

# Guide for Families February: School Evacuations

## Safe and Orderly

School evacuations occur for lots of different reasons. Sometimes these are simply routine drills, and other times evacuations are necessary due to crisis situations. It's important for students and families to understand what to do—or what not to do—if a school evacuation occurs.

Every school has a School Safety Plan, which outlines the procedures the school will follow to keep students and staff safe in an emergency. These plans cover events that occur during the school day, emergencies during extra-curricular activities, considerations for special needs students, student health information, and procedures for releasing students to family or authorized caretakers.

### What should you do if you hear that your child's school has been evacuated during an emergency?

- Call 311.
- Check the Department of Education website at <http://schools.nyc.gov>.

Let's get ready and stay safe during school evacuations!

### To Learn More:

NYC Office of Emergency Management, [www.NYC.gov/oem](http://www.NYC.gov/oem)

OEM on Facebook, [www.facebook.com/NYCEmergencymanagement](http://www.facebook.com/NYCEmergencymanagement)

OEM on Twitter, [@nycuem](https://twitter.com/nycuem)

Notify NYC, Register for emergency notifications by visiting [NYC.gov/notifnyc](http://NYC.gov/notifnyc), calling 311, or following [@NotifyNYC](https://twitter.com/NotifyNYC) on Twitter

NYC Department of Education, <http://schools.nyc.gov/Offices/OSYD/EmergencyReadiness.html>

# NYC

Department of Education  
Office of Emergency Management

READY  
NEW YORK  
NYC OFFICE OF EMERGENCY MANAGEMENT



### Quick activities to try at home:

- Discuss the importance of evacuation drills with your child. Review your own family's plans in case of fire, power outage, earthquake, storm, or other weather emergency.
- Review your family's disaster plan and emergency reference card and check your Go Bags and emergency supply kit. Model for your child the importance of following procedures and being prepared in case of an emergency.
- Tell your child a story about a time that being prepared really helped you, your family, or someone you know. Talk about the preparations that were made and the people who helped.



©Can Stock Photo, Inc./4276903