	342,534
Printers	47	68,912
Network items	297	1,099,233
Workstations (CPU and monitor)	31	27,388
Scanners	7	1,440
Palm Pilots	6	2,285
Laptops	15	26,875
Total(s)	1,250	\$1,640,180

Department Response: “We disagree with these figures. During the audit, and again at the exit conference, we provided your office with information accounting for the majority of these items. The largest category of items that should not have been included in your count of 1,250 are 297 network items (valued at \$1,099,233), such as internal switches and server components. These are non-trackable assets because they are embedded inside a computer housing and are therefore inaccessible for physical inspection. We do not believe that these items require explicit inventorying; instead we feel that they

² As stated previously, we obtained the serial numbers for equipment purchased from nine of 13 vendors that sold computer equipment to the Department during the audit period.

can be included in our inventory through the use of the invoice serial numbers that reference network parts. Another category of items erroneously cited by the audit are 25 Gateway computers (valued at \$15,880) that were not purchased with DHS funds. They were paid for by and delivered to DHS providers; DHS only facilitated the procurement.

“After making adjustments for items accounted for, DHS records indicate that the remaining unaccounted-for items total 325, with a value of \$333,003 (see Attachments 2 and 3). The 325 items will be accounted for upon completion of our inventory.”

Auditor Comment: Contrary to the response, the Department’s did not provide us with information for the majority of the 1,250 items at the exit conference. At the exit conference, the Department stated that it had accounted for 259 items. According to the Department, 209 of these items were internal switches that were unavailable for inspection; 25 were not purchased with Department funds, and the remaining 25 items were ready for inspection.

We strongly disagree with the Department’s assertion that 297 pieces of network equipment worth more than \$1 million should not be included in the Departments’ inventory system because they are internal switches and server components and that they are untrackable because they are embedded in a computer housing. In fact the Department’s new procedure manual states that these items should be recorded on its inventory system and should be linked to a trackable asset. Specifically, the Department’s new procedure manual states:

“Convention number 3 Untrackable, capital assets are recorded on the fixed general ledger and will be classified as ‘Untrackable’ by the Asset Tracker.”

The new procedures further state:

“ It is necessary to logically link untrackable assets to trackable assets. For example, a computer, which is trackable, and a memory upgrade module, which is inserted into a computer. . . . In this case, the computer will have an asset number and be listed on the fixed asset general ledger. . . . the upgrade will be logically linked to the computer in the Asset Tracker . . . Each of these assets will share a configuration (or family) relationship and be displayed in that fashion.”

With regard to the 25 Gateway computers, the Department’s purchase files indicated that they were ordered and paid for by the Department. The Department did not provide any other documentation concerning these purchases.

In any case, we are gratified that the Department acknowledges that it had deficiencies in its computer inventory system and is now taking steps to address them.

Recommendations

Normally, we would recommend a series of actions to the Department designed to address the problems identified. However, the managerial and operational problems are so prevalent and pervasive that they cannot be readily addressed by fine-tuning the Department's inventory system. Therefore, it is clear that the entire system has to be overhauled. Consequently, we recommend that the Department:

1. Create an inventory project team, reporting to the Commissioner whose ultimate goal would be to develop computer inventory policies and procedures and to ensure that the inventory control system is: (1) accurate (all computer equipment is accounted for); (2) timely (records are adjusted to immediately reflect receipts, transfers, and relinquishments); and (3) encompassing (the system tracks all items received).

Department Response: "DHS already had an inventory team in place, reporting to the Director of the DHS Office of Information Technology (OIT). DHS inventory policy and procedures have also already been put into place. The inventory team will continue to be responsible for ensuring that regular inventories are conducted, in accordance with the policy and procedures. Oversight of the function will continue to be performed by the Deputy Commissioner for Policy and Planning (to whom OIT reports).

"See Attachment 1 for the DHS Procedure, 'Computer Equipment Inventory Tracking System.'"

Auditor Comment: It is obvious from the inventory problems identified during this audit that the Department's current inventory team reporting to the Director of the DHS Office of information Technology is ineffective and does not provide assurance that City assets are safeguarded from theft, damage, or unauthorized use. Since the Commissioner has ultimate responsibility for all Department programs, procedures, property, and operations, it would behoove the Commissioner to be an integral part of correcting the system.

2. Ensure that all computer equipment is properly safeguarded. In that regard, all uninstalled items of computer equipment should be secured in locked rooms.

Department Response: DHS secures all new and usable computer equipment in secured locked rooms.

3. Refer all significant unresolved discrepancies to DOI for further investigation.

Department Response: "It has always been the policy of DHS to report any theft or loss of computer equipment to DHS Security Administration. The loss or theft is then

reported to the local NYPD precinct. Incidents are investigated by DHS Security Administration and referred, if necessary, to DOI.”

	Serial No	Name / Type	Price
1	2324687	MICRON 9 BAY TOWER P3-650	1,282.00
2	4008728	H3666A	322.59
3	4008736	H3666A	-
4	4008739	H3666A	-
5	26862873		635.20
6	26862874		635.20
7	26862875		635.20
8	26862876		635.20
9	26862877		635.20
10	26862878		635.20
11	26862879		635.20
12	26862880		635.20
13	26862881		635.20
14	26862882		635.20
15	26862883		635.20
16	26862884		635.20
17	26862885		635.20
18	26862886		635.20
19	26862887		635.20
20	26862888		635.20
21	26862889		635.20
22	26862890		635.20
23	26862891		635.20
24	26862892		635.20
25	26862893		635.20
26	26862894		635.20
27	26862895		635.20
28	26862896		635.20
29	26862897		635.20
30	7002048598	PIONEW CA CUSTOM COMPUTER	1,918.00
31	7002048600	PIONEW CA CUSTOM COMPUTER	1,918.00
32	7002048601	PIONEW CA CUSTOM COMPUTER	1,918.00
33	7002048603	PIONEW CA CUSTOM COMPUTER	1,918.00
34	7002048604	PIONEW CA CUSTOM COMPUTER	1,918.00
35	7002048606	PIONEW CA CUSTOM COMPUTER	1,918.00
36	^10205253	CVPN3030-RED-BUN	28,800.00
37	^15249982	NP-4T	4,140.00
38	^22753613	NM-1E2W	1,350.00
39	^23461712	WIC-1DSU-T1	900.00
40	^23500205	WIC-1DSU-T1	900.00
41	^FOX03460862	WS-C4003-S1	4,957.00
42	^FOX03460877	WS-C4003-S1	4,957.00
43	^FOX03470176	WS-C4003-S1	4,957.00
44	^FOX03470191	WS-C4003-S1	4,957.00
45	^FOX03470201	WS-C4003-S1	4,957.00
46	^FOX03470202	WS-C4003-S1	4,957.00
47	^FOX03470203	WS-C4003-S1	4,957.00
48	^FOX03470205	WS-C4003-S1	4,957.00
49	^FOX03470351	WS-C4003-S1	4,957.00
50	^FOX03470362	WS-C4003-S1	4,957.00
51	^FOX03480208	WS-C4003-S1	4,957.00
52	^FOX03480210	WS-C4003-S1	4,957.00
53	^FOX03480363	WS-C4003-S1	4,957.00
54	^FOX03480365	WS-C4003-S1	4,957.00
55	^FOX03480407	WS-C4003-S1	4,957.00

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56	^FOX03480409	WS-C4003-S1	4,957.00
57	^FOX03480411	WS-C4003-S1	4,957.00
58	^FOX03480413	WS-C4003-S1	4,957.00
59	^FOX03480561	WS-C4003-S1	4,957.00
60	^FOX03480562	WS-C4003-S1	4,957.00
61	^FOX03480567	WS-C4003-S1	4,957.00
62	^FOX03480592	WS-C4003-S1	4,957.00
63	^FOX03480594	WS-C4003-S1	4,957.00
64	^FOX03480600	WS-C4003-S1	4,957.00
65	^FOX04160380	WS-C4003-S1	6,295.50
66	^FOX05028862	WS-C4006-S2	10,795.50
67	^FOX05030161	WS-C4006-S2	10,795.50
68	^JAB0344030G	WS-X4012	6,295.50
69	^JAB034507D7	WS-X4012	6,295.50
70	^JAB035002GQ	WS-X4012	6,295.50
71	^JAB035002QD	WS-X4012	6,295.50
72	^JAB035303ZC	WS-X4148-RJ	3,097.00
73	^JAB0353040X	WS-X4148-RJ	3,097.00
74	^JAB0353041K	WS-X4148-RJ	3,097.00
75	^JAB0353042C	WS-X4148-RJ	3,097.00
76	^JAB0353042T	WS-X4148-RJ	3,097.00
77	^JAB0353042Z	WS-X4148-RJ	3,097.00
78	^JAB0353047P	WS-X4148-RJ	3,097.00
79	^JAB035304CD	WS-X4148-RJ	3,097.00
80	^JAB035304FV	WS-X4148-RJ	3,097.00
81	^JAB0402087D	WS-X4012	6,295.50
82	^JAB040208BA	WS-X4012	6,295.50
83	^JAB040208CA	WS-X4012	6,295.50
84	^JAB040208CM	WS-X4012	6,295.50
85	^JAB040208DH	WS-X4012	6,295.50
86	^JAB04020B1Y	WS-X4148-RJ	3,097.00
87	^JAB04020B2L	WS-X4148-RJ	3,097.00
88	^JAB04020B4D	WS-X4148-RJ	3,097.00
89	^JAB04020B5W	WS-X4148-RJ	3,097.00
90	^JAB04030217	WS-X4148-RJ	3,097.00
91	^JAB0403025W	WS-X4148-RJ	3,097.00
92	^JAB0403028N	WS-X4148-RJ	3,097.00
93	^JAB0403029V	WS-X4148-RJ	3,097.00
94	^JAB040302A8	WS-X4148-RJ	3,097.00
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96	^JAB0403094J	WS-X4012	6,295.50
97	^JAB04030951	WS-X4012	6,295.50
98	^JAB0403096H	WS-X4012	6,295.50
99	^JAB0403096J	WS-X4012	6,295.50
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104	^JAB04040015	WS-X4148-RJ	3,097.00
105	^JAB0404008C	WS-X4148-RJ	3,097.00
106	^JAB040406YF	WS-X6408-GBIC	6,197.00
107	^JAB0404091T	WS-X4012	6,295.50
108	^JAB04040924	WS-X4012	6,295.50
109	^JAB0404093M	WS-X4012	6,295.50
110	^JAB0404093Z	WS-X4012	6,295.50
111	^JAB04040952	WS-X4012	6,295.50

