

# MEMORANDUM

**To:** Corey Johnson, Speaker  
New York City Council  
**From:** Jeff Thamkittikasem, Director  
Mayor's Office of Operations  
**Date:** August 15, 2019

**Re: Agency-based Voter Registration Under LL29 of 2000, Mayoral Directive One of 2014, LL61 of 2014 and LL63 of 2014**

## **January 1 through June 30, 2019 Report**

Local Law 29 of 2000 requires that specified agencies offer voter registration in their encounters with the public. Mayoral Directive One of 2014 strengthened the requirements of LL29, putting a structure in place to monitor agency efforts to increase voter registration. Local Laws 61 and 63 of 2014 increased the number of agencies required to offer voter registration and codified the agency reporting requirements.

The Board of Elections reported that it processed 2,878 voter registration applications originating at City agencies (called Code 9 applications) between January 1 and June 30, 2019. This does not include applications from DSS/HRA, where voter registration applications are offered, collected and sent to the Board of Elections under the requirements of the National Voter Registration Act (NVRA) and are not denoted as Code 9. DSS/HRA reported sending 7,184 applications to the Board of Elections during the reporting period, yielding a combined total of 10,062 City agency submissions to the Board of Elections between January 1 and June 30, 2019.

The total for January through June 2018 was 2,958, increasing in the second half of 2018 to 13,355, likely attributable to high interest in the November congressional mid-term election and state-wide elections for governor and attorney general.

Some highlights of activities during the reporting period include:

- In April, the Deputy Mayor for Strategic Initiatives and the Chief Democracy Officer met with all participating agencies to strengthen the connection between this work and the DemocracyNYC initiatives and gather insights on how to share best practices and foster innovative voter registration ideas.
- The Administration for Children's Services, in collaboration with the Campaign Finance Board, has hosted a civic engagement seminar for youth in foster care and is developing a plan to educate youth who are aging out of foster care and offering the opportunity to register to vote as a part of the aging out process.
- The Department of Citywide Administrative Services runs an informational page with links to candidate information on its intranet in the periods leading up to elections.
- In addition to making applications available at its licensing center and Free Tax Prep site, the Department of Consumer Affairs includes voter registration applications in all of its renewal packets sent to licensees.

- The Department of Correction conducted voter education classes to inform detainees of their voting rights, provided staff and volunteer assistance for applicants and delivered completed forms to the Board of Elections.
- The Department of Finance sends voter registration applications with all SCRIE and DRIE renewal notices.
- The Department of Youth and Community Development is aligning Project-Based Learning Programming with opportunities for young people to become involved in their communities through the Summer Youth Employment Program (SYEP). This Democracy Corps initiative is focusing on the 2020 census, environmental justice and voter registration.

A summary chart of agency based voter registration and the individual reports of each agency follow.

Best,



Jeff Thamkittikasem

## NYC AGENCY-BASED VOTER REGISTRATION - JANUARY 1 THROUGH JUNE 30, 2019

AGENCY	NUMBER OF PERSONS SERVED	APPLICATIONS DISTRIBUTED	APPS SENT TO BOE BY AGENCY	STAFF TRAINED	AGENCY WEBLINK TO NYC VOTES	WEB CLICKS
Aging	20,000	57	14	0	Y	44
Business Integrity Commission	1,104	1	1	6	Y	8
Children's Services	43,926	4,014	62	305	Y	390
City Planning	5	5	0	5	Y	22
Citywide Administrative Services	413	15	0	2	Y	2,829
Civilian Complaint Review Board	31	31	0	4	Y	2
Consumer Affairs	45,995	39,000	26	6	Y	56
Correction	NA	465	465	120	Y	77
Cultural Affairs	5,380	26	0	8	Y	21
Environmental Protection	7,348	7,313	37	2	Y	45
Finance	14,909+	15,905	0	14	Y	1,681
Fire	11	13	9	10	Y	37
Health and Mental Hygiene	NA	1,327	0	5	Y	184
Homeless Services	1,050	1,050	6	0	Y	63
Housing Preservation and Development	30,000	NA	0	1	Y	200
Human Resources Administration	1,210,180	204,234	7,184	1,705	Y	65
Human Rights Commission	4,565	713	12	30	Y	24
Parks and Recreation	1,400,000	84,500	0	0	Y	76
Probation	2,279	51	0	15	Y	379
Records and Information Services	6	6	3	2	Y	17
Small Business Services	60,900	338	89	50	Y	58
Taxi and Limousine	48,000	35,000	0	605	Y	325
Transportation	22,494	7,603	0	5	Y	1,221
Youth and Community Development	34,409	16,808	1,491	158	N	0



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Department for the Aging  
**Name of Agency Reporter:** Jack Kupferman  
**Phone:** 212-602-4140  
**Email:** jkupferman@aging.nyc.gov

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<b>Number of persons served</b>	<u>20,000</u>
<b>Number of registration forms distributed:</b>	<u>57</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>14</u>
<b>Number of front-line staff trained:</b>	<u>0</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>44</u>

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**Describe how your agency distributes applications.**

Applications are provided to new and existing participants at DFTA funded sites. Reminders are made prior to the end of voter registration drives so that individuals can obtain a voter registration application for themselves or members of their household.

**Describe any special registration activities, if any.**

None

**Describe challenges, both resolved and unresolved.**

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**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

Agency: Business Integrity Commission  
Name of Agency Reporter: Nicholas Bon  
Phone: 212-437-0532  
Email: [nbon@bic.nyc.gov](mailto:nbon@bic.nyc.gov)

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Number of persons served	<u>1104</u>
Number of registration forms distributed:	<u>1</u>
Number of registration forms collected and sent to Board of Elections:	<u>1</u>
Number of front-line staff trained:	<u>6</u>
Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):	<u>8</u>

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*Describe how your agency distributes applications.*

Applications are available in 4 languages in the agency's reception waiting area. The agency's website has a link to the NYC Votes website.

*Describe any special registration activities, if any.*

None at this time.

*Describe challenges, both resolved and unresolved.*

None at this time.

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Please list all locations where registration forms are distributed and/or made available to the public:

Org/Site Location Name	Street Address	Borough
Agency Reception Waiting Area	100 Church Street – 20FL	Manhattan

(Add a new row for each additional location)



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Administration for Children's Services

**Name of Agency Reporter:** Kaytlin Simmons, Esq.

**Phone:** (212) 341-2718

**Email:** Kaytlin.Simmons@acs.nyc.gov

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<b>Number of persons served</b>	<u>43,926</u>
<b>Number of registration forms distributed:</b>	<u>4,014</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>62</u>
<b>Number of front-line staff trained:</b>	<u>305</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>390</u>

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**Describe how your agency distributes applications.**

- All new hires and interns receive voter registration forms at orientation.
- ACS currently makes forms available at all ACS office and client locations.
- Voter registration forms are also distributed to new clients when they are filling out paperwork for ACS services and in all borough office reception areas.
- Forms are available to clients directly during follow-up appointments.
- Forms are distributed to student unions at PACE University's campuses

**Describe any special registration activities, if any.**

- In collaboration with the Campaign Finance Board (CFB), ACS hosted a Civic Engagement Seminar for Youth in Foster Care of or close to voting age.
- In collaboration with the CFB we are exploring educating ACS' Foster Care Aging Out youth population on voting rights and offering the opportunity to register to vote.

- Also, in collaboration with CFB, ACS is planning to engage its Foster Care Provider community to assist in engaging the youth Foster Care at an around eligible voting age.
- Forms will be available in the congregate and visiting areas of ACS' two secure juvenile detention facilities.
- ACS conducts voter registrations drives in collaboration with the Campaign Finance Board (CFB) throughout the year.
- ACS actively host annual Voter Registration Day activities and drives in all 5 boroughs.
- ACS advertises important voter registration dates on both its internal and external websites.
- ACS also distributes voter registration forms in the new employee orientation packet.
- ACS partners with PACE University to host voter registration drives on its Lower Manhattan campus.
- ACS makes forms available to all employees on a regular and continuous basis at all ACS offices.

*Describe challenges, both resolved and unresolved.*

- The voter registration training video is no longer available on Youtube and agencies have not been given a new training resources for front line staff.
- Tracking the staff who completed the voter registration assistance training continues to be a challenge.
- Due to the fact, clients have the option to return the forms distributed by ACS to ACS staff or the Board of Elections via the USPS method, ACS is unable to accurately track forms.
- Families are distrustful of ACS and appear to believe that we have another motive other than to ensure that they are registered to vote.
- Many clients and visitors lack interest in Voter Registration information.
- Although ACS targets youthful populations with the support of CFB, engaging this population in voting and educating the youth about their voting powers and rights has been difficult.
- Reengaging the older adult population to vote has also been challenging.

