

Keeping your building clean:

Organic waste in the brown bin produces no more odor than when it's put into the trash. Our bins come equipped with:

- Tight-fitting lid and latch, to minimize odors between collections.
- Hard, chew-resistant plastic, which helps to deter pests.
- Odor-resistant plastic to avoid odor buildup over time.

How to educate residents:

DSNY offers the resources below to help you educate residents about organics collection:

- Flyers and signs to post in your building.
- Decals for your organics bins.
- A "Welcome Packet" for each resident, including participation instructions, in-unit signage, coupons for discounts on compostable products, and other giveaways.
- A presentation from DSNY at your next tenants' meeting. To request a speaker, visit on.nyc.gov/eventrequest.



FAQ's

Where can I find my collection schedule?

Find your collection schedule at on.nyc.gov/collectionday.

How can I report a missed collection?

To report missed organics collections, please use the form located at on.nyc.gov/missed-collection.

Alternately, you may call 311 to make a report. If you continue to experience missed collections, you can email NYCOrganics@dsny.nyc.gov for further review.

What if my brown bin is missing or damaged?

To request a replacement for your missing or damaged bin, visit on.nyc.gov/replace-bin.



sanitation

Superintendent's Guide to Organics Collection

Don't trash your food scraps and plant waste.



nyc.gov/organics | call 311

[f](#) [t](#) [@](#) NYCsanitation • NYCzerowaste

OC-SBR: ORGCOLL SUPERINTENDENT BROCHURE 0518

nyc.gov/organics | call 311

[f](#) [t](#) [@](#) NYCsanitation • NYCzerowaste

Why participate in organics collection?

Instead of letting organics rot in landfills, you can help DSNY turn food scraps, food-soiled paper, and plant waste into compost and clean energy.

By providing residents with a latching brown bin for their organics, you help deter pests in and around your building, and keep your sidewalk and street cleaner.

What goes in the brown bin?

Food Scraps:

fruits, vegetables, meat, bones, dairy, prepared foods



Food-soiled Paper:

napkins, towels, tea bags, plates, coffee filters



Leaf + Yard Waste:

plants, leaves, twigs, grass



No

Recyclables: Metal, Glass, Plastic, Cartons, Clean Paper + Cardboard

Trash: Pet waste, medical waste, diapers, hygiene and foam products



How to set up your brown bin:

1. Determine the most appropriate location for your brown bins. Some options include:
 - In your existing indoor or outdoor recycling areas.
 - In trash chute enclosures or next to trash chutes.
 - In an outside courtyard or other accessible space.
2. Make sure to:
 - Line your bins with a clear plastic liner.
 - Close and lock the lid after organic waste is deposited.
 - Rinse bins regularly between collections.



How to set out your organics:

1. Set out brown bin at the curb with the liner inside. Tie the liner closed.
2. Write the building address on the side of the bin so that it is not mistakenly taken by a neighbor.
3. For extra leaf and yard waste, use a paper lawn and leaf bag or an unlined bin with a "Yard Waste Only" label. Bundle small branches with twine.

Note for Brooklyn and Queens: Because of the Asian long-horned beetle quarantine, no large branches will be collected. Notify the Parks Department or call 311 for disposal.