	Serial No	Name / Type	Price
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113	^JAB0404097K	WS-X4012	6,295.50
114	^JAB040409GH	WS-X4148-RJ	3,097.00
115	^JAB040409J5	WS-X4148-RJ	3,097.00
116	^JAB04040ACA	WS-X4148-RJ	3,097.00
117	^JAB040604NA	WS-X4232-GB-RJ	2,787.00
118	^JAB040604PB	WS-X4232-GB-RJ	2,787.00
119	^JAB040604S9	WS-X4232-GB-RJ	2,787.00
120	^JAB040604TE	WS-X4232-GB-RJ	2,787.00
121	^JAB040604UJ	WS-X4232-GB-RJ	2,787.00
122	^JAB040604UW	WS-X4232-GB-RJ	2,787.00
123	^JAB040604V5	WS-X4232-GB-RJ	2,787.00
124	^JAB040604V6	WS-X4232-GB-RJ	2,787.00
125	^JAB040604VG	WS-X4232-GB-RJ	2,787.00
126	^JAB040605RL	WS-X6408-GBIC	6,197.00
127	^JAB0406064B	WS-X4232-GB-RJ	2,787.00
128	^JAB0406067V	WS-X4232-GB-RJ	2,787.00
129	^JAB040606AL	WS-X4232-GB-RJ	2,787.00
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131	^JAB040709E2	WS-X6408-GBIC	6,197.00
132	^JAB04220BS3	WS-X4148-RJ	4,045.50
133	^JAB05060EWE	WS-X4013	5,395.50
134	^JAB05060JMV	WS-X4013	5,395.50
135	^JAE042115VR	WS-X4232-GB-RJ	3,146.50
136	^JAE0421162Q	WS-X4232-GB-RJ	3,146.50
137	^JAE0421163F	WS-X4232-GB-RJ	3,146.50
138	^JAE0421164D	WS-X4232-GB-RJ	3,146.50
139	^JAE0421167D	WS-X4232-GB-RJ	3,146.50
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141	^JAE04261NNF	WS-X4148-RJ	4,045.50
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147	^JAF0421007M	WS-X4148-RJ	4,045.50
148	^JAQ035002UZ	WS-X4012	6,295.50
149	^SAD04040B25	WS-X6K-SUP1A-MSFC	18,597.00
150	^SAD040601YG	WS-X6K-SUP1A-MSFC	18,597.00
151	^SAD040608AG	WS-X6248-RJ-45	8,057.00
152	^SAD040608GV	WS-X6248-RJ-45	8,057.00
153	^SAD04440GVR	WS-X6316-GE-TX	11,196.50
154	^SAD044706YB	WS-X6316-GE-TX	11,196.50
155	^SAD0501050Y	WS-X6K-SUP1A-PFC	12,246.50
156	^SAD05050CGJ	WS-X6K-SUP1A-PFC	12,246.50
157	^SAD063600JW	WS-X6K-S2-PFC2	14,636.95
158	^SAD063800EY	WS-X6K-S2-MSFC2	21,346.95
159	^SAD063800GW	WS-X6K-S2-MSFC2	21,346.95
160	^SAL0501104R	WS-X6348-RJ-45	9,096.50
161	^SAL0501107T	WS-X6348-RJ-45	9,096.50
162	^SAL06292XB7	WS-X6348-RJ45V	7,926.95
163	^SAL062933AX	WS-X6348-RJ45V	7,926.95
164	^SAL062933MC	WS-X6348-RJ45V	7,926.95
165	^SAL062933PU	WS-X6348-RJ45V	7,926.95
166	^SAL063037P2	WS-X6516-GBIC	15,246.95
167	^SAL0635560X	WS-X6516-GE-TX	9,756.95

	Serial No	Name / Type	Price
168	^SAL0635563B	WS-X6516-GE-TX	9,756.95
169	^SAL06365TBT	WS-X6K-S2-PFC2	14,636.95
170	^SAL06375YQU	WS-X6516-GBIC	15,246.95
171	^SAL06375ZT4	WS-X6516-GBIC	15,246.95
172	^SAL063760ZM	WS-X6516-GBIC	15,246.95
173	^SAL06396TD4	WS-X6500-SFM2	6,706.95
174	^SAL06396THL	WS-X6500-SFM2	6,706.95
175	^SNI06270779	WS-CAC-1300W	2,436.00
176	^SNI06270780	WS-CAC-1300W	2,436.00
177	^SNI06350002	WS-CAC-1300W	2,436.00
178	^SNI06350034	WS-CAC-1300W	2,436.00
179	^TBM06321460	WS-C6506-1300AC	6,043.90
180	^TBM06321464	WS-C6506-1300AC	6,043.90
181	0002186		771.65
182	0008900		2,074.73
183	0009200		2,258.57
184	04302CR20200359	MON-SVGA-15-CSS	152.00
185	04302CR20200363	MON-SVGA-15-CSS	152.00
186	04302CR20200367	MON-SVGA-15-CSS	152.00
187	04302CR20200369	MON-SVGA-15-CSS	152.00
188	04302CR20200374	MON-SVGA-15-CSS	152.00
189	04302CR20200375	MON-SVGA-15-CSS	152.00
190	04302CR20200403	MON-SVGA-15-CSS	152.00
191	04302CR20200406	MON-SVGA-15-CSS	152.00
192	04302CR20200416	MON-SVGA-15-CSS	152.00
193	04302CR20200423	MON-SVGA-15-CSS	152.00
194	04602CR20306041	MON-SVGA-15-CSS	152.00
195	04602CR20306043	MON-SVGA-15-CSS	152.00
196	04602CR20306044	MON-SVGA-15-CSS	152.00
197	04602CR20306046	MON-SVGA-15-CSS	152.00
198	04602CR20306051	MON-SVGA-15-CSS	152.00
199	04602CR20306052	MON-SVGA-15-CSS	152.00
200	04602CR20306258	MON-SVGA-15-CSS	152.00
201	04602CR20306259	MON-SVGA-15-CSS	152.00
202	04602CR20306260	MON-SVGA-15-CSS	152.00
203	04602CR20306263	MON-SVGA-15-CSS	152.00
204	04602CR20306265	MON-SVGA-15-CSS	152.00
205	04602CR20306268	MON-SVGA-15-CSS	152.00
206	04672CR20306269	MON-SVGA-15-CSS	152.00
207	04702CR20308794	MON-SVGA-15-CSS	152.00
208	04702CR20308801	MON-SVGA-15-CSS	152.00
209	04702CR20308803	MON-SVGA-15-CSS	152.00
210	04702CR20308805	MON-SVGA-15-CSS	152.00
211	04702CR20308806	MON-SVGA-15-CSS	152.00
212	04702CR20308807	MON-SVGA-15-CSS	152.00
213	04702CR20308814	MON-SVGA-15-CSS	152.00
214	04702CR20308837	MON-SVGA-15-CSS	152.00
215	04702CR20308839	MON-SVGA-15-CSS	152.00
216	04702CR20308840	MON-SVGA-15-CSS	152.00
217	04702CR20308848	MON-SVGA-15-CSS	152.00
218	04702CR20308849	MON-SVGA-15-CSS	152.00
219	04702CR20308852	MON-SVGA-15-CSS	152.00
220	10GK1AU06Y4G	3CO PALM VX 8MB PDA W/CRADLE	385.00
221	10GK1AV065BG	3CO PALM VX 8MB PDA W/CRADLE	385.00
222	10GK1AV066A7	3CO PALM VX 8MB PDA W/CRADLE	385.00
223	10GK1AV067MP	3CO PALM VX 8MB PDA W/CRADLE	385.00

	Serial No	Name / Type	Price
224	10GK1B106CGG	3CO PALM VX 8MB PDA W/CRADLE	360.00
225	10GK1B306TBP	3CO PALM VX 8MB PDA W/CRADLE	385.00
226	11G014301626	MON-SVGA-15-VS-Q51	145.00
227	11G014301633	MON-SVGA-15-VS-Q51	145.00
228	11G014301636	MON-SVGA-15-VS-Q51	145.00
229	11G014301637	MON-SVGA-15-VS-Q51	145.00
230	11G014301638	MON-SVGA-15-VS-Q51	145.00
231	11G014301640	MON-SVGA-15-VS-Q51	145.00
232	11G014301641	MON-SVGA-15-VS-Q51	145.00
233	11G014301642	MON-SVGA-15-VS-Q51	145.00
234	11G014301643	MON-SVGA-15-VS-Q51	145.00
235	11G014301644	MON-SVGA-15-VS-Q51	145.00
236	11G014301645	MON-SVGA-15-VS-Q51	145.00
237	11G014301646	MON-SVGA-15-VS-Q51	145.00
238	11G014301647	MON-SVGA-15-VS-Q51	145.00
239	11G014301648	MON-SVGA-15-VS-Q51	145.00
240	11G014301649	MON-SVGA-15-VS-Q51	145.00
241	11G014301650	MON-SVGA-15-VS-Q51	145.00
242	11G014301854	MON-SVGA-15-VS-Q51	145.00
243	11G014301860	MON-SVGA-15-VS-Q51	145.00
244	11G014301861	MON-SVGA-15-VS-Q51	145.00
245	11G014301862	MON-SVGA-15-VS-Q51	145.00
246	11G014301863	MON-SVGA-15-VS-Q51	145.00
247	11G014301864	MON-SVGA-15-VS-Q51	145.00
248	11G014301865	MON-SVGA-15-VS-Q51	145.00
249	11G014301866	MON-SVGA-15-VS-Q51	145.00
250	11G014301867	MON-SVGA-15-VS-Q51	145.00
251	11G014301868	MON-SVGA-15-VS-Q51	145.00
252	11G014301869	MON-SVGA-15-VS-Q51	145.00
253	11G014301870	MON-SVGA-15-VS-Q51	145.00
254	11G014301871	MON-SVGA-15-VS-Q51	145.00
255	11G014301872	MON-SVGA-15-VS-Q51	145.00
256	11G014301873	MON-SVGA-15-VS-Q51	145.00
257	11G014301874	MON-SVGA-15-VS-Q51	145.00
258	11G014301875	MON-SVGA-15-VS-Q51	145.00
259	11G014301882	MON-SVGA-15-VS-Q51	145.00
260	11G014301892	MON-SVGA-15-VS-Q51	145.00
261	11G014301893	MON-SVGA-15-VS-Q51	145.00
262	11G014301894	MON-SVGA-15-VS-Q51	145.00
263	11G014301895	MON-SVGA-15-VS-Q51	145.00
264	11G014301896	MON-SVGA-15-VS-Q51	145.00
265	11G014301897	MON-SVGA-15-VS-Q51	145.00
266	11G014301898	MON-SVGA-15-VS-Q51	145.00
267	11G014301899	MON-SVGA-15-VS-Q51	145.00
268	11G014301900	MON-SVGA-15-VS-Q51	145.00
269	11G014301901	MON-SVGA-15-VS-Q51	145.00
270	11G014301902	MON-SVGA-15-VS-Q51	145.00
271	11G014301903	MON-SVGA-15-VS-Q51	145.00
272	11G014301904	MON-SVGA-15-VS-Q51	145.00
273	11G014301905	MON-SVGA-15-VS-Q51	145.00
274	11G014301906	MON-SVGA-15-VS-Q51	145.00
275	11G014301907	MON-SVGA-15-VS-Q51	145.00
276	11G014301908	MON-SVGA-15-VS-Q51	145.00
277	11G014301909	MON-SVGA-15-VS-Q51	145.00
278	11G014301910	MON-SVGA-15-VS-Q51	145.00
279	11G014301911	MON-SVGA-15-VS-Q51	145.00