*Please list all locations where registration forms are distributed and/or made available to the public:*

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
ACS Headquarters	150 William Street, New York, NY 10038	Manhattan
ACS Borough Office	1274 Bedford Avenue. New York, NY 11216	Brooklyn
ACS Borough Office	165-15 Archer Avenue, Queens, NY 11433	Queens

ACS Borough Office	350 Saint Marks Place, Staten Island, NY 10301	Staten Island
ACS Borough Office	345 Adams Street, 9 <sup>th</sup> Floor, Brooklyn, NY 11216	Brooklyn
ACS Borough Office	2501 Grand Concourse, Bronx, NY 10486	Bronx
ACS Borough Office	90-25 161 <sup>st</sup> Street, Queens, NY 11433	Queens
Abbott House	25-23 99 <sup>th</sup> Street, east Elmhurst, NY11369	Queens
Children's Village Louis Cottage	One Echo Hill, Dobbs Ferry, NY 10522	Dobbs Ferry
Crossroads Juvenile Detention Center	17 Bristol Street, Brooklyn, NY 11212	Brooklyn
Episcopal Carpenter	612 East 228 <sup>th</sup> Street, Bronx, NY 10466	Bronx
Episcopal New Bridge	2604 Davidson Avenue, Bronx, NY 10468	Bronx
Episcopal New View	3620 Marolla Place, Bronx, NY 10466	Bronx
Episcopal New Way	131 West 132 <sup>nd</sup> Street, New York, NY 10027	Manhattan
Episcopal Social Services	301 East 162 <sup>nd</sup> Street, Bronx, NY 10451	Bronx
Episcopal Social Services	2615 White Plains Road, Bronx, NY 10467	Bronx
Episcopal Social Services	3675 Marolla Place, Bronx, NY 10466	Bronx
Good Shepherd Barbra Blum	262 Ninth Street, Brooklyn, NY 11215	Brooklyn
Good Shepherd Nelson Mandela	2207 University Avenue, Bronx, NY 10452	Bronx
Good Shepherd Peter J. Sharp	1315 Plimpton Ave, Bronx, NY 10452	Bronx
Horizon Juvenile Detention Center	560 Brooke Ave, Bronx, NY 10455	Bronx
Leake & Watts	634 Manida Street, Bronx, NY 10474	Bronx
Lutheran Clinton Avenue	521 Clinton Avenue, Brooklyn, NY 11238	Brooklyn
Martin De Porres	101-30 92 <sup>nd</sup> Street, Ozone Park, NY 11416	Queens
Martin De Porres	41-56 Judge Street, Elmhurst, NY 11373	Queens
Martin De Porres	89-28 207 <sup>th</sup> Street, Queen Village, NY 11427	Queens
SCO	90-39 189 <sup>th</sup> Street, Queens, NY 11423	Queens
SCO	280 Shepard Avenue, Brooklyn, NY 11208	Brooklyn
SCO	336 Beach Street, Far Rockaway, NY 11691	Queens
SCO	1250 East 229 <sup>th</sup> Street, Bronx, NY 10466	Bronx
SCO	133-25 128 <sup>th</sup> Street, South Ozone Park, NY 11420	Queens
SCO Sunset Park	339 49 <sup>th</sup> Street, Brooklyn, NY 11220	Brooklyn
St. John's	130-20 107 <sup>th</sup> Avenue, Richmond Hill, NY 11419	Queens
St. John's Residence for Boys	150 Beach 110 <sup>th</sup> Street, Rockaway Park, NY 11694	Queens



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Department of City Planning  
**Name of Agency Reporter:** Yvonne Williams  
**Phone:** 212 720 3678  
**Email:** [ywilliams@planning.nyc.gov](mailto:ywilliams@planning.nyc.gov)

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<b>Number of persons served</b>	<u>5</u>
<b>Number of registration forms distributed:</b>	<u>5</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>0</u>
<b>Number of front-line staff trained:</b>	<u>5</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>22</u>

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**Describe how your agency distributes applications.**

We are currently posting applications at our front desk and bookstore POS

**Describe any special registration activities, if any.**

n/a

**Describe challenges, both resolved and unresolved.**

We are looking to being distributing documents at our public hearings and outer offices



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Department of Citywide Administrative Services (DCAS)  
**Name of Agency Reporter:** Latesha Parks – Director of Agency Support Services  
**Phone:** 212-386-6313  
**Email:** Imparks@dcas.nyc.gov

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<i>Number of persons served</i>	<u>413</u>
<i>Number of registration forms distributed:</i>	<u>15</u>
<i>Number of registration forms collected and sent to Board of Elections:</i>	<u>0</u>
<i>Number of front-line staff trained:</i>	<u>2</u>
<i>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</i>	<u>2,829</u>

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*Describe how your agency distributes applications.*

DCAS distributes voting applications from any of its (5) five Computer Testing and Application Centers (CTAC – one in each borough), its two retail City Stores and in onboarding folders which are distributed to new hires.

*Describe any special registration activities, if any.*

During times leading up to elections DCAS runs an informational page with links to candidate information on its intranet.

*Describe challenges, both resolved and unresolved.*

Currently there are no challenges to note.

Please list all locations where registration forms are distributed and/or made available to the public:

Org/Site Location Name	Street Address	Borough
Queens CTAC	118-35 Queens Boulevard	Queens
Brooklyn CTAC	210 Joralemon Street	Brooklyn
Staten Island CTAC	135 Canal Street	Staten Island
Manhattan CTAC	2 Lafayette Street	Manhattan
Bronx CTAC	1932 Arthur Avenue	Bronx
City Store	David N. Dinkins Municipal Building – 1 Centre Street	Manhattan
City Store	Manhattan Office of the City Clerk – 141 Worth Street	Manhattan

(Add a new row for each additional location)



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Civilian Complaint Review Board  
**Name of Agency Reporter:** Justin Francis  
**Phone:** 212-912-7250  
**Email:** jfrancis@ccrb.nyc.gov

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<i>Number of persons served</i>	<u>31</u>
<i>Number of registration forms distributed:</i>	<u>31</u>
<i>Number of registration forms collected and sent to Board of Elections:</i>	<u>0</u>
<i>Number of front-line staff trained:</i>	<u>4</u>
<i>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</i>	<u>2</u>

*Describe how your agency distributes applications.*

The agency distributes voter registration applications upon request to all visitors in our reception area. Our Outreach team also distributes them along with agency literature at events they run all throughout the city.

*Describe any special registration activities, if any.*

n/a

*Describe challenges, both resolved and unresolved.*

The agency is currently in need of English language voter registration forms.

Please list all locations where registration forms are distributed and/or made available to the public:

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
CCRB Office	100 Church Street, New York, New York 10007	Manhattan
Multiple locations across the city (Outreach presentations)	Various	Various

(Add a new row for each additional location)

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Department of Consumer Affairs  
**Name of Agency Reporter:** Carlos A. Ortiz  
**Phone:** 212 436 0345  
**Email:** cortiz@dca.nyc.gov

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<b>Number of persons served:</b>	<u>45,995</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>26</u>
<b>Number of front-line staff trained:</b>	<u>6</u>
<b>Number of registration forms distributed:</b>	<u>39,000</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>56</u>

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**Describe how your agency distributes applications.**

DCA distributes applications at our licensing center, our NYC Free Tax Prep sites, and through multiple pages on our agency website. In addition, DCA includes voter registration materials in renewal packets sent to licensees.

**Describe any special registration activities, if any.**

In 2019, DCA distributed voter registration forms to NYC Free Tax Prep sites across the city.

**Describe challenges, both resolved and unresolved.**

DCA is not aware of any challenges for this reporting period.

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**Please list all locations where registration forms are distributed and/or made available to the public:**

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
NYC DCA Licensing Center	42 Broadway	Manhattan
NYC Free Tax Prep Sites	Various	All

(Add a new row for each additional location)

**Agency-based Voter Registration Reporting Template**  
**January 1, 2019-June 31, 2019**

Agency: Department of Correction  
 Name of Agency Reporter: S. Kaiser  
 Phone: 718-546-0922  
 Email: Steven.Kaiser@doc.nyc.gov

Number of registration forms distributed: 465  
 Number of registration forms collected and sent to Board of Elections: 465  
 Number of front-line staff trained: 120  
 Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes): 77

*Describe how your agency distributes applications.*

Registration forms and absentee ballot request forms in multiple languages are kept in visible locations in all facility law libraries, where individuals have access five days per week. In addition, the Department recently partnered with the NYCCFB and trained facility program staff to do in-unit outreach, which will continue to occur quarterly and in the run-up to future elections.

*Describe any special registration activities, if any.*

We conducted voter education classes to inform detainees of their rights as it pertained to voting in NYS. We leveraged program staff to provide in-person outreach and assistance for individuals to complete voter registration materials and hand delivered all completed forms to the BOE. The DOC also partners with interested volunteers in the community to enter the facilities and provide voting education and assistance.

*Describe challenges, both resolved and unresolved.*

Challenges were educating all qualifying detainees of their voting rights, organizing and training staff to provide in-person outreach and assistance to all individuals in DOC custody and hand-delivering and tracking completed registration forms. The Department intends to further this effort to submit absentee ballot requests and completed absentee ballots. However, individuals currently have the ability to submit such forms through the correspondence system.

