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EXECUTIVE ORDER NO. 66
AUGUST 2, 1976

TELEPHONE REDUCTIONS

Whereas, The City of New York is currently in a fiscal crisis which mandates curtailment of programs in areas where financial economies may be realized; and

Whereas, modification of telephone rates and further loss of the municipal discount have caused the total annual expenditures made for telephone service by The City of New York to increase despite a successful effort to reduce telephone equipment by ten per cent; and

Whereas, Further reductions in telephone expenditures can be realized,

Now, therefore, by the power vested in me as Mayor of The City of New York, it is hereby ordered as follows:

Section 1. The scope of the mandated telephone equipment reduction program begun under Executive Order Number 48 is hereby expanded to include all telephone expenditures including telephone operators salaries, toll calls, AMU's and other expenses directly related to telephone communications.

§ 2. Each agency's total monthly telephone reduction goal is 25 per cent of the agency's December 1975 telephone expenditure for local service and shall be accomplished by December of 1976. This goal is 2.5 times the goal set in Executive Order No. 48.

§ 3. Reductions already achieved under Executive Order No. 48 shall be applied toward the new goal.

§ 4. Installation and relocation of telephone equipment to achieve cost reduction will be permitted, however, all such modifications require the prior approval of the Director of Management Services of the Office of Management and Budget.

§ 5. The Municipal Services Administrator is hereby charged with the duty and responsibility of immediately developing plans, procedures, priorities and policies for achieving the proper, efficient and most economical use of the telephone systems supplied by the Municipal Services Administration and shall promulgate rules, regulations and orders for the implementation thereof. The Administrator is further vested with the authority and charged with the duty of enforcing and implementing any such rules, regulations and orders. All affected departments and agencies are directed to fully cooperate, assist and immediately implement all policies and orders of the Municipal Services Administrator or his designated representatives, pursuant to this Executive Order.

§ 6. For that portion of telephone service not provided by the Municipal Services Administration, each agency shall submit a plan to the Office of Management and Budget on how they expect to attain the new goals within 30 days of receipt of this order. Telephone expenditures for the remainder of the fiscal year shall be monitored by the Office of Man-

agement and Budget and any increase in costs will have to be met by further reductions. Agencies will be expected to supply the Office of Management and Budget with the telephone bills and other information necessary to document all savings.

§ 7. The Office of Management and Budget and the Municipal Services Administrator shall each render periodic reports to the Mayor indicating the policies, implementation, effectiveness and savings achieved as a result of this program.

§ 8. Under the authority granted by the Emergency Financial Control Board regarding "covered organizations", all non-mayoral governmental agencies will implement comparable cost reductions and are to participate in any plans, procedures, priorities and policies developed as a result of this Executive Order.

§ 9. The Office of Management and Budget and the Municipal Services Administration shall coordinate with the New York Telephone Company the implementation of equipment expenditure reductions.

§ 10. This Executive Order shall take effect immediately and shall supersede Executive Order No. 48 dated December 9, 1975.

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ABRAHAM D. BEAME, Mayor.