	Serial No	Name / Type	Price
280	11G014301912	MON-SVGA-15-VS-Q51	145.00
281	11G014301913	MON-SVGA-15-VS-Q51	145.00
282	11G014301914	MON-SVGA-15-VS-Q51	145.00
283	11G014301916	MON-SVGA-15-VS-Q51	145.00
284	11G014301917	MON-SVGA-15-VS-Q51	145.00
285	11G014301919	MON-SVGA-15-VS-Q51	145.00
286	11G014301920	MON-SVGA-15-VS-Q51	145.00
287	11G014301921	MON-SVGA-15-VS-Q51	145.00
288	11G014301922	MON-SVGA-15-VS-Q51	145.00
289	11G014301923	MON-SVGA-15-VS-Q51	145.00
290	11G014302285	MON-SVGA-15-VS-Q51	145.00
291	11G014302297	MON-SVGA-15-VS-Q51	145.00
292	11G014302307	MON-SVGA-15-VS-Q51	145.00
293	11G014302308	MON-SVGA-15-VS-Q51	145.00
294	11G014302309	MON-SVGA-15-VS-Q51	145.00
295	11G014302310	MON-SVGA-15-VS-Q51	145.00
296	11G014302311	MON-SVGA-15-VS-Q51	145.00
297	11G014302312	MON-SVGA-15-VS-Q51	145.00
298	11G014302313	MON-SVGA-15-VS-Q51	145.00
299	11G014302314	MON-SVGA-15-VS-Q51	145.00
300	11G014302315	MON-SVGA-15-VS-Q51	145.00
301	11G014302316	MON-SVGA-15-VS-Q51	145.00
302	11G014302317	MON-SVGA-15-VS-Q51	145.00
303	11G014302318	MON-SVGA-15-VS-Q51	145.00
304	11G014302320	MON-SVGA-15-VS-Q51	145.00
305	11G014302321	MON-SVGA-15-VS-Q51	145.00
306	11G014302323	MON-SVGA-15-VS-Q51	145.00
307	11G014302324	MON-SVGA-15-VS-Q51	145.00
308	11G014302340	MON-SVGA-15-VS-Q51	145.00
309	11G014302351	MON-SVGA-15-VS-Q51	145.00
310	11G014302357	MON-SVGA-15-VS-Q51	145.00
311	11G014302358	MON-SVGA-15-VS-Q51	145.00
312	11G014302359	MON-SVGA-15-VS-Q51	145.00
313	11G014302360	MON-SVGA-15-VS-Q51	145.00
314	11G014302361	MON-SVGA-15-VS-Q51	145.00
315	11G014302362	MON-SVGA-15-VS-Q51	145.00
316	11G014302363	MON-SVGA-15-VS-Q51	145.00
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319	11G014302366	MON-SVGA-15-VS-Q51	145.00
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321	11G014302369	MON-SVGA-15-VS-Q51	145.00
322	11G014302370	MON-SVGA-15-VS-Q51	145.00
323	11G014302371	MON-SVGA-15-VS-Q51	145.00
324	11G014302398	MON-SVGA-15-VS-Q51	145.00
325	11G014302405	MON-SVGA-15-VS-Q51	145.00
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327	11G014302407	MON-SVGA-15-VS-Q51	145.00
328	11G014302408	MON-SVGA-15-VS-Q51	145.00
329	11G014302409	MON-SVGA-15-VS-Q51	145.00
330	11G014302410	MON-SVGA-15-VS-Q51	145.00
331	11G014302411	MON-SVGA-15-VS-Q51	145.00
332	11G014302412	MON-SVGA-15-VS-Q51	145.00
333	11G014302413	MON-SVGA-15-VS-Q51	145.00
334	11G014302414	MON-SVGA-15-VS-Q51	145.00
335	11G014302415	MON-SVGA-15-VS-Q51	145.00

	Serial No	Name / Type	Price
336	11G014302416	MON-SVGA-15-VS-Q51	145.00
337	11G014302417	MON-SVGA-15-VS-Q51	145.00
338	11G014302418	MON-SVGA-15-VS-Q51	145.00
339	11G014302419	MON-SVGA-15-VS-Q51	145.00
340	11G014302420	MON-SVGA-15-VS-Q51	145.00
341	11G014302421	MON-SVGA-15-VS-Q51	145.00
342	11G014302422	MON-SVGA-15-VS-Q51	145.00
343	11G014302423	MON-SVGA-15-VS-Q51	145.00
344	11G014302424	MON-SVGA-15-VS-Q51	145.00
345	11G014302425	MON-SVGA-15-VS-Q51	145.00
346	11G014302426	MON-SVGA-15-VS-Q51	145.00
347	11G014302427	MON-SVGA-15-VS-Q51	145.00
348	11G014302428	MON-SVGA-15-VS-Q51	145.00
349	11G014302429	MON-SVGA-15-VS-Q51	145.00
350	11G014302430	MON-SVGA-15-VS-Q51	145.00
351	11G014302431	MON-SVGA-15-VS-Q51	145.00
352	11G014302432	MON-SVGA-15-VS-Q51	145.00
353	11G014302433	MON-SVGA-15-VS-Q51	145.00
354	11G014302435	MON-SVGA-15-VS-Q51	145.00
355	11G014302437	MON-SVGA-15-VS-Q51	145.00
356	11G014302438	MON-SVGA-15-VS-Q51	145.00
357	11G014302439	MON-SVGA-15-VS-Q51	145.00
358	11G014302440	MON-SVGA-15-VS-Q51	145.00
359	11G014302441	MON-SVGA-15-VS-Q51	145.00
360	11G014302442	MON-SVGA-15-VS-Q51	145.00
361	11G014302443	MON-SVGA-15-VS-Q51	145.00
362	11G014302444	MON-SVGA-15-VS-Q51	145.00
363	11G014302445	MON-SVGA-15-VS-Q51	145.00
364	11G014302446	MON-SVGA-15-VS-Q51	145.00
365	11G014302448	MON-SVGA-15-VS-Q51	145.00
366	11G014302450	MON-SVGA-15-VS-Q51	145.00
367	11G014302451	MON-SVGA-15-VS-Q51	145.00
368	11G014302452	MON-SVGA-15-VS-Q51	145.00
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371	11G014302544	MON-SVGA-15-VS-Q51	145.00
372	11G014302549	MON-SVGA-15-VS-Q51	145.00
373	11G014302550	MON-SVGA-15-VS-Q51	145.00
374	11G014302551	MON-SVGA-15-VS-Q51	145.00
375	11G014302552	MON-SVGA-15-VS-Q51	145.00
376	11G014302553	MON-SVGA-15-VS-Q51	145.00
377	11G014302555	MON-SVGA-15-VS-Q51	145.00
378	11G014302556	MON-SVGA-15-VS-Q51	145.00
379	11G014302558	MON-SVGA-15-VS-Q51	145.00
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384	11G014302574	MON-SVGA-15-VS-Q51	145.00
385	11G014302578	MON-SVGA-15-VS-Q51	145.00
386	11G014302579	MON-SVGA-15-VS-Q51	145.00
387	11G014302580	MON-SVGA-15-VS-Q51	145.00
388	11G014302581	MON-SVGA-15-VS-Q51	145.00
389	11G014302582	MON-SVGA-15-VS-Q51	145.00
390	11G014302583	MON-SVGA-15-VS-Q51	145.00
391	11G014302584	MON-SVGA-15-VS-Q51	145.00

	Serial No	Name / Type	Price
392	11G014302586	MON-SVGA-15-VS-Q51	145.00
393	11G014302587	MON-SVGA-15-VS-Q51	145.00
394	11G014302588	MON-SVGA-15-VS-Q51	145.00
395	11G014302589	MON-SVGA-15-VS-Q51	145.00
396	11G014302591	MON-SVGA-15-VS-Q51	145.00
397	11G014302592	MON-SVGA-15-VS-Q51	145.00
398	11G014302593	MON-SVGA-15-VS-Q51	145.00
399	11G014302595	MON-SVGA-15-VS-Q51	145.00
400	11G014302596	MON-SVGA-15-VS-Q51	145.00
401	11G014302597	MON-SVGA-15-VS-Q51	145.00
402	11G014302598	MON-SVGA-15-VS-Q51	145.00
403	11G014302599	MON-SVGA-15-VS-Q51	145.00
404	11G014302600	MON-SVGA-15-VS-Q51	145.00
405	11G014302601	MON-SVGA-15-VS-Q51	145.00
406	11G014302602	MON-SVGA-15-VS-Q51	145.00
407	11G014302603	MON-SVGA-15-VS-Q51	145.00
408	11G014302604	MON-SVGA-15-VS-Q51	145.00
409	11G014302605	MON-SVGA-15-VS-Q51	145.00
410	11G014302606	MON-SVGA-15-VS-Q51	145.00
411	11G014302608	MON-SVGA-15-VS-Q51	145.00
412	11G014302609	MON-SVGA-15-VS-Q51	145.00
413	11G014302611	MON-SVGA-15-VS-Q51	145.00
414	11G014302620	MON-SVGA-15-VS-Q51	145.00
415	11G014302623	MON-SVGA-15-VS-Q51	145.00
416	11G014302627	MON-SVGA-15-VS-Q51	145.00
417	11G014302628	MON-SVGA-15-VS-Q51	145.00
418	11G014302629	MON-SVGA-15-VS-Q51	145.00
419	11G014302630	MON-SVGA-15-VS-Q51	145.00
420	11G014302631	MON-SVGA-15-VS-Q51	145.00
421	11G014302632	MON-SVGA-15-VS-Q51	145.00
422	11G014302633	MON-SVGA-15-VS-Q51	145.00
423	11G014302634	MON-SVGA-15-VS-Q51	145.00
424	11G014302635	MON-SVGA-15-VS-Q51	145.00
425	11G014302637	MON-SVGA-15-VS-Q51	145.00
426	11G014302638	MON-SVGA-15-VS-Q51	145.00
427	11G014302639	MON-SVGA-15-VS-Q51	145.00
428	11G014302641	MON-SVGA-15-VS-Q51	145.00
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431	11G014302665	MON-SVGA-15-VS-Q51	145.00
432	11G014302668	MON-SVGA-15-VS-Q51	145.00
433	11G014302669	MON-SVGA-15-VS-Q51	145.00
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435	11G014302671	MON-SVGA-15-VS-Q51	145.00
436	11G014302672	MON-SVGA-15-VS-Q51	145.00
437	11G014302673	MON-SVGA-15-VS-Q51	145.00
438	11G014302674	MON-SVGA-15-VS-Q51	145.00
439	11G014302675	MON-SVGA-15-VS-Q51	145.00
440	11G014302676	MON-SVGA-15-VS-Q51	145.00
441	11G014302677	MON-SVGA-15-VS-Q51	145.00
442	11G014302678	MON-SVGA-15-VS-Q51	145.00
443	11G014302679	MON-SVGA-15-VS-Q51	145.00
444	11G014302680	MON-SVGA-15-VS-Q51	145.00
445	11G014302681	MON-SVGA-15-VS-Q51	145.00
446	11G014302682	MON-SVGA-15-VS-Q51	145.00
447	11G014302683	MON-SVGA-15-VS-Q51	145.00