***Please list all locations where registration forms are distributed and/or made available to the public:***

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
Department of Correction	Multiple facilities Hazen st. Elmhurst NY	Queens
Department of Correction	125 White st	Manhattan
Department of Correction	1 Halleck st	Bronx
Department of Correction	275 Atlantic Av	Brooklyn

(Add a new row for each additional location)



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Department of Cultural Affairs (Materials for the Arts)  
**Name of Agency Reporter:** Bliss Green-Morehead  
**Phone:** (718) 729-2088  
**Email:** Bgreen-morehead@mfta.nyc.gov

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<b>Number of persons served:</b>	5,380*
<small>*This figure refers to the approximate number of shoppers who visited Materials for the Arts.</small>	
<b>Number of registration forms distributed:</b>	26
<b>Number of registration forms collected and sent to Board of Elections:</b>	0
<b>Number of front-line staff trained:</b>	8
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	21

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**Describe how your agency distributes applications.**

Materials for the Arts (MFTA) incorporated voter registration forms into manual interactions with the public during warehouse shopping days which occur nine days a month at the check-in desk. MFTA is a program that receives donations of art materials and which then distributes them to schools and community based organizations.

**Describe any special registration activities, if any.**

Several frontline staff received training from NYC Votes in regards to distributing voter registration forms. There are several signs around the MFTA warehouse notifying shoppers they may receive a voter registration form from our staff.

**Describe challenges, both resolved and unresolved.**

N/A

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**Please list all locations where registration forms are distributed and/or made available to the public:**

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
Materials for the Arts	33-00 Northern Blvd, 3 <sup>rd</sup> Floor, Long Island City, NY 11101	Queens

(Add a new row for each additional location)





**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** NYC Department of Environmental Protection  
**Name of Agency Reporter:** Eva Lynch /Jaunita James  
**Phone:** 718-595-3487/718-595-3508  
**Email:** eval@dep.nyc.gov/jjames@dep.nyc.gov

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<i>Number of persons served</i>	<u>7,348</u>
<i>Number of registration forms distributed:</i>	<u>7,313</u>
<i>Number of registration forms collected and sent to Board of Elections:</i>	<u>37</u>
<i>Number of front-line staff trained:</i>	<u>2</u>
<i>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</i>	<u>44</u>

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*Describe how your agency distributes applications.*

Our Bureau of Customer Service distributes a postage paid copy of the voter registration form with Customer Registration Form (CRF) mailings to one to three family homeowners who request a CRF.

*Describe any special registration activities, if any.*

DEP sets up Voter Registration Drive tables at Borough offices where we encourage and ensure that the public is well aware of the date and election information.

*Describe challenges, both resolved and unresolved.*

We have not had any challenges.

Please list all locations where registration forms are distributed and/or made available to the public:

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
Lefrak Customer Service BCS	59-17 Junction Blvd	Queens
Bronx Borough Office	1932 Arthur Avenue - 6 <sup>th</sup> Floor	Bronx
Manhattan Borough Office	1250 Broadway - 8 <sup>th</sup> Floor	Manhattan
Brooklyn Borough Office	250 Livingston Street - 8 <sup>th</sup> Floor	Brooklyn
Staten Island Borough Office	60 Bay Street - 6 <sup>th</sup> Floor	Staten Island

(Add a new row for each additional location)

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** NYC Department of Finance  
**Name of Agency Reporter:** Scott Adlerberg  
**Phone:** 212-602-7044  
**Email:** AdlerbergS@finance.nyc.gov

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<i>Number of persons served</i>	<u>14,909</u>
<i>Number of registration forms distributed:</i>	<u>15,905</u>
<i>Number of registration forms collected and sent to Board of Elections:</i>	<u>0</u>
<i>Number of front-line staff trained:</i>	<u>14</u>
<i>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</i>	<u>1,681</u>

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*Describe how your agency distributes applications.*

In each of the five Finance Business Centers, voter registration cards are put out for customers to take if they want to take one. Cards are also sent out by the SCRIE and DRIE units with each SCRIE (11,999) and DRIE (2,910) renewal notice.

*Describe any special registration activities, if any.*

*Describe challenges, both resolved and unresolved.*

No challenges to report.

**Please list all locations where registration forms are distributed and/or made available to the public:**

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
Manhattan Business Center	66 John Street	Manhattan
Brooklyn Business Center	210 Joralemon Street	Brooklyn
Queens Business Center	144-06 94th Avenue	Queens
Bronx Business Center	3030 Third Avenue	Bronx
Staten Island Business Center	350 St. Marks Place	Staten Island

(Add a new row for each additional location)

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

Agency: FDNY  
Name of Agency Reporter: Steven Ertrachter  
Phone: 718-999-1994  
Email: Steven.Ertrachter@fdny.nyc.gov

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Number of persons served	<u>11</u>
Number of registration forms distributed:	<u>13</u>
Number of registration forms collected and sent to Board of Elections:	<u>9</u>
Number of front-line staff trained:	<u>10</u>
Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):	<u>37 visits (TO: <a href="http://voting.nyc/">http://voting.nyc/</a>)</u>

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*Describe how your agency distributes applications.*

We have banners and signs in the public waiting area, we distribute applications upon request and also ask if they want to register.

*Describe any special registration activities, if any.*

None at this time. In the near future probably we will come up with a specific drive

*Describe challenges, both resolved and unresolved.*

Our unit is constantly dealing with public and even though we have banners and signs in place, the public comes in specifically to take the COF exams. We have constantly to remind and check the staff frequently if they offering the forms for the voter registration.

Please list all locations where registration forms are distributed and/or made available to the public:

Org/Site Location Name	Street Address	Borough
FDNY HQ	9 Metro Tech Center	Brooklyn

(Add a new row for each additional location)

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Department of Health and Mental Hygiene.  
**Name of Agency Reporter:** Lily Nuamah  
**Phone:** (347) 396-6537  
**Email:** lnuamah@health.nyc.gov

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<b>Number of persons served</b>	<u>N/A</u>
<b>Number of registration forms distributed:</b>	<u>1,327</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>0</u>
<b>Number of front-line staff trained:</b>	<u>5</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>184</u>

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**Describe how your agency distributes applications.**

Forms are available in the lobby of most of our Health Centers as well as inside some of our program offices. The forms are arranged on a literature rack or on a stand/table along with other information relevant to the location. Visitors take forms and assistance is provided by staff when requested.

**Describe any special registration activities, if any.**

There weren't any special registration activities during this period. The agency is preparing for the National Voter Registration Day in September. At this event, tables will be mounted at different locations and front-line staff will encourage visitors to register to vote.

**Describe challenges, both resolved and unresolved.**

Many of our sites provide health care services to the general public. Promoting voter registration or anything else not directly related to a visitor's health circumstance remains a challenge.

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**Please list all locations where registration forms are distributed and/or made available to the public:**

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
Astoria Health Center	12-26 31 <sup>st</sup> Avenue, Astoria	Queens
Corona Health Center	34-33 Junction Blvd., Jackson Heights	Queens
Jamaica Health Center	90-37 Parsons Blvd., Jamaica	Queens
Morrisania Health Center	1309 Fulton Avenue	Bronx
Tremont Health Center	1826 Arthur Avenue	Bronx
Bedford Health Center	485 Throop Avenue	Brooklyn
Brownsville Health Center	259 Bristol St	Brooklyn
Bushwick Health Center	335 Central Avenue	Brooklyn
Crown Heights Health Center	1218 Prospect Place	Brooklyn
Fort Greene Health Center	295 Flatbush Avenue	Brooklyn
Homecrest Health Center	1601 Avenue S	Brooklyn
Central Harlem Health Center	2238 5th Avenue	Manhattan
Chelsea Health Center	303 9th Avenue	Manhattan
East Harlem Health Center	158 East 115 <sup>th</sup> Street	Manhattan
Riverside Health Center	160 West 100th Street	Manhattan
Washington Heights Health Center	600 West 168 <sup>th</sup> Street	Manhattan
Vital Records Office	125 Worth Street	Manhattan
Early Intervention Office	135 Canal Street	Staten Island

(Add a new row for each additional location)



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** DSS/Department of Homeless Services  
**Name of Agency Reporter:** Brittany Francois  
**Phone:** (929) 221-5458  
**Email:** francoisb@dss.nyc.gov

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<b>Number of persons served</b>	<u>1,050</u>
<b>Number of registration forms distributed:</b>	<u>1,050</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>6</u>
<b>Number of front-line staff trained:</b>	<u>n/a</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>63</u>

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**Describe how your agency distributes applications.**

DHS offers voter registration forms for interested applicants and clients to obtain at each of the 5 intake centers located throughout the City. Forms are kept at central desks in the waiting areas of each site, near flyers and signage pertaining to voting. Applicants can obtain a Code 9 voter registration form from the intake area. In addition, each intake center keeps a box in which applicants can place a completed voter registration card for mailing to the Board of Elections.

**Describe any special registration activities, if any.**

n/a

**Describe challenges, both resolved and unresolved.**

The general challenge for DHS in distributing voter registration forms at intake lies in the emergency

nature of contact with the public at DHS intake centers. Families and individuals arrive at intake centers for assistance in a crisis, with their belongings, to await immediate temporary placement in a shelter (pending approval of their application). Application documents are completed electronically by staff, making it impossible for DHS to physically attach a voter registration form to an application document provided to the client. DHS's solution has been to provide access to voter registration forms at intake by placing them in waiting areas for applicants and clients to pick up if they are interested in registering to vote.

