Keeping your building clean:

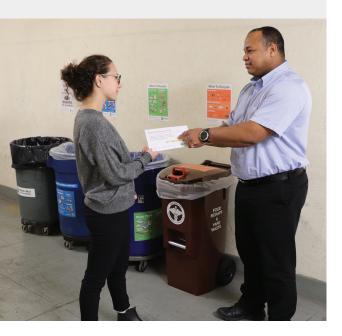
Organic waste in the brown bin produces no more odor than when it's put into the trash. Our bins come equipped with:

- Tight-fitting lid and latch, to minimize odors between collections.
- Hard, chew-resistant plastic, which helps to deter pests.
- Odor-resistant plastic to avoid odor buildup over time.

How to educate residents:

DSNY offers the resources below to help you educate residents about organics collection:

- Flyers and signs to post in your building.
- Decals for your organics bins.
- A "Welcome Packet" for each resident, including participation instructions, inunit signage, coupons for discounts on compostable products, and other giveaways.
- A presentation from DSNY at your next tenants' meeting. To request a speaker, visit on.nyc.gov/eventrequest.



FAQ's

Where can I find my collection schedule?

Find your collection schedule at on.nyc.gov/collectionday.

How can I report a missed collection?

To report missed organics collections, please use the form located at on.nyc.gov/missed-collection.

Alternately, you may call 311 to make a report. If you continue to experience missed collections, you can email **NYCOrganics@dsny.nyc.gov** for further review.

What if my brown bin is missing or damaged?

To request a replacement for your missing or damaged bin, visit **on.nyc.gov/replace-bin**.



Superintendent's Guide to Organics Collection

Don't trash your food scraps and plant waste.



nyc.gov/organics | call 311

■ ■ NYCsanitation • NYCzerowaste

nyc.gov/organics | call 311

S O NYCsanitation • NYCzerowaste

Why participate in organics collection?

Instead of letting organics rot in landfills, you can help DSNY turn food scraps, food-soiled paper, and plant waste into compost and clean energy.

By providing residents with a latching brown bin for their organics, you help deter pests in and around your building, and keep your sidewalk and street cleaner.

What goes in the brown bin?

Food Scraps:

fruits, vegetables, meat, bones, dairy, prepared foods



Food-soiled Paper:

napkins, towels, tea bags, plates, coffee filters









Leaf + Yard Waste:

plants, leaves, twigs, grass





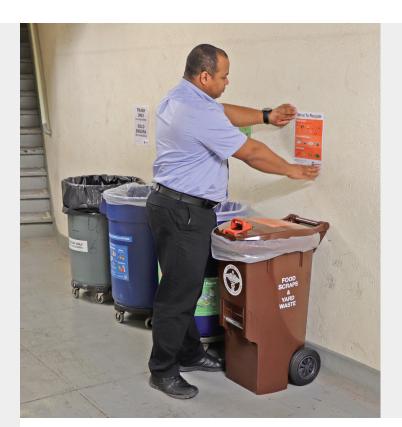






Recyclables: Metal, Glass, Plastic, Cartons, Clean Paper + Cardboard

Trash: Pet waste, medical waste, diapers, hygiene and foam products



How to set up your brown bin:

- **1.** Determine the most appropriate location for your brown bins. Some options include:
 - In your existing indoor or outdoor recycling areas.
 - In trash chute enclosures or next to trash chutes.
 - In an outside courtyard or other accessible space.
- 2. Make sure to:
 - Line your bins with a clear plastic liner.
 - Close and lock the lid after organic waste is deposited.
 - Rinse bins regularly between collections.



How to set out your organics:

- **1.** Set out brown bin at the curb with the liner inside. Tie the liner closed.
- 2. Write the building address on the side of the bin so that it is not mistakenly taken by a neighbor.
- For extra leaf and yard waste, use a paper lawn and leaf bag or an unlined bin with a "Yard Waste Only" label. Bundle small branches with twine.

Note for Brooklyn and Queens: Because of the Asian long-horned beetle quarantine, no large branches will be collected. Notify the Parks Department or call 311 for disposal.