	Serial No	Name / Type	Price
448	11G014302684	MON-SVGA-15-VS-Q51	145.00
449	11G014302685	MON-SVGA-15-VS-Q51	145.00
450	11G014302686	MON-SVGA-15-VS-Q51	145.00
451	11G014302687	MON-SVGA-15-VS-Q51	145.00
452	11G014302688	MON-SVGA-15-VS-Q51	145.00
453	11G014302689	MON-SVGA-15-VS-Q51	145.00
454	11G014302692	MON-SVGA-15-VS-Q51	145.00
455	11G014302695	MON-SVGA-15-VS-Q51	145.00
456	11G014302781	MON-SVGA-15-VS-Q51	145.00
457	11G014302788	MON-SVGA-15-VS-Q51	145.00
458	11G014302790	MON-SVGA-15-VS-Q51	145.00
459	11G014302791	MON-SVGA-15-VS-Q51	145.00
460	11G014302792	MON-SVGA-15-VS-Q51	145.00
461	11G014302793	MON-SVGA-15-VS-Q51	145.00
462	11G014302794	MON-SVGA-15-VS-Q51	145.00
463	11G014302795	MON-SVGA-15-VS-Q51	145.00
464	11G014302796	MON-SVGA-15-VS-Q51	145.00
465	11G014302797	MON-SVGA-15-VS-Q51	145.00
466	11G014302798	MON-SVGA-15-VS-Q51	145.00
467	11G014302799	MON-SVGA-15-VS-Q51	145.00
468	11G014302801	MON-SVGA-15-VS-Q51	145.00
469	11G014302803	MON-SVGA-15-VS-Q51	145.00
470	11G014302805	MON-SVGA-15-VS-Q51	145.00
471	11G014302806	MON-SVGA-15-VS-Q51	145.00
472	11G014302807	MON-SVGA-15-VS-Q51	145.00
473	11G014302808	MON-SVGA-15-VS-Q51	145.00
474	11G014302809	MON-SVGA-15-VS-Q51	145.00
475	11G014302810	MON-SVGA-15-VS-Q51	145.00
476	11G014302811	MON-SVGA-15-VS-Q51	145.00
477	11G014302812	MON-SVGA-15-VS-Q51	145.00
478	11G014302813	MON-SVGA-15-VS-Q51	145.00
479	11G014302814	MON-SVGA-15-VS-Q51	145.00
480	11G014302815	MON-SVGA-15-VS-Q51	145.00
481	11G014302816	MON-SVGA-15-VS-Q51	145.00
482	11G014601007	MON-SVGA-15-VS-Q51	145.00
483	11G014601009	MON-SVGA-15-VS-Q51	145.00
484	11G014601011	MON-SVGA-15-VS-Q51	145.00
485	11G014601012	MON-SVGA-15-VS-Q51	145.00
486	11G014601013	MON-SVGA-15-VS-Q51	145.00
487	11G014601014	MON-SVGA-15-VS-Q51	145.00
488	11G014601015	MON-SVGA-15-VS-Q51	145.00
489	11G014601016	MON-SVGA-15-VS-Q51	145.00
490	11G014601017	MON-SVGA-15-VS-Q51	145.00
491	11G014601018	MON-SVGA-15-VS-Q51	145.00
492	11G014601019	MON-SVGA-15-VS-Q51	145.00
493	11G014601020	MON-SVGA-15-VS-Q51	145.00
494	11G014601021	MON-SVGA-15-VS-Q51	145.00
495	11G014601022	MON-SVGA-15-VS-Q51	145.00
496	11G014601023	MON-SVGA-15-VS-Q51	145.00
497	11G014601024	MON-SVGA-15-VS-Q51	145.00
498	11G014601025	MON-SVGA-15-VS-Q51	145.00
499	11G014601026	MON-SVGA-15-VS-Q51	145.00
500	11G014601027	MON-SVGA-15-VS-Q51	145.00
501	11G014601028	MON-SVGA-15-VS-Q51	145.00
502	11G014601029	MON-SVGA-15-VS-Q51	145.00
503	11G014601030	MON-SVGA-15-VS-Q51	145.00

	Serial No	Name / Type	Price
504	11G014601031	MON-SVGA-15-VS-Q51	145.00
505	11G014601032	MON-SVGA-15-VS-Q51	145.00
506	11G014601033	MON-SVGA-15-VS-Q51	145.00
507	11G014601034	MON-SVGA-15-VS-Q51	145.00
508	11G014601035	MON-SVGA-15-VS-Q51	145.00
509	11G014601036	MON-SVGA-15-VS-Q51	145.00
510	11G014601037	MON-SVGA-15-VS-Q51	145.00
511	11G014601038	MON-SVGA-15-VS-Q51	145.00
512	11G014601039	MON-SVGA-15-VS-Q51	145.00
513	11G014601040	MON-SVGA-15-VS-Q51	145.00
514	11G014601041	MON-SVGA-15-VS-Q51	145.00
515	11G014601042	MON-SVGA-15-VS-Q51	145.00
516	11G014601043	MON-SVGA-15-VS-Q51	145.00
517	11G014601044	MON-SVGA-15-VS-Q51	145.00
518	11G014601045	MON-SVGA-15-VS-Q51	145.00
519	11G014601046	MON-SVGA-15-VS-Q51	145.00
520	11G014601047	MON-SVGA-15-VS-Q51	145.00
521	11G014601048	MON-SVGA-15-VS-Q51	145.00
522	11G014601049	MON-SVGA-15-VS-Q51	145.00
523	11G014601050	MON-SVGA-15-VS-Q51	145.00
524	11G014601051	MON-SVGA-15-VS-Q51	145.00
525	11G014601052	MON-SVGA-15-VS-Q51	145.00
526	11G014601053	MON-SVGA-15-VS-Q51	145.00
527	11G014601054	MON-SVGA-15-VS-Q51	145.00
528	11G014601055	MON-SVGA-15-VS-Q51	145.00
529	11G014601056	MON-SVGA-15-VS-Q51	145.00
530	11G014601057	MON-SVGA-15-VS-Q51	145.00
531	11G014601058	MON-SVGA-15-VS-Q51	145.00
532	11G014601059	MON-SVGA-15-VS-Q51	145.00
533	11G014601060	MON-SVGA-15-VS-Q51	145.00
534	11G014601061	MON-SVGA-15-VS-Q51	145.00
535	11G014601062	MON-SVGA-15-VS-Q51	145.00
536	11G014601063	MON-SVGA-15-VS-Q51	145.00
537	11G014601064	MON-SVGA-15-VS-Q51	145.00
538	11G014601065	MON-SVGA-15-VS-Q51	145.00
539	11G014601066	MON-SVGA-15-VS-Q51	145.00
540	11G014601067	MON-SVGA-15-VS-Q51	145.00
541	11G014601068	MON-SVGA-15-VS-Q51	145.00
542	11G014601069	MON-SVGA-15-VS-Q51	145.00
543	11G014601070	MON-SVGA-15-VS-Q51	145.00
544	11G014601071	MON-SVGA-15-VS-Q51	145.00
545	11G014601072	MON-SVGA-15-VS-Q51	145.00
546	11G014601073	MON-SVGA-15-VS-Q51	145.00
547	11G014601074	MON-SVGA-15-VS-Q51	145.00
548	11G014601075	MON-SVGA-15-VS-Q51	145.00
549	11G014601076	MON-SVGA-15-VS-Q51	145.00
550	11G014601077	MON-SVGA-15-VS-Q51	145.00
551	11G014601078	MON-SVGA-15-VS-Q51	145.00
552	11G014601079	MON-SVGA-15-VS-Q51	145.00
553	11G014601080	MON-SVGA-15-VS-Q51	145.00
554	11G014601082	MON-SVGA-15-VS-Q51	145.00
555	11G014601083	MON-SVGA-15-VS-Q51	145.00
556	11G014601084	MON-SVGA-15-VS-Q51	145.00
557	11G014601085	MON-SVGA-15-VS-Q51	145.00
558	11G014601086	MON-SVGA-15-VS-Q51	145.00
559	11G014601087	MON-SVGA-15-VS-Q51	145.00

	Serial No	Name / Type	Price
560	11G014601088	MON-SVGA-15-VS-Q51	145.00
561	11G014601089	MON-SVGA-15-VS-Q51	145.00
562	11G014601090	MON-SVGA-15-VS-Q51	145.00
563	11G014601091	MON-SVGA-15-VS-Q51	145.00
564	11G014601092	MON-SVGA-15-VS-Q51	145.00
565	11G014601093	MON-SVGA-15-VS-Q51	145.00
566	11G014601094	MON-SVGA-15-VS-Q51	145.00
567	11G014601095	MON-SVGA-15-VS-Q51	145.00
568	11G014601096	MON-SVGA-15-VS-Q51	145.00
569	11G014601097	MON-SVGA-15-VS-Q51	145.00
570	11G014601098	MON-SVGA-15-VS-Q51	145.00
571	11G014601099	MON-SVGA-15-VS-Q51	145.00
572	11G014601100	MON-SVGA-15-VS-Q51	145.00
573	11G014601101	MON-SVGA-15-VS-Q51	145.00
574	11G014601102	MON-SVGA-15-VS-Q51	145.00
575	11G014601104	MON-SVGA-15-VS-Q51	145.00
576	11G014601105	MON-SVGA-15-VS-Q51	145.00
577	11G014601106	MON-SVGA-15-VS-Q51	145.00
578	11G014601324	MON-SVGA-15-VS-Q51	145.00
579	11G014601325	MON-SVGA-15-VS-Q51	145.00
580	11G014601326	MON-SVGA-15-VS-Q51	145.00
581	11G014601327	MON-SVGA-15-VS-Q51	145.00
582	11G014601328	MON-SVGA-15-VS-Q51	145.00
583	11G014601329	MON-SVGA-15-VS-Q51	145.00
584	11G014601330	MON-SVGA-15-VS-Q51	145.00
585	11G014601331	MON-SVGA-15-VS-Q51	145.00
586	11G014601332	MON-SVGA-15-VS-Q51	145.00
587	11G014601333	MON-SVGA-15-VS-Q51	145.00
588	11G014601334	MON-SVGA-15-VS-Q51	145.00
589	11G014601335	MON-SVGA-15-VS-Q51	145.00
590	11G014601336	MON-SVGA-15-VS-Q51	145.00
591	11G014601337	MON-SVGA-15-VS-Q51	145.00
592	11G014601338	MON-SVGA-15-VS-Q51	145.00
593	11G014601339	MON-SVGA-15-VS-Q51	145.00
594	11G014601340	MON-SVGA-15-VS-Q51	145.00
595	11G014601341	MON-SVGA-15-VS-Q51	145.00
596	11G014601342	MON-SVGA-15-VS-Q51	145.00
597	11G014601343	MON-SVGA-15-VS-Q51	145.00
598	11G014601344	MON-SVGA-15-VS-Q51	145.00
599	11G014601345	MON-SVGA-15-VS-Q51	145.00
600	11G014601346	MON-SVGA-15-VS-Q51	145.00
601	11G014601347	MON-SVGA-15-VS-Q51	145.00
602	11G014602705		145.00
603	11G014602739		145.00
604	11G014602750		145.00
605	11G014602755		145.00
606	11G014602773		145.00
607	11G014602780		145.00
608	11G014701123		145.00
609	11G014701127		145.00
610	11G014701128		145.00
611	11G014701131		145.00
612	11G014701137		145.00
613	11G014701187		145.00
614	11G014701194		145.00
615	11G014701198		145.00