***Please list all locations where registration forms are distributed and/or made available to the public:***

<b><i>Org/Site Location Name</i></b>	<b><i>Street Address</i></b>	<b><i>Borough</i></b>
PATH (Prevention Assistance and Temporary Housing) Family Intake	151 East 151 <sup>st</sup> Street	Bronx
30 <sup>th</sup> Street Men's Intake Center	400 East 30 <sup>th</sup> Street	Manhattan
AFIC (Adult Family Intake Center)	400 East 30 <sup>th</sup> Street	Manhattan
HELP Women's Intake and Assessment Shelter	116 Williams Avenue	Brooklyn
Franklin Women's Intake and Assessment Shelter	1122 Franklin Avenue	Bronx

(Add a new row for each additional location)

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** NYC Housing Preservation and Development (HPD)  
**Name of Agency Reporter:** Robert Turbiak  
**Phone:** 212-863-8351  
**Email:** turbiakr@hpd.nyc.gov

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<b>Number of persons served</b>	<u>~ 30,000</u>
<b>Number of registration forms distributed:</b>	<u>Unknown</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>0</u>
<b>Number of front-line staff trained:</b>	<u>1</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>200</u>

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**Describe how your agency distributes applications.**

- Our agency provides registration cards through a dispenser, so we do not have a count on the number of registration forms distributed. These areas generally service the Section 8 program participants and property owners. The forms are on open display for all to take.

**Describe any special registration activities, if any.**

- HPD provides a voter spotlight link on our website and intranet to the voter registration website.
  - Voter registration cards are available when clients drop off or pick up documentation at the front desk during appointments with property owners and managers.
-

*Describe challenges, both resolved and unresolved.*

- Our biggest challenge is while servicing over 5,000 clients every month; we do not have the resources to track this particular type of manual data. When cards are filled out, clients are able to drop them in the onsite mailbox or any out-going mailbox without the assistance of front line staff.
- Voter cards are made available to the public, employees and vendors. There is no way to manually track how many are taken and sent to the BOE.
- Our next challenge is the ability to offer the forms electronically to staff and clients.
- HPD will work with units with the passive display and face-to-face encounters to increase tracking and voter registration.
- HPD will work with Democracy NYC to introduce voter registration tables at our employee events.

*Please list all locations where registration forms are distributed and/or made available to the public:*

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
NYC Housing Preservation & Development (HPD)	100 Gold Street	Manhattan

(Add a new row for each additional location)

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

Agency: DSS | HRA  
Name of Agency Reporter: Erin Drinkwater  
Phone: 929.221.8516  
Email: drinkwatere@hra.nyc.gov

**Human Resources Administration Summary**

	<b># of registration forms distributed</b>	<b># of applications collected and sent to Board of Elections</b>	<b># of front line staff trained</b>	<b># of "clicks" on home page voter registration button</b>
<b>FIA</b>	141,586	6,377	1,375	
<b>HCSP</b>	830	43	0*	
<b>MICSA</b>	45,425	59	15	
<b>HASA</b>	14,149	259	15	
<b>OCSS</b>	1,417	431	115	
<b>APS</b>	827	15	185	
<b>Total</b>	<b>204,234</b>	<b>7,184</b>	<b>1,705</b>	<b>65</b>

\*Training is scheduled to be conducted in Fall 2019

**Summary by Program Area:**

**Family Independence Administration- Cash Assistance/SNAP-**

*Number of persons served* 1,097,434  
*Number of registration forms distributed:* 141,586  
*Number of registration forms collected and sent to Board of Elections:* 6,377  
*Number of front-line staff trained:* 1375

*Describe how your agency distributes applications.*

Voter registration forms are distributed to applicants/participants with applications and recertification documents or change of address documents. The opportunity to register to vote is offered at each face-to-face encounter as part of the application process or renewal process with a client. The NYS Agency-Based Voter Registration form is attached at the end of every application and renewal form. They are also offered on line, along with the application; and also offered at Community based Organizations. (CBO's)

*Describe any special registration activities, if any.*

NONE

*Describe challenges, both resolved and unresolved.*

The count of Voter Registration Forms from the PC Banks

**Please list all locations where registration forms are distributed and/or made available to the public:**

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
JC/Waverly #13	12 W. 14 <sup>th</sup> Street – 2 <sup>nd</sup> floor	Manhattan
JC/St. Nicholas #18	132 W. 125 <sup>th</sup> – 4 <sup>th</sup> floor	Manhattan
JC/East End #23	2322 Third Avenue	Manhattan
JC/Dyckman #35	4055 10 <sup>th</sup> Avenue	Manhattan
JC/Coney Island #63	3050 West 21 <sup>st</sup> Street – 1 <sup>st</sup> floor	Brooklyn
JC/DeKalb #64	275 Bergen Street – 1 <sup>st</sup> floor	Brooklyn
JC/Bushwick #66	30 Thornton Street – 1 <sup>st</sup> floor	Brooklyn
JC/Clinton Hill #67	495 Clermont Avenue – 1 <sup>st</sup> floor	Brooklyn
JC/Southern Brooklyn #70	35 Fourth Avenue – 1 <sup>st</sup> floor	Brooklyn
JC/Rider #38	300 Canal Place- 1st floor	Bronx
JC/Hunts Point #40	847 Barretto Street	Bronx
JC/Fordham #44	2541-2549 Bainbridge Avenue	Bronx
JC/Concourse #45	1365 Jerome Avenue	Bronx
JC/Crotona #46	1910 Monterey Avenue 1 <sup>st</sup> floor	Bronx
JC/Refugee & Immigrant #47	32-20 Northern Blvd., - 5 <sup>th</sup> floor	Queens
JC/Michael J. Handy Veterans #62	25 Chapel Street – 6 <sup>th</sup> floor	Brooklyn
JC/Burial Claims Unit/Transportation	25 Chapel Street – 6 <sup>th</sup> floor	Brooklyn
JC/Special Projects Center #80	109 E. 16 <sup>th</sup> Street - 2 <sup>nd</sup> floor	Manhattan
JC/Union Square #39	109 East 16 <sup>th</sup> Street – 2 <sup>nd</sup> floor	Manhattan
JC/Residential Treatment #52	109 East 16 <sup>th</sup> Street – 3 <sup>rd</sup> floor	Manhattan
JC/Centralized Rent Processing 71	109 East 16 <sup>th</sup> Street – 6 <sup>th</sup> floor	Manhattan
JC/RAR/HVN #90	109 East 16 <sup>th</sup> Street – 6 <sup>th</sup> floor	Manhattan
JC/Family Services Call Center FSCC #17	165-08 88 <sup>th</sup> Avenue, Jamaica	Queens

JC/FSCC #17 Bronx	847 Barretto Street	Bronx
JC/FSCC #17 Brooklyn	404 Pine Street – 3 <sup>rd</sup> floor	Brooklyn
JC/FSCC #17 Manhattan	132 W. 125 <sup>th</sup> Street -4 <sup>th</sup> floor	Manhattan
JC/FSCC #17 Queens	3220 Northern Blvd., LIC – 5 <sup>th</sup> floor	Queens
SNAP/Hunts Point #40	845 Barretto Street - 1 <sup>st</sup> floor	Bronx
SNAP/Concourse #45	1375 Jerome Avenue - 2 <sup>nd</sup> floor	Bronx
SNAP/Crotona #46	1919 Monterey Avenue – 5 <sup>th</sup> floor	Bronx
SNAP/Williamsburg #21	30 Thornton Street – 1 <sup>st</sup> floor	Brooklyn
SNAP/Coney Island #22	2865 West 8 <sup>th</sup> Street – 1 <sup>st</sup> floor	Brooklyn
SNAP/East New York #28	404 Pine Street – 3 <sup>rd</sup> floor	Brooklyn
SNAP/East End #02	2322 Third Avenue – 3 <sup>rd</sup> floor	Manhattan
SNAP/Washington Heights #13	4055 10 <sup>th</sup> Avenue, Lower Level	Manhattan
SNAP/Waverly #19	12 West 14 <sup>th</sup> Street – 2 <sup>nd</sup> floor	Manhattan
SNAP/Queens #53	32-20 Northern Blvd. - 1 <sup>st</sup> floor	Queens
SNAP/Jamaica #54	165-08 88 <sup>th</sup> Avenue – 1 <sup>st</sup> floor	Queens
SNAP/Rockaway #79	219 Beach 59 <sup>th</sup> Street – 1 <sup>st</sup> floor	Queens
SNAP/Richmond #99	201 Bay Street – 1 <sup>st</sup> floor	Staten Island
SNAP/SSI #15	253 Schermerhorn Street – 1 <sup>st</sup> floor	Brooklyn
SNAP/Residential Facilities #61	253 Schermerhorn Street – 1 <sup>st</sup> floor	Brooklyn

(Add a new row for each additional location)

### Home Care-

*Number of persons served*

830

*Number of registration forms distributed:*

43

*Number of registration forms collected and sent to Board of Elections:*

0

*Number of front-line staff trained\*:*

5,990

*Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):*

NA

\*Training is scheduled to be conducted by Trainer -M. Degrasse in Fall 2019

*Describe how your agency distributes applications.*

HCSP offers Voter Registration during Home Visits for assessments, change of hours/service requests and reauthorizations. Forms are offered in English, Spanish, Chinese, Korean and Bengali. Mail Registration forms are also available to the HCSP consumers.

*Describe any special registration activities, if any.*

No special registration activities were conducted.

