

Executive Order
110. February 23, 1987

**OFFICE OF
THE MAYOR**

Executive Order No. 110
February 23, 1987

**ESTABLISHMENT OF THE MAYOR'S OFFICE FOR HOMELESS
AND SINGLE ROOM OCCUPANCY (SRO) HOUSING SERVICES**

By virtue of the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. Office of Director for Homeless and Single Room Occupancy Services Established. There is established in the Office of the Mayor the Office for Homeless and Single Room Occupancy Services, headed by the Director for Homeless and Single Room Occupancy Housing Services (the "Director").

Section 2. Responsibilities of the Director. The Director shall, consistent with law and in consultation and together with the Department of Housing Preservation and Development (HPD), the Human Resources Administration (HRA) and such other agencies as the Mayor may direct, recommend policies, procedures and guidelines, with respect to social, health, employment, shelter and other services for the homeless and for Single Room Occupancy (SRO) tenants; and coordinate and facilitate housing for the homeless and SRO tenants; including, but not limited to, assisting the agencies primarily responsible for:

- (a) the selection and evaluation of sites for shelters and other facilities for the homeless;
- (b) the format, content, and level of detail required for bids and Request for Proposals, and, in conjunction with the Corporation Counsel, contract terms and conditions;
- (c) the design and implementation of inter-agency programs and services.

Section 3. The Director and such other agencies as the Mayor may direct shall administer an SRO loan program and shall develop SRO housing options to preserve and expand the number of SRO housing units.