	Serial No	Name / Type	Price
616	11G014701203		145.00
617	11G014701206		145.00
618	11G014701208		145.00
619	11G014701210		145.00
620	11G014701214		145.00
621	11G014701286		145.00
622	11G014800588		145.00
623	11G014800602		145.00
624	11G014800603		145.00
625	11G014800607		145.00
626	11G014800608		145.00
627	11G014800610		145.00
628	11G014800611		145.00
629	11G014800612		145.00
630	11G014800613		145.00
631	11G014800618		145.00
632	11G014800622		145.00
633	11G020300922	MON-SVGA-15-VS-Q51	145.00
634	11G020300924	MON-SVGA-15-VS-Q51	145.00
635	11G020300928	MON-SVGA-15-VS-Q51	145.00
636	11G020300930	MON-SVGA-15-VS-Q51	145.00
637	11G020301445	MON-SVGA-15-VS-Q51	145.00
638	11G020301446	MON-SVGA-15-VS-Q51	145.00
639	11G020301695	MON-SVGA-15-VS-Q51	145.00
640	11G020301843	MON-SVGA-15-VS-Q51	145.00
641	11G020301855	MON-SVGA-15-VS-Q51	145.00
642	11G020301883	MON-SVGA-15-VS-Q51	145.00
643	11G020301884	MON-SVGA-15-VS-Q51	145.00
644	11G020301885	MON-SVGA-15-VS-Q51	145.00
645	11G020301886	MON-SVGA-15-VS-Q51	145.00
646	11G020301887	MON-SVGA-15-VS-Q51	145.00
647	11G020301888	MON-SVGA-15-VS-Q51	145.00
648	11G020301889	MON-SVGA-15-VS-Q51	145.00
649	11G020301890	MON-SVGA-15-VS-Q51	145.00
650	11G020301891	MON-SVGA-15-VS-Q51	145.00
651	11G020301892	MON-SVGA-15-VS-Q51	145.00
652	11G020301893	MON-SVGA-15-VS-Q51	145.00
653	141K255802	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
654	141K255804	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
655	141K255805	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
656	141K255900	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
657	141K255944	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
658	141K255945	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
659	141K255954	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
660	141K255955	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
661	141K256538	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
662	141K256560	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
663	141K256570	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
664	141K256588	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
665	141K256608	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
666	141K256649	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
667	141K256858	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
668	141K256861	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
669	141K256864	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
670	141K256868	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
671	141K256869	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20

	Serial No	Name / Type	Price
672	141K256872	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
673	141K256873	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
674	141K256884	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
675	141K256887	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
676	141K256890	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
677	141K256925	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
678	141K256948	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
679	141K256952	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
680	141K256955	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
681	141K256957	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
682	141K256967	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
683	141K257104	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
684	141K257106	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
685	141K257113	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
686	141K257149	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
687	141K257175	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
688	141K257178	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
689	141K257220	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
690	141K257229	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
691	141K257235	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
692	141K257741	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
693	141K257754	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
694	141K257770	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
695	141K257775	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
696	141K257778	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
697	141K257803	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
698	141K257814	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
699	141K257818	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
700	141K257823	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
701	141K257832	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
702	141K257856	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
703	141K257890	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
704	141K257899	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
705	141K257910	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
706	141K257927	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
707	141K257931	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
708	141K257965	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
709	141K257982	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
710	141K257991	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
711	141K258003	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
712	141K258078	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
713	141K267710	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
714	141K269042	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
715	141K272475	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
716	141K273690	HP 36.4GB ULTRA3 WIDE SCSI HD	1,091.20
717	24B020453306		240.00
718	24B020453311	MON-FLAT-17NI-CSS	240.00
719	24B020453336	MON-FLAT-17NI-CSS	240.00
720	24B020453337	MON-FLAT-17NI-CSS	240.00
721	24B020453339		240.00
722	24B020453341	MON-FLAT-17NI-CSS	240.00
723	24B020453342	MON-FLAT-17NI-CSS	240.00
724	24B020453349		240.00
725	41KP791		2,244.91
726	41KP802		2,244.91
727	41KP826		2,244.91

	Serial No	Name / Type	Price
728	41KP844		2,244.91
729	41KP851		2,244.91
730	41KP857		2,244.91
731	41KP889		2,244.91
732	41KP891		2,244.91
733	41KP892		2,244.91
734	41KP905		2,244.91
735	41KP918		2,244.91
736	41KP924		2,244.91
737	41KP926		2,244.91
738	42045106PU	TOSHIBA PORTEGE 2K P3/750 20GB	2,054.24
739	42047779PU	TOSHIBA PORTEGE 2K P3/750 20GB	2,054.24
740	4207797PU	TOSHIBA PORTEGE 2K P3/750 20GB	2,054.24
741	4207813PU	TOSHIBA PORTEGE 2K P3/750 20GB	2,054.24
742	52026502PU	TOSHIBA PORTEGE 2K P3/750 20GB	2,054.24
743	52066584PU	TOSHIBA PORTEGE 2K P3/750 20GB	2,054.24
744	A0A00221402189	2 TOSHIBA SAT PRO 6100	2,250.00
745	A0A00221402190	2 TOSHIBA SAT PRO 6100	2,250.00
746	A0A00221402191	2 TOSHIBA SAT PRO 6100	2,250.00
747	A0A00221402200	2 TOSHIBA SAT PRO 6100	2,250.00
748	CAT 0624Y110	WSC3550-48EMI	4,570.00
749	CAT 0624Y11U	WSC3550-48EMI	4,570.00
750	DS1	MICRON 9 BAY TOWER P3-650	1,282.00
751	DS1	HP RACKMOUNT FLAT PANEL MONITR	2,205.75
752	DS1	HP NETSERVER LP1000R P3 1GHZ	1,650.00
753	DS10	MICRON 9 BAY TOWER P3-650	1,282.00
754	DS11	MICRON 9 BAY TOWER P3-650	1,282.00
755	DS12	MICRON 9 BAY TOWER P3-650	1,282.00
756	DS13	MICRON 9 BAY TOWER P3-650	1,282.00
757	DS14	MICRON 9 BAY TOWER P3-650	1,282.00
758	DS15	MICRON 9 BAY TOWER P3-650	1,282.00
759	DS16	MICRON 9 BAY TOWER P3-650	1,282.00
760	DS17	MICRON 9 BAY TOWER P3-650	1,282.00
761	DS18	MICRON 9 BAY TOWER P3-650	1,282.00
762	DS19	MICRON 9 BAY TOWER P3-650	1,282.00
763	DS2	MICRON 9 BAY TOWER P3-650	1,282.00
764	DS2	HP NETSERVER LP1000R P3 1GHZ	1,650.00
765	DS20	MICRON 9 BAY TOWER P3-650	1,282.00
766	DS21	MICRON 9 BAY TOWER P3-650	1,282.00
767	DS22	MICRON 9 BAY TOWER P3-650	1,282.00
768	DS23	MICRON 9 BAY TOWER P3-650	1,282.00
769	DS24	MICRON 9 BAY TOWER P3-650	1,282.00
770	DS25	MICRON 9 BAY TOWER P3-650	1,282.00
771	DS26	MICRON 9 BAY TOWER P3-650	1,282.00
772	DS27	MICRON 9 BAY TOWER P3-650	1,282.00
773	DS28	MICRON 9 BAY TOWER P3-650	1,282.00
774	DS29	MICRON 9 BAY TOWER P3-650	1,282.00
775	DS3	MICRON 9 BAY TOWER P3-650	1,282.00
776	DS3	HP NETSERVER LP1000R P3 1GHZ	1,650.00
777	DS30	MICRON 9 BAY TOWER P3-650	1,282.00
778	DS31	MICRON 9 BAY TOWER P3-650	1,282.00
779	DS32	MICRON 9 BAY TOWER P3-650	1,282.00
780	DS33	MICRON 9 BAY TOWER P3-650	1,282.00
781	DS34	MICRON 9 BAY TOWER P3-650	1,282.00
782	DS35	MICRON 9 BAY TOWER P3-650	1,282.00
783	DS36	MICRON 9 BAY TOWER P3-650	1,282.00

	Serial No	Name / Type	Price
784	DS37	MICRON 9 BAY TOWER P3-650	1,282.00
785	DS38	MICRON 9 BAY TOWER P3-650	1,282.00
786	DS39	MICRON 9 BAY TOWER P3-650	1,282.00
787	DS4	MICRON 9 BAY TOWER P3-650	1,282.00
788	DS40	MICRON 9 BAY TOWER P3-650	1,282.00
789	DS41	MICRON 9 BAY TOWER P3-650	1,282.00
790	DS42	MICRON 9 BAY TOWER P3-650	1,282.00
791	DS43	MICRON 9 BAY TOWER P3-650	1,282.00
792	DS44	MICRON 9 BAY TOWER P3-650	1,282.00
793	DS45	MICRON 9 BAY TOWER P3-650	1,282.00
794	DS46	MICRON 9 BAY TOWER P3-650	1,282.00
795	DS47	MICRON 9 BAY TOWER P3-650	1,282.00
796	DS48	MICRON 9 BAY TOWER P3-650	1,282.00
797	DS49	MICRON 9 BAY TOWER P3-650	1,282.00
798	DS5	MICRON 9 BAY TOWER P3-650	1,282.00
799	DS50	MICRON 9 BAY TOWER P3-650	1,282.00
800	DS51	MICRON 9 BAY TOWER P3-650	1,282.00
801	DS52	MICRON 9 BAY TOWER P3-650	1,282.00
802	DS53	MICRON 9 BAY TOWER P3-650	1,282.00
803	DS54	MICRON 9 BAY TOWER P3-650	1,282.00
804	DS55	MICRON 9 BAY TOWER P3-650	1,282.00
805	DS56	MICRON 9 BAY TOWER P3-650	1,282.00
806	DS57	MICRON 9 BAY TOWER P3-650	1,282.00
807	DS58	MICRON 9 BAY TOWER P3-650	1,282.00
808	DS59	MICRON 9 BAY TOWER P3-650	1,282.00
809	DS6	MICRON 9 BAY TOWER P3-650	1,282.00
810	DS60	MICRON 9 BAY TOWER P3-650	1,282.00
811	DS7	MICRON 9 BAY TOWER P3-650	1,282.00
812	DS8	MICRON 9 BAY TOWER P3-650	1,282.00
813	DS9	MICRON 9 BAY TOWER P3-650	1,282.00
814	ESMT 50246	SLMT-PIII-600-64M	1,245.00
815	ESMT 50247	SLMT-PIII-600-64M	1,245.00
816	ESMT 50248	SLMT-PIII-600-64M	1,245.00
817	ESMT 50249	SLMT-PIII-600-64M	1,245.00
818	ESMT 50250	SLMT-PIII-600-64M	1,245.00
819	ESMT 50251	SLMT-PIII-600-64M	1,245.00
820	ESMT 50252	SLMT-PIII-600-64M	1,245.00
821	ESMT 50253	SLMT-PIII-600-64M	1,245.00
822	ESMT 50254	SLMT-PIII-600-64M	1,245.00
823	ESMT 50255	SLMT-PIII-600-64M	1,245.00
824	ESMT 50256	SLMT-PIII-600-64M	1,245.00
825	ESMT 50257	SLMT-PIII-600-64M	1,245.00
826	ESMT 50258	SLMT-PIII-600-64M	1,245.00
827	ESMT 50259	SLMT-PIII-600-64M	1,245.00
828	ESMT 50260	SLMT-PIII-600-64M	1,245.00
829	ESMT 50261	SLMT-PIII-600-64M	1,245.00
830	ESMT 50262	SLMT-PIII-600-64M	1,245.00
831	ESMT 50263	SLMT-PIII-600-64M	1,245.00
832	ESMT 50264	SLMT-PIII-600-64M	1,245.00
833	ESMT 50265	SLMT-PIII-600-64M	1,245.00
834	ESMT 50266	SLMT-PIII-600-64M	1,245.00
835	ESMT 50267	SLMT-PIII-600-64M	1,245.00
836	ESMT 50268	SLMT-PIII-600-64M	1,245.00
837	ESMT 50269	SLMT-PIII-600-64M	1,245.00
838	ESMT 50271	SLMT-PIII-600-64M	1,245.00
839	ESMT 50272	SLMT-PIII-600-64M	1,245.00