*Describe challenges, both resolved and unresolved.*

No challenges resolved or unresolved to report.



**Please list all locations where registration forms are distributed and/or made available to the public:**

	<i>Street Address</i>	<i>Borough</i>
HCSP/Bronx CASA	888 Garrison Ave 3 <sup>rd</sup> Floor Bronx NY 10474	Bronx
HCSP/Brooklyn CASA	253 Schermerhorn St 4 <sup>th</sup> Floor Bklyn NY 11201	Brooklyn
HCSP/Queens CASA	165-08 88 <sup>th</sup> Ave 6 <sup>th</sup> Floor Jamaica NY 11432	Queens
HCSP/CASA IV	215 Bay Street 2 <sup>nd</sup> Floor Staten Island NY 10301	Richmond/Staten Island
HCSP/Manhattan CASA	132 W 125 <sup>th</sup> Street 5 <sup>th</sup> Floor NY 10027	Manhattan
HCSP/Central Office	785 Atlantic Ave 7 <sup>th</sup> Floor Brooklyn NY 11238	All Boroughs

(Add a new row for each additional location)

**Medical Insurance and Community Services Administration (MICSA)-**

<i>Number of persons served</i>	<u>45,425</u>
<i>Number of registration forms distributed:</i>	<u>45,425</u>
<i>Number of registration forms collected and sent to Board of Elections:</i>	<u>59</u>
<i>Number of front-line staff trained:</i>	<u>15</u>
<i>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</i>	<u>NA</u>

*Describe how your agency distributes applications.*

MICSA includes the voter registration forms in all Medicaid Eligibility Renewal mailings to the non-

Cash/non-SSI Medicaid consumer base (MA-only consumers). These mailings go out monthly and include all consumers whose current MA coverage is about to expire. With these targeted mailings, all MA-only consumers receive and have an opportunity to complete a voter registration form on an annual basis.

*Describe any special registration activities, if any.*

n/a

*Describe challenges, both resolved and unresolved.*

The ongoing challenges at the sites are the range of languages, presenting to non-citizens, and the reactions from consumers that do not want to register.

*Please list all locations where registration forms are distributed and/or made available to the public:*

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
Lincoln Hospital	234 E 149 <sup>th</sup> St (Basement – Room B-75)	Bronx
Morrisania	1225 Gerard Ave (Basement)	Bronx
North Central Bronx	3424 Kossuth Ave (1 <sup>st</sup> Fl. Room 1A 05)	Bronx
Mail-In Unit	785 Atlantic Ave (5 <sup>th</sup> Fl.)	Brooklyn
Kings County	441 Clarkson Ave (T Bldg., 1 <sup>st</sup> Fl.)	Brooklyn
Brooklyn South	785 Atlantic Ave (5 <sup>th</sup> , 4 <sup>th</sup> , & 1 <sup>st</sup> Fl.)	Brooklyn
Coney Island	3050 W 21 <sup>st</sup> St (3 <sup>rd</sup> Fl.)	Brooklyn
East New York	404 Pine St (2 <sup>nd</sup> Fl.)	Brooklyn
Chinatown	115 Chrystie St (5 <sup>th</sup> Fl.)	Manhattan
Manhattanville	520-530 W 135 <sup>th</sup> St (1 <sup>st</sup> Fl)	Manhattan
Metropolitan Hospital	1901 1 <sup>st</sup> Ave (1 <sup>st</sup> Fl. Rom 1D-27)	Manhattan
Queens Community	32-20 Northern Blvd (3 <sup>rd</sup> Fl)	Queens
Staten Island	215 Bay St (Ground Fl.)	Staten Island

**HASA-**

Number of persons served 14,149  
 Number of registration forms distributed: 14,149  
 Number of registration forms collected and sent to Board of Elections: 259

Number of front-line staff trained:

15

Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):

NA

Describe how your agency distributes applications.

Clients are targeted for Voter's registration when they apply for Public Assistance and again when they recertify.

Describe any special registration activities, if any.

None

Describe challenges, both resolved and unresolved.

Liaisons attended training in April 2018. The reporter and the liaisons will continue to attend all trainings that are offered. Agency will continue working with the Voters Assistance Unit of NYC Campaign Finance Board as issues arise.

Please list all locations where registration forms are distributed and/or made available to the public:

Org/Site Location Name	Street Address	Borough
HASA #14 Waverly	12 West 14 <sup>th</sup> Street 1 <sup>st</sup> . Fl.	Manhattan
HASA # 19 Crotona	1790 Grand Concourse 3 <sup>rd</sup> Fl.	Bronx
HASA #24 Amsterdam	400 8 <sup>th</sup> Avenue 3 <sup>rd</sup> . Fl.	Manhattan
HASA #41 Grand Concourse	1790 Grand Concourse 4 <sup>th</sup> . Fl.	Bronx
HASA # 43 Kingsbridge	888 Garrison Avenue 3 <sup>rd</sup> . Fl.	Bronx
HASA #48 Jerome	888 Garrison Avenue 3 <sup>rd</sup> . Fl.	Bronx
HASA # 49 Coney Island	3050 West 21 <sup>st</sup> . Street 2 <sup>nd</sup> . Fl.	Brooklyn
HASA # 51 Queensboro	33-28 Northern Blvd 2 <sup>nd</sup> . Fl.	Queens
HASA #72 Hamilton	530 West 135 <sup>th</sup> Street 3 <sup>rd</sup> . Fl.	Manhattan
HASA #73 Brownsville	88 Third Avenue 1 <sup>st</sup> . Fl.	Brooklyn
HASA #85 Greenwood	88 Third Avenue 2 <sup>nd</sup> Fl.	Brooklyn
HASA #93 Staten Island	207 Bay Street 1 <sup>st</sup> . Fl.	Staten Island

(Add a new row for each additional location)

<i>Number of persons served</i>	<u>51,515</u>
<i>Number of registration forms distributed:</i>	<u>1,417</u>
<i>Number of registration forms collected and sent to Board of Elections:</i>	<u>431</u>
<i>Number of front-line staff trained:</i>	<u>115</u>
<i>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</i>	<u>NA</u>

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*Describe how your agency distributes applications.*

Caseworkers distribute applications to clients during interviews at the OCSS Family Court Support Services Offices in each borough and at the OCSS Customer Service Walk-In Center.

*Describe any special registration activities, if any.*

There have been no special efforts made from January 1 through June 30. During the month of October, staff make an extra effort to push voter registration at our Customer Service Walk-In Center.

*Describe challenges, both resolved and unresolved.*

Most clients who are eligible to register have already done so. Many clients also prefer to complete the form at home which makes it difficult to determine whether they have been sent to the Board of Elections.

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**Please list all locations where registration forms are distributed and/or made available to the public:**

<i>Org/Site Location Name</i>	<i>Street Address</i>	<i>Borough</i>
OCSS Customer Service Walk-In Center	151 West Broadway, 4 <sup>th</sup> Floor, NY, NY 10013	Manhattan
Brooklyn Family Court Support Services Office	330 Jay Street, Brooklyn, 12 <sup>th</sup> Floor, Bklyn, NY 11201	Brooklyn
Queens Family Court Support Services Office	151-20 Jamaica Avenue, 4 <sup>th</sup> Floor, Queens, NY 11432	Queens
Bronx Family Court Support Services Office	900 Sheridan Avenue, LL Floor, Bx, NY 10451	Bronx
Manhattan Family Court Support Services Office	60 Lafayette Street, 1 <sup>st</sup> Floor, NY, NY 10013	Manhattan
Staten Island Family Court Support Services Office	18 Richmond Terrace, #B09, SI, NY 10301	Staten Island

(Add a new row for each additional location)

**Adult Protective Services-**

<i>Number of registration forms distributed:</i>	<u>827</u>
<i>Number of registration forms collected and sent to Board of Elections:</i>	<u>15</u>
<i>Number of front-line staff trained:</i>	<u>185</u>
<i>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</i>	<u>NA</u>

*Describe how your agency distributes applications.*

APS offers Voter Registration during Initial Home Visits for assessments, and monthly home visits for eligible clients. Forms are offered in English, Spanish, Haitian Creole, Chinese, Korean, Italian, Russian and Arabic.

*Describe any special registration activities, if any.*

none

*Describe challenges, both resolved and unresolved.*

APS seeks to resolve promptly the risks faced by eligible clients by arranging for services and support that will enable these individuals to live independently and safely within their communities. APS works collaboratively with many community organizations to provide comprehensive services to this vulnerable population.

**Please list all locations where registration forms are distributed and/or made available to the public:**

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
Bronx APS	Halsey Street, Bronx NY 10461	Bronx
Brooklyn APS	250 Livingston Street, 3 <sup>rd</sup> & 4 <sup>th</sup> floor, Brooklyn, NY 11201	Brooklyn
Manhattan APS	400 8 <sup>th</sup> Avenue 6 <sup>th</sup> & 7 <sup>th</sup> Floor New York, NY 10001	Manhattan
Queens APS	165-08 88 <sup>th</sup> Avenue 6 <sup>th</sup> Floor, Jamaica, NY 11435	Queens
Staten Island APS	215 Bay Street 2 <sup>nd</sup> Floor Staten Island, NY 10301	Staten Island

(Add a new row for each additional location)

## Agency-Based Voter Registration

Reporting Period: January 1 through June 30, 2019

Agency:	New York City Commission on Human Rights
Name of Agency Reporter:	Olivia Soderini
Phone:	(212) 416-0188
Email:	OSoderini@cchr.nyc.gov

Number of persons served	4,565
Number of registration forms distributed:	713
Number of registration forms collected and sent to Board of Elections:	12
Number of front-line staff trained:	30
Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):	24

*Describe how your agency distributes applications.*

Commission staff makes voter registration forms available to the public at all five (5) Commission offices and at Commission events.

