

# New York City Office of Administrative Trials and Hearings (OATH)

partners with

















#### **OATH STAFF WILL BE AT THE ORGANIZATION TO:**

- Answer questions about summonses
- Answer questions about the hearing process
- Check on the status of summonses.
- Help people understand the rules about how a summons can be responded to
- Help people submit online defenses to summonses
- Help people reschedule upcoming hearings or request new hearings after missed hearing dates
- Help people understand the process and what is necessary after the hearing

## Thursday, February 29, 2024

11:00 AM - 3:00 PM

#### **New York State Senator Iwen Chu's District Office**

6605 Fort Hamilton Parkway, Brooklyn, NY 11219

OATH staff will be available and in person in New York State Senator Iwen Chu's district office to assist and educate individuals and small businesses about what to do if they were given a civil summons from a city enforcement agency for an alleged violation. Staff will also be able to check and determine if someone has an outstanding civil summons and advise as to their options on how to proceed. OATH will also provide materials for individuals and small businesses on remote hearings and other free resources to help them navigate the hearing process.



## 紐約市行政審理和聽證辦公室(OATH)

聯合

















#### 市行政審理和聽證辦公室的工作人員將來到選區辦公室:

- 回答有關傳票的問題
- 回答有關聽證程序的問題
- 查看傳票的狀態
- 幫助民眾了解應對傳票的規則
- 幫助民眾在線提交傳票辯護

- 幫助錯過聽證會的民眾重新安排聽證 會或申請新的聽證會
- 幫助民眾了解流程以及聽證會後的必要事項

## 2024年2月29日星期四

上午11時至下午3時

### 紐約州參議員曲怡文選區辦公室

6605 Fort Hamilton Parkway, Brooklyn, NY 11219

OATH工作人員將親自前往紐約州參議員曲怡文選區辦公室,協助並教育個人和小型企業在因涉嫌違法而收到本市執法機構發出的的民事傳票時如何處理。工作人員也會查證確定某人是否有未結案的民事傳票,並就如何處理提供建議。OATH也將為個人和小型企業提供有關遠端聽證會的資料和其他免費資源,幫助他們了解聽證程序。