	Serial No	Name / Type	Price
840	ESMT 50273	SLMT-PIII-600-64M	1,245.00
841	ESMT 50274	SLMT-PIII-600-64M	1,245.00
842	ESMT 50275	SLMT-PIII-600-64M	1,245.00
843	ESMT 50276	SLMT-PIII-600-64M	1,245.00
844	ESMT 50277	SLMT-PIII-600-64M	1,245.00
845	ESMT 50278	SLMT-PIII-600-64M	1,245.00
846	ESMT 50279	SLMT-PIII-600-64M	1,245.00
847	ESMT 50280	SLMT-PIII-600-64M	1,245.00
848	ESMT 50281	SLMT-PIII-600-64M	1,245.00
849	ESMT 50282	SLMT-PIII-600-64M	1,245.00
850	ESMT 50283	SLMT-PIII-600-64M	1,245.00
851	ESMT 50284	SLMT-PIII-600-64M	1,245.00
852	ESMT 50285	SLMT-PIII-600-64M	1,245.00
853	ESMT 50286	SLMT-PIII-600-64M	1,245.00
854	ESMT 50287	SLMT-PIII-600-64M	1,245.00
855	FIII012629	PFMT-PIII-800-64M	1,091.00
856	FIII012630	PFMT-PIII-800-64M	1,091.00
857	FIII012632	PFMT-PIII-800-64M	1,091.00
858	FIII012634	PFMT-PIII-800-64M	1,091.00
859	FIII012637	PFMT-PIII-800-64M	1,091.00
860	FIII012638	PFMT-PIII-800-64M	1,091.00
861	FIII012641	PFMT-PIII-800-64M	1,091.00
862	FIII012645	PFMT-PIII-800-64M	1,091.00
863	FIII012646	PFMT-PIII-800-64M	1,091.00
864	FIII012648	PFMT-PIII-800-64M	1,091.00
865	FIII012649	PFMT-PIII-800-64M	1,091.00
866	FIII012650	PFMT-PIII-800-64M	1,091.00
867	FIII012652	PFMT-PIII-800-64M	1,091.00
868	FIII012653	PFMT-PIII-800-64M	1,091.00
869	FIII012661	PFMT-PIII-800-64M	1,091.00
870	FIII012662	PFMT-PIII-800-64M	1,091.00
871	FIII012663	PFMT-PIII-800-64M	1,091.00
872	FIII012665	PFMT-PIII-800-64M	1,091.00
873	FIII012668	PFMT-PIII-800-64M	1,091.00
874	FIII012671	PFMT-PIII-800-64M	1,091.00
875	FIII012673	PFMT-PIII-800-64M	1,091.00
876	FIII012676	PFMT-PIII-800-64M	1,091.00
877	FIII012686	PFMT-PIII-800-64M	1,091.00
878	FIII012691	PFMT-PIII-800-64M	1,091.00
879	FIII012692	PFMT-PIII-800-64M	1,091.00
880	FIII012693	PFMT-PIII-800-64M	1,091.00
881	FIII012697	PFMT-PIII-800-64M	1,091.00
882	FIII012698	PFMT-PIII-800-64M	1,091.00
883	FIII012702	PFMT-PIII-800-64M	1,091.00
884	FIII012703	PFMT-PIII-800-64M	1,091.00
885	FIII012705	PFMT-PIII-800-64M	1,091.00
886	FIII012713	PFMT-PIII-800-64M	1,091.00
887	FIII012714	PFMT-PIII-800-64M	1,091.00
888	FIII012716	PFMT-PIII-800-64M	1,091.00
889	FIII012720	PFMT-PIII-800-64M	1,091.00
890	FIII012727	PFMT-PIII-800-64M	1,091.00
891	G007509		1,187.06
892	G007622		1,187.06
893	G024473		1,187.06
894	G024474		1,187.06
895	G024477		1,187.06

	Serial No	Name / Type	Price
896	G024479		1,187.06
897	G024480		1,187.06
898	G024481		1,187.06
899	G024513		1,187.06
900	G024514		1,187.06
901	G024516		1,187.06
902	G024517		1,187.06
903	G024519		1,187.06
904	G024520		1,187.06
905	G024602		1,187.06
906	G024604		1,187.06
907	G024605		1,187.06
908	G024608		1,187.06
909	G024637		1,187.06
910	G024667		1,187.06
911	G024670		1,187.06
912	G024705		1,187.06
913	G024709		1,187.06
914	G024711		1,187.06
915	G024712		1,187.06
916	GIII034941	PFMT-PIII-933-256M	824.00
917	GIII034958	PFMT-PIII-933-256M	824.00
918	GIII034960	PFMT-PIII-933-256M	824.00
919	GIII034961	PFMT-PIII-933-256M	824.00
920	GIII034966	PFMT-PIII-933-256M	824.00
921	GIII034979	PFMT-PIII-933-256M	824.00
922	GIII034990	PFMT-PIII-933-256M	824.00
923	GIII034991	PFMT-PIII-933-256M	824.00
924	GIII034994	PFMT-PIII-933-256M	824.00
925	GIII035006	PFMT-PIII-933-256M	824.00
926	GIII035036	PFMT-PIII-933-256M	824.00
927	GIII035041	PFMT-PIII-933-256M	824.00
928	GIII035059	PFMT-PIII-933-256M	824.00
929	GIII035073	PFMT-PIII-933-256M	824.00
930	GIII035079	PFMT-PIII-933-256M	824.00
931	GIII035094	PFMT-PIII-933-256M	824.00
932	GIII035097	PFMT-PIII-933-256M	824.00
933	GIII035103	PFMT-PIII-933-256M	824.00
934	GIII035104	PFMT-PIII-933-256M	824.00
935	GIII035113	PFMT-PIII-933-256M	824.00
936	GIII035118	PFMT-PIII-933-256M	824.00
937	GIII035132	PFMT-PIII-933-256M	824.00
938	GIII035139	PFMT-PIII-933-256M	824.00
939	GIII035141	PFMT-PIII-933-256M	824.00
940	GIII035142	PFMT-PIII-933-256M	824.00
941	GIII035143	PFMT-PIII-933-256M	824.00
942	GIII035148	PFMT-PIII-933-256M	824.00
943	GIII035149	PFMT-PIII-933-256M	824.00
944	GIII035152	PFMT-PIII-933-256M	824.00
945	GIII035153	PFMT-PIII-933-256M	824.00
946	GIII035154	PFMT-PIII-933-256M	824.00
947	GIII035155	PFMT-PIII-933-256M	824.00
948	GIII035156	PFMT-PIII-933-256M	824.00
949	GIII035158	PFMT-PIII-933-256M	824.00
950	GIII035159	PFMT-PIII-933-256M	824.00
951	GIII035161	PFMT-PIII-933-256M	824.00

	Serial No	Name / Type	Price
952	GIII035163	PFMT-PIII-933-256M	824.00
953	GIII035164	PFMT-PIII-933-256M	824.00
954	GIII035165	PFMT-PIII-933-256M	824.00
955	GIII035167	PFMT-PIII-933-256M	824.00
956	GIII035169	PFMT-PIII-933-256M	824.00
957	GIII035173	PFMT-PIII-933-256M	824.00
958	GIII035176	PFMT-PIII-933-256M	824.00
959	GIII035177	PFMT-PIII-933-256M	824.00
960	GIII035180	PFMT-PIII-933-256M	824.00
961	GIII035182	PFMT-PIII-933-256M	824.00
962	GIII035188	PFMT-PIII-933-256M	824.00
963	GIII035192	PFMT-PIII-933-256M	824.00
964	GIII035196	PFMT-PIII-933-256M	824.00
965	GIII035199	PFMT-PIII-933-256M	824.00
966	GIII035205	PFMT-PIII-933-256M	824.00
967	GIII035211	PFMT-PIII-933-256M	824.00
968	GIII035212	PFMT-PIII-933-256M	824.00
969	GIII035214	PFMT-PIII-933-256M	824.00
970	GIII035215	PFMT-PIII-933-256M	824.00
971	GIII035216	PFMT-PIII-933-256M	824.00
972	GIII035219	PFMT-PIII-933-256M	824.00
973	GIII035222	PFMT-PIII-933-256M	824.00
974	GIII035224	PFMT-PIII-933-256M	824.00
975	GIII035225	PFMT-PIII-933-256M	824.00
976	GIII035226	PFMT-PIII-933-256M	824.00
977	GIII035227	PFMT-PIII-933-256M	824.00
978	GIII035228	PFMT-PIII-933-256M	824.00
979	GIII035229	PFMT-PIII-933-256M	824.00
980	GIII035231	PFMT-PIII-933-256M	824.00
981	GIII035232	PFMT-PIII-933-256M	824.00
982	GIII035233	PFMT-PIII-933-256M	824.00
983	GIII035236	PFMT-PIII-933-256M	824.00
984	GIII035237	PFMT-PIII-933-256M	824.00
985	GIII035239	PFMT-PIII-933-256M	824.00
986	GIII035240	PFMT-PIII-933-256M	824.00
987	GIII035244	PFMT-PIII-933-256M	824.00
988	GIII035247	PFMT-PIII-933-256M	824.00
989	GIII035248	PFMT-PIII-933-256M	824.00
990	GIII035249	PFMT-PIII-933-256M	824.00
991	GIII035250	PFMT-PIII-933-256M	824.00
992	GIII035252	PFMT-PIII-933-256M	824.00
993	GIII035255	PFMT-PIII-933-256M	824.00
994	GIII035256	PFMT-PIII-933-256M	824.00
995	GIII035260	PFMT-PIII-933-256M	824.00
996	GIII035261	PFMT-PIII-933-256M	824.00
997	GIII035264	PFMT-PIII-933-256M	824.00
998	GIII035267	PFMT-PIII-933-256M	824.00
999	GIII035268	PFMT-PIII-933-256M	824.00
1000	GIII035273	PFMT-PIII-933-256M	824.00
1001	GIII035275	PFMT-PIII-933-256M	824.00
1002	GIII035276	PFMT-PIII-933-256M	824.00
1003	GIII035278	PFMT-PIII-933-256M	824.00
1004	GIII035281	PFMT-PIII-933-256M	824.00
1005	GIII035283	PFMT-PIII-933-256M	824.00
1006	GIII035291	PFMT-PIII-933-256M	824.00
1007	GIII035296	PFMT-PIII-933-256M	824.00