*Describe any special registration activities, if any.*

None

*Describe challenges, both resolved and unresolved.*

It is difficult for the Commission to track the number of distributed voter registration forms that are ultimately submitted because members of the public generally take the forms with them, and therefore do not fill them out at the Commission's point of contact.

In addition, the setting and type of event taking place determines the number of people served, and therefore, the number of voter registration forms distributed, and eventually filled out and submitted.

One reality influencing the number of Commission-distributed voter registration forms that are submitted to the Board of Elections is the receiving population's eligibility to vote. Commission events and offices are regularly frequented by individuals who are not eligible to vote for a variety of reasons, which may depress the number of voter registration forms that are distributed and ultimately submitted.

Emphasizing and elucidating the importance of political engagement to the members of the public may contribute to an increased number of distributions and submissions.

**Please list all locations where registration forms are distributed and/or made available to the public:**

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
CCHR Central Office	22 Reade Street, New York, NY 10007	Manhattan
New York Public Library (NYPL)	George Bruce Branch; 518 W. 125 <sup>th</sup> Street, New York, NY 10027 Inwood Branch; 4790 Broadway, New York, NY 10034 Chatham Square Branch; 33 East Broadway, New York, NY 10002 Aguilar Branch; 174 East 110 <sup>th</sup> Street, New York, NY 10029 Columbus Branch; 742 Tenth Avenue, New York, NY 10019 Muhlenberg Branch; 209 W. 23 <sup>rd</sup> Street, New York, NY 10011	Manhattan
GSA Summit 2019	Stuyvesant High School; Battery Park City; 345 Chambers St, New York, NY 10282	Manhattan
Food Bank for NYC	71 St. Nicholas Avenue, New York, NY 10026	Manhattan
Northern Manhattan Improvement Corporation	45 Wadsworth Avenue, New York, NY 10033	Manhattan
YM & YWHA of Washington Heights & Inwood	54 Nagle Avenue, New York, NY 10040	Manhattan
Greenwich House	46 Barrow Street, New York, NY 10014	Manhattan
Maximus	2090 Adam Clayton Powell, Jr. Blvd., New York, NY 10027	Manhattan
Grant Associates	55 West 125 <sup>th</sup> Street, New York, NY 10027	Manhattan
The LGBT Community Center	208 W. 13 <sup>th</sup> Street, New York, NY 10011	Manhattan
U.S. Citizenship and Immigration Services	26 Federal Plaza, New York, NY 10278	Manhattan
CCHR Brooklyn CSC Field Office	25 Chapel Street, Brooklyn NY 11201	Brooklyn
Weeksville Heritage Center	158 Buffalo Ave, Brooklyn, NY 11213	Brooklyn
CCHR Queens CSC Field Office	153-01 Jamaica Avenue, Rm 203, Jamaica, NY 11432	Queens
Chhaya's 10th Annual Home Buyer Fair	PS 69 Jackson Heights; 77-02 37th Avenue, Jackson Heights, NY 11372	Queens



Community Board 8 Resource Fair	Cunningham Park; 196 <sup>th</sup> Place/Union Turnpike	Queens
Flushing's World Fair Business Community Expo	Queens College & Sheraton LaGuardia East Hotel, Flushing, NY.	Queens
CCHR Staten Island CSC Field Office	60 Bay Street, 7th Floor, Staten Island, NY 10301	Staten Island
Councilwoman Debi Rose, Fair Chance Event	59 Wright Street, Staten Island, NY 10301	Staten Island
New American Welcome Center	140 Palma Dr. Staten Island, NY 10301	Staten Island
Port Richmond High School	85 St. Joseph St., Staten Island, NY 10302	Staten Island
New American Welcome Center	285 Vanderbilt Ave, Staten Island, NY 10304	Staten Island
2019 Young & Successful Career Expo	80 Maole St., Staten Island, NY 10303	Staten Island
Workforce 1	130 Stuyvesant Place, Staten Island, NY 10301	Staten Island
St. John's Job Fair	300 Howard Ave, Staten Island, NY 10301	Staten Island
Open Arms	60 Bay Street, Staten Island, NY 10301	Staten Island
CHASI	56 Bay St, Staten Island, NY 10301	Staten Island
Tenant and Landlord Housing Fair	Staten Island Museum, Staten Island, NY 10301	Staten Island
Community Action Team (CAT)	56 Bay St, Staten Island, NY 10301 (office address)	Staten Island
Borough Based Council	50 Bay Street, Staten Island, NY 10301	Staten Island
Empire Blue Cross Blue Shield	32 Richmond Terrace Staten Island, NY 10301	Staten Island
Neighborhood Housing Services	270 Castleton Ave, Staten Island, NY 10310	Staten Island
Staten Island University Hospital Community Based Organization Health Summit	Regina McGinn Educational Center- Breakout Room A&B	Staten Island
Staten Island CPP Meeting	355 Bard Avenue, Staten Island, NY 10310	Staten Island
Wu Tang Clan	Sobel CT & Targee St., Park Hill, Staten Island, NY 10304	Staten Island
College of Staten Island Career Fair	2800 Victory Boulevard, Staten Island, NY 10314	Staten Island
CAMBA	209 Bay Street, Staten Island, NY 10301	Staten Island
Transition & College Fair St. John's University	300 Howard Avenue, Staten Island, NY 10301	Staten Island

Korean American Association of S.I.	300 Arden Avenue, Staten Island, NY 10312	Staten Island
Staten Island Mental Health Event; Kingsley Headstart	10 Kingsley Pl., Staten Island, NY 10301	Staten Island
CAMBA; Tenant Fair	25 St. Marks Place, Staten Island, NY 10301	Staten Island
CCHR Bronx CSC Field Office	1932 Arthur Avenue, Room 203A, Bronx, NY 10457	Bronx
VIP Services	716 Fairmount Place, Bronx 10457	Bronx
Youth-Eckerd Workforce Development	2155 University Avenue, Bronx, NY 10452-10453	Bronx
Davidson Community Center	2038 Davidson Avenue	Bronx
Councilmember Vanessa Gibson Housing Resource Fair	441 E Fordham Rd, Bronx, NY 10458	Bronx
New Settlement Community Center	1501 Jerome Ave, Bronx, NY 10452	Bronx
Nos Quedamos	754 Melrose Ave, Bronx, NY 10451	Bronx
LPAC	14 W. 170th St.	Bronx
R.A.I.N. Gun Hill Senior Center	3377 White Plains Rd	Bronx
My Brother's Keeper	4143 3rd Avenue (outreach)	Bronx
Nazareth Housing	406 E. 184th Street, Bronx 10458	Bronx
CASA/NWBCC	1501 Jerome Avenue, Bronx 10452	Bronx
DCA	250 E. 164th Street, Bronx 10456	Bronx
FIERCE	2427 Morris Avenue, Bronx 10468	Bronx
New American Center	1560 Purdy Street, Bronx 10462	Bronx
Hostos College	450 Grand Concourse, Bronx, NY 10451	Bronx
POTS	2759 Webster Ave, Bronx 10458	Bronx
Tracey Towers	20 W. Mosholu Pkwy South	Bronx
Northwest Bronx Community & Clergy Coalition	103 East 196th Street	Bronx
Classic Center	286 East 156th Street	Bronx

St. Luke's Church	623 East 138th Street.	Bronx
Mullaly Rec. Center	1020 Jerome Ave.	Bronx
Bronx Library Center (NYPL)	310 East Kingsbridge Road	Bronx
Denim Day March	1501 Jerome Avenue	Bronx
Bronx Defenders	360 East 161st Street	Bronx
Legal Hand	1759 Jerome Avenue, Bronx 10453	Bronx
Mother's Day Senior Luncheon	1122 East 180th Street, Bronx 10460	Bronx
Sen. Serrano Outreach	607 Concord Avenue, Bronx 10455	Bronx
IFTAR in the City	Parkchester; St. Raymond Avenue	Bronx
DOE District 79	1010 Rev. James A. Polite Avenue	Bronx
State Sen. Serrano Outreach	188 Lincoln Avenue	Bronx
DOH & Bronx Borough President Food Safety Workshop	450 Grand Concourse	Bronx
EID Celebration at Directions for our Youth	1368 Webster Avenue, Bronx NY 10456	Bronx
Senator Biaggi Housing Resource Fair	950 Rhinelander Avenue, Bronx, NY 10462	Bronx
Youth- SYEP Children's Arts & Science	1300 Boynton Avenue, Bronx, NY 10472	Bronx
Osborne Association Pride Health Fair	809 Westchester Avenue, Bronx, NY 10457	Bronx
Bronx River Community Center	1619 East 174 <sup>th</sup> Street, Bronx, NY 10472	Bronx
CM Gibson 6 <sup>th</sup> Annual Housing Conference	1040 Grand Concourse, Bronx, NY 10456	Bronx
Job Fair at Our Place (Hunts Point FEC).	640 Garrison Avenue, Bronx, NY 10457	Bronx
PS 51 Family Resource Fair	695 East 182 <sup>nd</sup> Street, Bronx, NY 10457	Bronx
UNHP Community & Tenant Resource Fair	45 West. Tremont Avenue, Bronx NY 10457	Bronx
Job Fair at Our Place (Hunts Point FEC).	1865 Morris Avenue, Bronx, NY 10453	Bronx
Tabling at Bronx YMCA Spring into Summer Jam	2 Castle Hill Avenue, Bronx, NY 10473	Bronx
CM Vanessa Gibson's Caribbean Heritage Month Celebrations	1125 Grand Concourse, Bronx, NY 10452	Bronx
Community Board 7 Resource Fair	POE Park; East Kingsbridge Road and Grand Concourse	Bronx

