



2022-01-25

To: Citywide Administrative Services, Department of (DCAS)

From: Municipal Library Staff

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to the Department of Records and Information Services (DORIS) all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor, within 10 business days of their publication. For any report that is not received within 10 business days of the publication date, DORIS is required to email the agency to request the report, and to provide the text of that email in place of the report in the Government Publications Portal.

Consistent with these requirements, DORIS hereby requests the transmission of the report shown below, which DORIS has not received as of 2022-01-25. Please submit this report to the Government Publications Portal. If you have questions, please contact staff at the Municipal Library at [munilib@records.nyc.gov](mailto:munilib@records.nyc.gov).

**Required Report Type:** Revised Plan for Provisional Employees

**Report Description:** Plan to substantially comply with time periods for provisional appointments, including the total number of competitive class positions of the DCAS employers filled by provisional appointments that have continued beyond the periods permitted by subdivisions one, two, three and four of this section shall not exceed five percent. Such plan may include, but shall not be limited to, a schedule for administration of examinations and establishment of eligible lists, a determination of additional appropriate existing or planned eligible lists that may be used, consolidation of titles through appropriate reclassification, and any other lawful and appropriate means of implementation.

**Reporting Frequency:** Once

**Report Due Date:** 2022-01-03

**Authorizing Resource (Charter and Code):** NYS Civil Service Law Section 65(5)(b) and (c-3) and (c-4), as amended by Chapter 567 of the Laws of 2016

**Authorizing Resource (Local Law):**