	Serial No	Name / Type	Price
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1009	GIII035305	PFMT-PIII-933-256M	824.00
1010	GIII035308	PFMT-PIII-933-256M	824.00
1011	GIII035311	PFMT-PIII-933-256M	824.00
1012	GIII035312	PFMT-PIII-933-256M	824.00
1013	GIII035315	PFMT-PIII-933-256M	824.00
1014	GIII035316	PFMT-PIII-933-256M	824.00
1015	GIII035319	PFMT-PIII-933-256M	824.00
1016	GIII035321	PFMT-PIII-933-256M	824.00
1017	GIII035322	PFMT-PIII-933-256M	824.00
1018	GIII035331	PFMT-PIII-933-256M	824.00
1019	GIII035333	PFMT-PIII-933-256M	824.00
1020	GIII035334	PFMT-PIII-933-256M	824.00
1021	GIII035336	PFMT-PIII-933-256M	824.00
1022	GIII035339	PFMT-PIII-933-256M	824.00
1023	GIII035340	PFMT-PIII-933-256M	824.00
1024	GIII035342	PFMT-PIII-933-256M	824.00
1025	GIII035344	PFMT-PIII-933-256M	824.00
1026	GIII035346	PFMT-PIII-933-256M	824.00
1027	GIII035349	PFMT-PIII-933-256M	824.00
1028	GIII035350	PFMT-PIII-933-256M	824.00
1029	GIII035351	PFMT-PIII-933-256M	824.00
1030	GIII035352	PFMT-PIII-933-256M	824.00
1031	GIII035354	PFMT-PIII-933-256M	824.00
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1034	GIII035359	PFMT-PIII-933-256M	824.00
1035	GIII035360	PFMT-PIII-933-256M	824.00
1036	GIII035362	PFMT-PIII-933-256M	824.00
1037	GIII035363	PFMT-PIII-933-256M	824.00
1038	GIII035364	PFMT-PIII-933-256M	824.00
1039	GIII035365	PFMT-PIII-933-256M	824.00
1040	GIII035366	PFMT-PIII-933-256M	824.00
1041	GIII035367	PFMT-PIII-933-256M	824.00
1042	GIII035372	PFMT-PIII-933-256M	824.00
1043	GIII035374	PFMT-PIII-933-256M	824.00
1044	GIII035375	PFMT-PIII-933-256M	824.00
1045	GIII035376	PFMT-PIII-933-256M	824.00
1046	GIII035377	PFMT-PIII-933-256M	824.00
1047	GIII035380	PFMT-PIII-933-256M	824.00
1048	GIII035382	PFMT-PIII-933-256M	824.00
1049	GIII035386	PFMT-PIII-933-256M	824.00
1050	GIII035391	PFMT-PIII-933-256M	824.00
1051	GIII035395	PFMT-PIII-933-256M	824.00
1052	GIII035400	PFMT-PIII-933-256M	824.00
1053	GIII035402	PFMT-PIII-933-256M	824.00
1054	GIII035404	PFMT-PIII-933-256M	824.00
1055	GIII035410	PFMT-PIII-933-256M	824.00
1056	GIII035413	PFMT-PIII-933-256M	824.00
1057	GIII035419	PFMT-PIII-933-256M	824.00
1058	GIII035420	PFMT-PIII-933-256M	824.00
1059	GIII035423	PFMT-PIII-933-256M	824.00
1060	GIII035425	PFMT-PIII-933-256M	824.00
1061	GIII035426	PFMT-PIII-933-256M	824.00
1062	GIII035427	PFMT-PIII-933-256M	824.00
1063	GIII035428	PFMT-PIII-933-256M	824.00

	Serial No	Name / Type	Price
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1065	GIII035431	PFMT-PIII-933-256M	824.00
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1067	GIII035434	PFMT-PIII-933-256M	824.00
1068	GIII035438	PFMT-PIII-933-256M	824.00
1069	GIII035440	PFMT-PIII-933-256M	824.00
1070	GIII035444	PFMT-PIII-933-256M	824.00
1071	GIII035445	PFMT-PIII-933-256M	824.00
1072	GIII035446	PFMT-PIII-933-256M	824.00
1073	GIII035455	PFMT-PIII-933-256M	824.00
1074	GIII035458	PFMT-PIII-933-256M	824.00
1075	GIII035460	PFMT-PIII-933-256M	824.00
1076	GIII035464	PFMT-PIII-933-256M	824.00
1077	GIII035466	PFMT-PIII-933-256M	824.00
1078	GIII035468	PFMT-PIII-933-256M	824.00
1079	GIII035469	PFMT-PIII-933-256M	824.00
1080	GIII035471	PFMT-PIII-933-256M	824.00
1081	GIII035473	PFMT-PIII-933-256M	824.00
1082	GIII035474	PFMT-PIII-933-256M	824.00
1083	GIII035475	PFMT-PIII-933-256M	824.00
1084	GIII035476	PFMT-PIII-933-256M	824.00
1085	GIII035477	PFMT-PIII-933-256M	824.00
1086	GIII035491	PFMT-PIII-933-256M	824.00
1087	GIII035492	PFMT-PIII-933-256M	824.00
1088	GIII035494	PFMT-PIII-933-256M	824.00
1089	GIII035496	PFMT-PIII-933-256M	824.00
1090	GIII035497	PFMT-PIII-933-256M	824.00
1091	GIII035503	PFMT-PIII-933-256M	824.00
1092	GIII035509	PFMT-PIII-933-256M	824.00
1093	GIII035512	PFMT-PIII-933-256M	824.00
1094	GIII035514	PFMT-PIII-933-256M	824.00
1095	GIII035515	PFMT-PIII-933-256M	824.00
1096	GIII035522	PFMT-PIII-933-256M	824.00
1097	GIII035525	PFMT-PIII-933-256M	824.00
1098	GIII035526	PFMT-PIII-933-256M	824.00
1099	GIII035528	PFMT-PIII-933-256M	824.00
1100	GIII035530	PFMT-PIII-933-256M	824.00
1101	GIII035538	PFMT-PIII-933-256M	824.00
1102	GIII101332	PFMT-PIII-866-128M	842.00
1103	GIII101333	PFMT-PIII-866-128M	842.00
1104	GIII101334	PFMT-PIII-866-128M	842.00
1105	GIII101336	PFMT-PIII-866-128M	842.00
1106	GIII101337	PFMT-PIII-866-128M	842.00
1107	GIII101339	PFMT-PIII-866-128M	842.00
1108	GIII101340	PFMT-PIII-866-128M	842.00
1109	GIII101341	PFMT-PIII-866-128M	842.00
1110	GIII101345	PFMT-PIII-866-128M	842.00
1111	GIII101346	PFMT-PIII-866-128M	842.00
1112	GIII101347	PFMT-PIII-866-128M	842.00
1113	GIII101348	PFMT-PIII-866-128M	842.00
1114	GIII101349	PFMT-PIII-866-128M	842.00
1115	GIII101350	PFMT-PIII-866-128M	842.00
1116	GIII101355	PFMT-PIII-866-128M	842.00
1117	GIII101356	PFMT-PIII-866-128M	842.00
1118	GIII101358	PFMT-PIII-866-128M	842.00
1119	GIII101359	PFMT-PIII-866-128M	842.00

	Serial No	Name / Type	Price
1120	GIII101362	PFMT-PIII-866-128M	842.00
1121	GIII101364	PFMT-PIII-866-128M	842.00
1122	GIII101365	PFMT-PIII-866-128M	842.00
1123	GIII101366	PFMT-PIII-866-128M	842.00
1124	GIII101367	PFMT-PIII-866-128M	842.00
1125	GIII101370	PFMT-PIII-866-128M	842.00
1126	GIII101371	PFMT-PIII-866-128M	842.00
1127	GIII101375	PFMT-PIII-866-128M	842.00
1128	GIII101379	PFMT-PIII-866-128M	842.00
1129	GIII101383	PFMT-PIII-866-128M	842.00
1130	GIII101384	PFMT-PIII-866-128M	842.00
1131	GIII101385	PFMT-PIII-866-128M	842.00
1132	GIII101387	PFMT-PIII-866-128M	842.00
1133	GIII101391	PFMT-PIII-866-128M	842.00
1134	GIII101392	PFMT-PIII-866-128M	842.00
1135	GIII101394	PFMT-PIII-866-128M	842.00
1136	GIII101395	PFMT-PIII-866-128M	842.00
1137	GIII101401	PFMT-PIII-866-128M	842.00
1138	GIII101403	PFMT-PIII-866-128M	842.00
1139	GIII101405	PFMT-PIII-866-128M	842.00
1140	GIII101406	PFMT-PIII-866-128M	842.00
1141	GIII101407	PFMT-PIII-866-128M	842.00
1142	GIII101409	PFMT-PIII-866-128M	842.00
1143	GIII101410	PFMT-PIII-866-128M	842.00
1144	GIII101411	PFMT-PIII-866-128M	842.00
1145	GIII101412	PFMT-PIII-866-128M	842.00
1146	GIII101417	PFMT-PIII-866-128M	842.00
1147	GIII101418	PFMT-PIII-866-128M	842.00
1148	GIII101420	PFMT-PIII-866-128M	842.00
1149	GIII101423	PFMT-PIII-866-128M	842.00
1150	GIII101426	PFMT-PIII-866-128M	842.00
1151	GIII101430	PFMT-PIII-866-128M	842.00
1152	GIII101433	PFMT-PIII-866-128M	842.00
1153	GIII101434	PFMT-PIII-866-128M	842.00
1154	GIII101436	PFMT-PIII-866-128M	842.00
1155	GIII101439	PFMT-PIII-866-128M	842.00
1156	GIII101441	PFMT-PIII-866-128M	842.00
1157	GIII101446	PFMT-PIII-866-128M	842.00
1158	GIII101447	PFMT-PIII-866-128M	842.00
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1161	GIII101451	PFMT-PIII-866-128M	842.00
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1163	GIII101454	PFMT-PIII-866-128M	842.00
1164	GIII101456	PFMT-PIII-866-128M	842.00
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1173	GIII101471	PFMT-PIII-866-128M	842.00
1174	GIII101473	PFMT-PIII-866-128M	842.00
1175	GIII101477	PFMT-PIII-866-128M	842.00