(Add a new row for each additional location)



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** Department of Parks and Recreation  
**Name of Agency Reporter:** Danielle King  
**Phone:** 212-360-3433  
**Email:** [Danielle.king@parks.nyc.gov](mailto:Danielle.king@parks.nyc.gov)

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<b>Number of persons served</b>	<u>1.4 million</u>
<b>Number of registration forms distributed:</b>	<u>84,500</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>0</u>
<b>Number of front-line staff trained:</b>	<u>0</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>76</u>

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**Describe how your agency distributes applications.**

Voter registration forms are distributed during recreation center membership sign up, renewals, and when there is a change made to an applicant's membership. They are also distributed at our Borough Permit Offices and Nature Centers.

**Describe any special registration activities, if any.**

Parks will be participating in National Voter Registration Day again this year. The agency is exploring creative new ways to approach the event beyond hosting voter registration drives at our recreation centers.

**Describe challenges, both resolved and unresolved.**

The biggest challenge is the lack of interest or eligibility from the people we serve.

Our locations have reported that it is difficult for them to distribute the voter registration forms they have. Many patrons return the voter registration form to our staff without comment.

*Please list all locations where registration forms are distributed and/or made available to the public:*

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
Hunts Point Recreation Center	765 Manida Street	BX
Owen Dolen Recreation Center	2551 Westchester Avenue	BX
St. James Recreation Center	2530 Jerome Avenue	BX
St. Mary's Recreation Center	450 St. Ann's Avenue	BX
Williamsbridge Oval Recreation Center	3225 Reservoir Oval East	BX
Brownsville Recreation Center	1555 Linden Blvd	BK
Fort Hamilton Senior Center	9941 Fort Hamilton Parkway	BK
McCarren Play Center	776 Lorimer Street	BK
Metropolitan Recreation Center	261 Bedford Avenue	BK
Red Hook Recreation Center	155 Bay Street	BK
St. John's Recreation Center	1251 Prospect Place	BK
Sunset Park Recreation Center	7 <sup>th</sup> Avenue at 43 <sup>rd</sup> Street	BK
Alfred E. Smith Recreation Center	80 Catherine Street	MN
Asser Levy Recreation Center	Asser Levy Place	MN
Chelsea Recreation Center	430 West 25 <sup>th</sup> Street	MN
Gertrude Ederle Recreation Center	232 West 60 <sup>th</sup> Street	MN
Hamilton Fish Recreation Center	128 Pitt Street	MN
Hansborough Recreation Center	35 West 134 <sup>th</sup> Street	MN
Highbridge Recreation Center	2301 Amsterdam Avenue	MN
J. Hood Wright Recreation Center	351 Fort Washington Avenue	MN
Jackie Robinson Recreation Center	85 Bradhurst Avenue	MN
Pelham Fritz Recreation Center	18 Mount Morris Park West	MN
Recreation Center 54	348 East 54 <sup>th</sup> Street	MN
Thomas Jefferson Recreation Center	2180 1 <sup>st</sup> Avenue	MN
Al Oerter Recreation Center	131-40 Fowler Avenue	QN
Flushing Meadows Corona Park Pool & Rink	Avery Avenue & 131 Street	QN
Lost Battalion Hall Recreation Center	93-29 Queens Blvd.	QN
Roy Wilkins Recreation Center	177 <sup>th</sup> Street & Baisley Boulevard	QN
Sorrentino Recreation Center	18-48 Cornaga Avenue	QN
Faber Park Field House	Faber Street & Richmond Terrace	SI

Greenbelt Recreation Center	Brielle Avenue (Between Walcott & Rockland)	SI
Lyons Pool Recreation Center	Murray Hulbert Avenue	SI
Ocean Breeze Track & Field Athletic Complex	625 Father Capodanno Blvd.	SI
Arsenal West Permit Office, Manhattan	24 West 61 <sup>st</sup> Street	MN
Arsenal Permit Office, Manhattan	830 5 <sup>th</sup> Avenue	MN
Queens Permit Office	Flushing Meadow Park, Passerelle Building	QN
Brooklyn Permit Office	95 Prospect Park West	BK
Bronx Permit Office	1 Bronx River Parkway	BX
Staten Island Permit Office	700 Rockland Avenue	SI
Alley Pond Environmental Center	22806 Northern Blvd	QN
Audubon Center	101 East Drive	BK
Blue Heron Nature Center	222 Poillon Avenue	SI
Forest Park Visitor Center	83-87C Woodhaven Blvd	QN
Fort Greene Park Visitor Center	Fort Greene Park & Willoughby Avenue	BK
Greenbelt Nature Center	700 Rockland Avenue	SI
High Rock Nature Center	200 Nevada Avenue	SI
Pelham Bay Nature Center	Bruckner Blvd & Wilkinson Avenue	BX
Van Cortlandt Nature Center	Broadway & Van Cortlandt Park South	BX
Salt Marsh Nature Center	3301 Avenue U	BK

(Add a new row for each additional location)





**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

Agency:	NYC Probation
Name of Agency Reporter:	Stephen Cacace
Phone:	718-802-4500
Email:	scacace@probation.nyc.gov

Number of persons served	<u>2,279</u>
Number of registration forms distributed:	<u>51</u>
Number of registration forms collected and sent to Board of Elections:	<u>0</u>
Number of front-line staff trained:	<u>15</u>
Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):	<u>379</u>

*Describe how your agency distributes applications.*

We distribute the forms at Intake to new clients in our NEW NOW folders, as well as display them in our HUBS(waiting rooms) throughout the city .

*Describe any special registration activities, if any.*

We run videos about voting rights on our television monitors in our Hubs throughout the city.

*Describe challenges, both resolved and unresolved.*

None at this time

**Please list all locations where registration forms are distributed and/or made available to the public:**

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
NYC Probation	210 Joralemon Street	Bklyn
NYC Probation	340 Bay Street	SI
NYC Probation	213 E 161 Street	Bronx
NYC Probation	66 John Street	Manhattan
NYC Probation	125-01 Queens Blvd	Queens

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** NYC Department of Records and Information Services  
**Name of Agency Reporter:** LaTonya Jones  
**Phone:** 212.341.6022  
**Email:** lcjones@records.nyc.gov

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<b>Number of persons served</b>	<u>6</u>
<b>Number of registration forms distributed:</b>	<u>6</u>
<b>Number of registration forms collected and sent to Board of Elections:</b>	<u>3</u>
<b>Number of front-line staff trained:</b>	<u>2</u>
<b>Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):</b>	<u>17</u>

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***Describe how your agency distributes applications.***

The agency has set up a voter registration area at the sign-in desk of our Reference Center. The bulk of visitors to the agency begin their research in this space. The voter registration area includes forms in five languages, pens, signage, and oversized directions for completing the registration form.

In addition, voter registration forms are also available at the agency's public programs and other special events. The agency holds a minimum of one on-site event per month. In the reporting period, the agency held 17 events at 31 Chambers Street, which was attended by 1094 guests.

***Describe any special registration activities, if any.***

The agency coordinator met with Nicole Migliore of the Office of the Deputy Mayor for Strategic Policy and Matthew George Pitt of the Campaign Finance Board for a comprehensive review of the agency's practices around voter registration, resources available, and planned initiatives.

The agency regularly likes, shares and posts content about voter registration, particularly ahead of

State deadlines.

In addition, the agency has been working with the Department of Education on developing

*Describe challenges, both resolved and unresolved.*

The agency's challenge remains the same: our agency is a small one and does not receive significant foot traffic. Moreover, many of the patrons who are receiving agency services are either already registered or not eligible because they live outside of New York City.

To offset the above limitations, the agency endeavors to partner with other institutions to enhance its reach. One example of this is the agency's evolving partnership with the Department of Education around K-12 lessons or projects on civics, women's history and the fight for suffrage. Where there are openings to involve voter registration in our activities or collaborate on the efforts of a partnering agency, we will pursue those opportunities.

