



COMPTROLLER OF THE CITY OF NEW YORK  
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LIAM C. THOMPSON, JR.  
COMPTROLLER

TO: All Staff

FROM: William C. Thompson, Jr. *WCT*

DATE: August 21, 2008

RE: Equal Employment Practices Commission Audit

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The Equal Employment Practices Commission ("EEPC") has completed its audit of this office's Equal Employment Opportunity ("EEO") Program for the period of January 1, 2005 through December 31, 2006. The EEPC made several recommendations to enhance our EEO Program.

As a result, the following actions have been taken:

- This office's EEO Policy has been updated to include all of the required protected classes, and the updated EEO Policy has been posted on the intranet, distributed to all employees and included in the new hire package.
- We have distributed brochures regarding the City's 55-a Program to all employees.
- We have developed a structured interview training program for personnel involved in the recruitment and hiring process.
- We have expanded our recruitment efforts by using additional resources, as necessary.

As Comptroller of the City of New York, I reaffirm my strong commitment to maintaining fair employment practices for all employees and job applicants. The Comptroller's office is also committed to preventing discrimination by ensuring that all employees are aware of their rights and obligations and by encouraging a work environment where differences among employees are appreciated. We must all continue to work together to maintain an atmosphere of respect for everyone on our diverse staff.

I urge all of you to access the many EEO resources within the Comptroller's office and to address any EEO concerns you may have with Annette Hernandez, Director of EEO, in Room 502 by e-mail at [ahernan@comptroller.nyc.gov](mailto:ahernan@comptroller.nyc.gov).

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