	Serial No	Name / Type	Price
1176	GIII101479	PFMT-PIII-866-128M	842.00
1177	GIII101480	PFMT-PIII-866-128M	842.00
1178	GIII101481	PFMT-PIII-866-128M	842.00
1179	GIII101482	PFMT-PIII-866-128M	842.00
1180	GIII101483	PFMT-PIII-866-128M	842.00
1181	GIII101485	PFMT-PIII-866-128M	842.00
1182	GIII101486	PFMT-PIII-866-128M	842.00
1183	GIII101488	PFMT-PIII-866-128M	842.00
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1185	GIII101492	PFMT-PIII-866-128M	842.00
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1187	GIII101495	PFMT-PIII-866-128M	842.00
1188	GIII101496	PFMT-PIII-866-128M	842.00
1189	GIII101498	PFMT-PIII-866-128M	842.00
1190	GIII101499	PFMT-PIII-866-128M	842.00
1191	GIII101500	PFMT-PIII-866-128M	842.00
1192	GIII101501	PFMT-PIII-866-128M	842.00
1193	GIII101512	PFMT-PIII-866-128M	842.00
1194	GIII101513	PFMT-PIII-866-128M	842.00
1195	GIII101515	PFMT-PIII-866-128M	842.00
1196	GIII101516	PFMT-PIII-866-128M	842.00
1197	GIII101520	PFMT-PIII-866-128M	842.00
1198	GIII101523	PFMT-PIII-866-128M	842.00
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1202	GIII101530	PFMT-PIII-866-128M	842.00
1203	GIII101532	PFMT-PIII-866-128M	842.00
1204	GIII101536	PFMT-PIII-866-128M	842.00
1205	GIII101539	PFMT-PIII-866-128M	842.00
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1207	GIII101546	PFMT-PIII-866-128M	842.00
1208	GIV0035578	PFMT-PIV-1.70G-256-2	2,080.00
1209	GIV0035581	PFMT-PIV-1.7G-256RDM	2,019.00
1210	GIV0035582	PFMT-PIV-1.7G-256RDM	2,019.00
1211	HIV0098048	PFMT-PIV-1.80G-256M	1,193.00
1212	HIV0098049	PFMT-PIV-1.80G-256M	1,193.00
1213	HIV0098051	PFMT-PIV-1.80G-256M	1,193.00
1214	L016855	HP 36.4GB 10K ULTRA3 WIDE SCSI	995.00
1215	L016944	HP 36.4GB 10K ULTRA3 WIDE SCSI	995.00
1216	MY23Q6807M	HP DESKJET 940C COLOR INKJET	299.00
1217	MY23Q680XS	HP DESKJET 940C COLOR INKJET	299.00
1218	MY23Q680Z2	HP DESKJET 940C COLOR INKJET	299.00
1219	MY98A1268H	C7683A#ABA	-
1220	MY98A126B9	C7683A#ABA	-
1221	MY98A126DP	C7683A#ABA	349.89
1222	SCAT0618LR	WSC3550-24EMI	3,265.00
1223	SCAT0618MO	WSC3550-24EMI	3,265.00
1224	SCAT0618MZ	WSC3550-24EMI	3,265.00
1225	SCAT0618XO	WSC3550-24EMI	3,265.00
1226	SCAT0625Y0WG	WSC3550-12T	6,550.00
1227	SCAT0625Z02R	WSC3550-12T	6,550.00
1228	SCAT0625Z04C	WSC3550-12T	6,550.00
1229	SG993170CF	C7679A#ABA	767.82
1230	TW11704928	HP OMNIBOOK XE3 CEL-650 10GB	1,110.00
1231	TW11704947	HP OMNIBOOK XE3 CEL-650 10GB	1,110.00

	Serial No	Name / Type	Price
1232	TW11704948	HP OMNIBOOK XE3 CEL-650 10GB	1,110.00
1233	TW11705615	HP OMNIBOOK XE3 CEL-650 10GB	1,110.00
1234	TW11705652	HP OMNIBOOK XE3 CEL-650 10GB	1,110.00
1235	US04125590	HP NETSERVER LC2000R P3/866	2,650.00
1236	US04226748	HP SE NETSERVER LH3000R P3/933	4,259.20
1237	US04226749	HP SE NETSERVER LH3000R P3/933	4,259.20
1238	US10318947	HP NETSERVER LC2000R P3/866	2,650.00
1239	US10319011	HP NETSERVER LC2000R P3/866	2,650.00
1240	US12630596	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1241	US12630597	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1242	US12630598	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1243	US12630601	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1244	US12630607	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1245	US12630608	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1246	US12630610	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1247	US12630614	HP NETSERVER LP1000R P3 1GHZ	1,650.00
1248	USQB059106	HP LASERJET 4050TN PRINTER	1,350.00
1249	USQB059125	HP LASERJET 4050TN PRINTER	1,350.00
1250	USQB059220	HP LASERJET 4050TN PRINTER	1,350.00
Total			\$1,640,180.97



NYC Department of Homeless Services

Linda Gibbs
Commissioner

Steve Pack
Deputy Commissioner
Fiscal Operations

June 25, 2003

Gregory Brooks, Deputy Comptroller
for Policy, Audits, Contracts and Accountancy
1 Centre Street
New York, NY 10007

Dear Deputy Comptroller Brooks:

I am writing in response to your office's draft audit report on "Controls of the Department of Homeless Services Over Its Computer Equipment." Although DHS concurs with some of the audit findings, we believe other findings and recommendations are based on a misunderstanding of DHS' inventory process. Please note that in the exit conference on June 10, 2003, we provided documents supporting our positions. Unfortunately, these documents were not taken into account when the draft audit report was issued.

The following are the findings that we are disputing:

The agency has no written policies and procedures for maintaining an inventory of computer equipment.

During the audit, and again on June 10, DHS shared with the auditors a copy of DHS' "Computer Equipment Inventory Tracking System" (see Attachment 1), which is the procedure manual for maintaining the inventory of computer equipment. At the time of the audit, this manual was in draft form, having been designed and developed collaboratively with the vendor of the software used for our computerized inventory system. Prior to the audit, in September 2002, the procedure had been made operational, as a draft. In April 2003, the procedure was finalized and in June 2003 it was reissued.

The agency did not ensure that its inventory of computer equipment was properly safeguarded.

It is DHS policy to safeguard new computer equipment in locked rooms and to lock down computers at their respective workstations. Although the vast majority of equipment has been properly safeguarded, the agency did have some new equipment stored in one unlocked room (a lock has since been installed) and equipment waiting to be salvaged or destroyed has been stored in non-secure areas. DHS does acknowledge that equipment should be secured, even when waiting to be salvaged.

The agency did not maintain complete and accurate inventory records for its computer equipment.

In 2002 DHS upgraded its LAN/WAN to Windows 2000 to meet DOI network security standards. The agency's computer inventory tracking system software (Scanventory) was not Windows 2000 compliant. DHS therefore replaced the old inventory tracking system software with a new system (Asset Tracker). Asset Tracker was implemented in January 2003, and was fully operational as of March 2003. A full inventory of DHS computer equipment is currently being conducted and should be completed by mid-August.

DHS agrees that computer equipment should be inventoried upon receipt at DHS, rather than when the computer equipment is deployed. Since the audit, we have put procedures in place to ensure that this is accomplished.

The agency could not account for 1,250 computer equipment items, valued at \$1,640,180, that it purchased during the audit period.

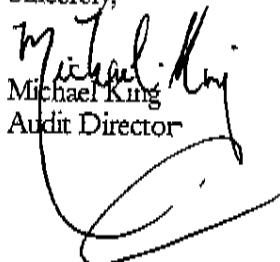
We disagree with these figures. During the audit, and again at the exit conference, we provided your office with information accounting for the majority of these items. The largest category of items that should not have been included in your count of 1,250 are 297 network items (valued at \$1,099,233), such as internal switches and server components. These are non-trackable assets because they are embedded inside a computer housing and are therefore inaccessible for physical inspection. We do not believe that these items require explicit inventorying; instead we feel that they can be included in our inventory through the use of the invoice serial numbers that reference network parts. Another category of items erroneously cited by the audit are 25 Gateway computers (valued at \$15,880) that were not purchased with DHS funds. They were paid for by and delivered to DHS providers; DHS only facilitated the procurement.

After making adjustments for items accounted for, DHS records indicate that the remaining unaccounted-for items total 325, with a value of \$333,003 (see Attachments 2 and 3). The 325 items will be accounted for upon completion of our inventory.

In addition to the above responses to the findings of the audit, we are also attaching three Audit Implementation Plans (AIPs) corresponding to the three recommendations contained in the draft audit report, as well as the Attachments 1, 2, and 3, supporting our positions.

In conclusion, DHS has adequate inventory procedures that are being fully implemented. We are confident that our efforts to implement all components of our inventory system will ensure that all assets are accurately accounted for and properly safeguarded. DHS is reallocating staff resources to oversee the full implementation of the inventory procedures and processes.

Sincerely,


Michael King
Audit Director

cc: w/attachments

Commissioner Linda Gibbs
Steve Pock
Maryanne Schretzman
Angeles Pai
James Anderson
Gary Rose
Robert Bernstein

cc: w/o attachments

Thailia Edwards
Pat Nestor
Donna Dendy-Roberts

New York City Department of Homeless Services

Page 1 of 3

Response Date: June 25, 2003**AUDIT TITLE:** Controls of the Department of Homeless Services Over Its Computer Equipment**AUDITING AGENCY:** NYC Comptrollers Office**DRAFT REPORT DATE:** June 11, 2003**AUDIT NUMBER:** FL03-131A**Audit Recommendation**

Create an inventory project team, reporting to the Commissioner, whose ultimate goal would be to develop computer inventory policies and procedures and to ensure that the inventory control system is: (1) accurate (all computer equipment is accounted for); (2) timely (records are adjusted to immediately reflect receipts, transfers, and relinquishments); and (3) encompassing (the system tracks all items received).

Category of Response:

E - Disagrees and will not implement

Response To Recommendation

DHS already had an inventory team in place, reporting to the Director of the DHS Office of Information Technology (OIT). DHS inventory policy and procedures have also already been put into place. The inventory team will continue to be responsible for ensuring that regular inventories are conducted, in accordance with the policy and procedures. Oversight of the function will continue to be performed by the Deputy Commissioner for Policy and Planning (to whom OIT reports).

See Attachment 1 for the DHS Procedure, "Computer Equipment Inventory Tracking System."

Implementation Date

N/A

RESPONSIBILITY CENTER

Office of Information Technology

Signature:

Donna Deady-Roberts
 Print Name: Donna Deady-Roberts
 Print Title: Director, User Support

6/25/03
 Date

Categories of Responses
A- Implemented
B- Partially implemented
C- Implementation is pending
D- Agrees and will not implement
E- Disagrees and will not implement

New York City Department of Homeless Services

Page 2 of 3

Response Date: June 25, 2003

AUDIT TITLE: Controls of the Department of Homeless Services Over Its Computer Equipment**AUDITING AGENCY:** NYC Comptrollers Office**DRAFT REPORT DATE:** June 11, 2003**AUDIT NUMBER:** FL03-131A**Audit Recommendation**

Ensure that all computer equipment is properly safeguarded. In that regard, all uninstalled items of computer equipment should be secured in locked rooms.

Category of Response:**B – Partially implemented****Response To Recommendation**

DHS secures all new and usable computer equipment in secured locked rooms.

What Has To Be Implemented

Due to space constraints DHS is forced to keep salvageable equipment in unsecured areas while waiting for approval from DCAS for permission to remove and destroy.

Implementation Date

Ongoing

RESPONSIBILITY CENTER

Office of Information Technology

Signature:

Donna Dendy-Roberts
Print Name: Donna Dendy-Roberts
Print Title: Director, User Support

6/25/03
Date

Categories of Responses
A- Implemented
B- Partially Implemented
C- Implementation is pending
D- Agrees and will not implement
E- Disagrees and will not implement

New York City Department of Homeless Services

Page 3 of 3

Response Date: June 25, 2003

AUDIT TITLE: Controls of the Department of Homeless Services Over Its Computer Equipment

AUDITING AGENCY: NYC Comptroller's Office

DRAFT REPORT DATE: June 11, 2003

AUDIT NUMBER: FL03-131A

Audit Recommendation

Refer all significant unresolved discrepancies to DOI for further investigation.

Category of Response:

A - Implemented

Response To Recommendation

It has always been the policy of DHS to report any theft or loss of computer equipment to DHS Security Administration. The loss or theft is then reported to the local NYPD precinct. Incidents are investigated by DHS Security Administration and referred, if necessary, to DOI.

Implementation Date

Ongoing

RESPONSIBILITY CENTER

Office of Information Technology
Security Administration

Signature:

Donna Denby-Roberts
Print Name: Donna Denby-Roberts
Print Title: Director, User Support

6/25/03
Date

Categories of Responses
A- Implemented
B- Partially implemented
C- implementation is pending
D-Agrees and will not implement
E-Disagrees and will not implement