***Please list all locations where registration forms are distributed and/or made available to the public:***

<b><i>Org/Site Location Name</i></b>	<b><i>Street Address</i></b>	<b><i>Borough</i></b>
Department of Records	31 Chambers Street, Suite 103	Manhattan

(Add a new row for each additional location)

**Agency-based Voter Registration Reporting Template  
January 1-June 30, 2019**

**Agency:** NYC Department of Small Business Services  
**Name of Agency Reporter:** Tim Currier  
**Phone:** 212-513-6412  
**Email:** tcurrier@sbs.nyc.gov

**Number of registration forms distributed:** 338  
**Number of registration forms collected and sent to Board of Elections:** 89  
**Number of front-line staff trained:** 50  
**Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):** The website was updated to include the voter registration button but we are unable to determine the # of clicks. 58

**Describe how your agency distributes applications.**

Voter Registration Forms were distributed at Workforce1 (WF1) Career Centers & NYC Business Solutions Centers (BSC). Customers are informed of the ability to register to vote during the intake and orientation sessions. Additionally, signage is placed in the waiting rooms, areas of high traffic, and in orientation presentation decks.

**Describe any special registration activities, if any.**

**Describe challenges, both resolved and unresolved.**

**Please list all locations where registration forms are distributed and/or made available to the public:**

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
Rockaway Workforce1	57-17 Shore Front Parkway	Queens
Queens Workforce1	168-25 Jamaica Ave	Queens
Industrial & Transportation Workforce1	90-04 161 <sup>st</sup> Street	Queens
Flushing Workforce1	41-17 Main Street	Queens
LIC Industrial & Transportation	47-10 Austell Place	Queens

**Agency-based Voter Registration Reporting Template**  
**January 1-June 30, 2019**

Workforce1		
Bronx Workforce	400 East Fordham RD	Bronx
West Farms Workforce1	901 E Tremont Ave	Bronx
Hunts Point Workforce1	1029 East 163 <sup>rd</sup> Street	Bronx
Bronx Industrial & Transportation Workforce1	14 Bruckner Boulevard	Bronx
Washington Heights Workforce1	516 West 181 <sup>st</sup> Street	Manhattan
Upper Manhattan Workforce1	361 West 125 <sup>th</sup> Street	Manhattan
Healthcare Workforce1	79 John Street	Manhattan
Brooklyn Workforce1	9 Bond Street	Brooklyn
East New York Workforce1	2619 Atlantic Ave	Brooklyn
Brooklyn Industrial & Transportation Workforce1	140 58 <sup>th</sup> Street	Brooklyn
Coney Island Workforce1	1906 Mermaid Ave	Brooklyn
Staten Island Workforce1	120 Stuyvesant Place	Staten Island
Staten Island Industrial & Transportation Workforce1	1972 Richmond Terrace	Staten Island
Queens - NYC Business Solutions Center	90-27 Sutphin Boulevard	Queens
Brooklyn - NYC Business Solutions Center	9 Bond Street	Brooklyn
Bronx - NYC Business Solutions Center	400 E Fordham Road	Bronx
Staten Island - NYC Business Solutions Center	120 Stuyvesant Place	Staten Island
Upper Manhattan - NYC Business Solutions Center	361 W 125 <sup>th</sup> Street	Manhattan
Washington Heights - NYC Business Solutions Center	560 West 181 <sup>st</sup> Street	Manhattan
Lower Manhattan - NYC Business Solutions Center	79 John Street	Manhattan

(Add a new row for each additional location)

## Agency-Based Voter Registration

Reporting Period: January 1 through June 30, 2019

Agency: New York City Taxi & Limousine Commission  
Name of Agency Reporter: David A. Rozen, Legislative Counsel  
Phone: (212) 676-1171  
Email: David.rozen@tlc.nyc.gov

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Number of persons served	<u>~48,000</u>
Number of registration forms distributed:	<u>~35,000</u>
Number of registration forms collected and sent to Board of Elections:	<u>0</u>
Number of front-line staff trained:	<u>605</u>
Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):	<u>325</u>

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### Describe how your agency distributes applications.

The TLC currently maintains a staff of approximately 600 employees, many of whom interface daily with TLC licensees. The agency also provides TLC employees with helpful resources from organizations and other city agencies.

We are targeting these two groups by distributing forms in four separate ways to various TLC divisions and department:

- **Human Resources** (located in Lower Manhattan) includes registration forms in hiring packets for new employees.
- **Policy/External Affairs** (located in Lower Manhattan) distributes voter registration forms at outreach events and presentations to licensees and driver industry stakeholders across all 5 boroughs.
- **Licensing Division** (located in Long Island City, Queens) has forms available for visitors to take at its licensing transaction counters. Also, information on how to contact the Board of Elections is included on many TLC-issued forms for licensees.
- **Safety + Emissions Division** (located in Woodside, Queens & Staten Island) has forms available for distribution at its counter operations that licensees must visit on a regular basis (ranging

from three times a year to once every two years) for inspection on their vehicle.

By using these targeted strategies, TLC helps all TLC licensees, and incoming employees to receive voter registration information.

*Describe any special registration activities, if any.*

N/A.

*Describe challenges, both resolved and unresolved.*

Challenges we continue to face is encouraging drivers to take the time to fill out voter registration forms at tabling events. Another challenge is gaining access to voter events, where we can table and invite licensees to participate.

***Please list all locations where registration forms are distributed and/or made available to the public:***

<b><i>Org/Site Location Name</i></b>	<b><i>Street Address</i></b>	<b><i>Borough</i></b>
Long Island City Facility	31-00 47 <sup>th</sup> Avenue, 3 <sup>rd</sup> Floor, Long Island City, New York 11101	Queens
Woodside Facility	24-55 Brooklyn Queens Expressway West, Woodside, New York 11377	Queens
Staten Island Facility	1139 Hylan Boulevard, Staten Island, New York 10305	Staten Island
Manhattan Facility	33 Beaver Street, New York, New York 10004	Manhattan

(Add a new row for each additional location)



**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

**Agency:** New York City Department of Transportation  
**Name of Agency Reporter:** Eleanor DiPalma, Exec. Dir. Customer Service/Language Access  
**Phone:** 212.839.7108  
**Email:** edipalma@dot.nyc.gov

**311 Service Requests:** 7,603  
**Visitors to Public Service Centers:** 14,891

**Number of persons served** 22,494\*\*

**Number of registration forms distributed:** 7,603 7,603

**Number of registration forms collected and sent to Board of Elections:** 0

**Number of front-line staff trained:** 5

**Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):** 1,221

*Describe how your agency distributes applications.*

DOT Customer Service/Language Access (CSLA) distributes Voter Registration forms to customers who request literature via 311. As needed, CSLA provides and replenishes supply of Voter Registration forms to DOT Public Service Centers located in the five boroughs.

*Describe any special registration activities, if any.*

N/A

*Describe challenges, both resolved and unresolved.*

During this reporting period, the new customer response management system 311 Dynamics was deployed successfully, replacing 311 Siebel the system used for tracking service requests and associated Voter Registration Forms contained in this report. Service Requests for the months of April, May and June were estimated at 1,500..

*Please list all locations where registration forms are distributed and/or made available to the public:*

<b>Org/Site Location Name</b>	<b>Street Address</b>	<b>Borough</b>
Permit Management	55 Water Street, NYC	Manhattan
Permit Management/HIQA	16 Court Street	Brooklyn
Permit Management	10 Richmond Terrace, 3 <sup>rd</sup> Floor	Staten Island
Permit Management/HIQA	1400 Williamsbridge Rd.	Bronx
Permit Management	120-55 Queens Blvd	Queens
Customer Service/Parking Permits	30-30 Thomson Avenue, Long Island City, NY	Queens
HIQA	59 Maiden Lane	Manhattan
HIQA	120-55 Queens Blvd	Queens
HIQA	10 Richmond Terrace, 4 <sup>th</sup> Floor	Staten Island
Passenger Ferry Office	1 Bay Street, Staten Island	Staten Island

\*\* Total # of people served consists of two components: 1. Number of Service Requests fulfilled via U.S. Mail and Email, in response to 311 customer requests and 2. Number of visitors to DOT's Public Service Centers.

**Agency-Based Voter Registration**

**Reporting Period: January 1 through June 30, 2019**

Agency: NYC Department of Youth and Community Development  
Name of Agency Reporter: Andrew Miller  
Phone: (646) 343-6738  
Email: andmiller@dycd.nyc.gov

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Number of persons served	<u>34,409</u>
Number of registration forms distributed:	<u>16,808</u>
Number of registration forms collected and sent to Board of Elections:	<u>1,491</u>
Number of front-line staff trained:	<u>158</u>
Agency website traffic (number of clicks) directed to Campaign Finance Board website (NYC Votes):	<u>0</u>

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*Describe how your agency distributes applications.*

Our non-profit providers offer registration opportunities during enrollment periods and special events year-around.

*Describe any special registration activities, if any.*

This year, for the Summer Youth Employment Program, we are aligning Project-Based Learning (PBL) programming with opportunities for young people to learn about and get involved in their communities. This summer DYCD is highlighting programs that focus on the 2020 Census, Environmental Justice, and Voter Registration to align our priorities with the Administration's DemocracyNYC plan. This initiative, named **Democracy Corps**, will include PBL cohorts in every borough and culminate in a Day of Action on **August 13<sup>th</sup>** at the **New Academic Complex Theater, 285 Jay Street, Brooklyn, NY 11201**.

Describe challenges, both resolved and unresolved.

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Please list all locations where registration forms are distributed and/or made available to the public:

Org/Site Location Name	Street Address	Borough

(Add a new row for each additional location)

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