

CELEBRATING OVER 150 YEARS



# THE CITY RECORD

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## THE CITY RECORD

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Citywide Administrative Services

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## PUBLIC HEARINGS AND MEETINGS

*See Also: Procurement; Agency Rules*

### CITY PLANNING COMMISSION

#### ■ PUBLIC HEARINGS

The City Planning Commission will hold a public hearing accessible both in-person and remotely via the teleconferencing application Zoom, at 10:00 A.M. Eastern Daylight Time, on Wednesday, August 13, 2025, regarding the calendar items listed below. The public hearing will be held in person in the NYC City Planning Commission Hearing Room, Lower Concourse, 120 Broadway, New York, NY. Anyone attending the meeting in-person is encouraged to wear a mask.

The meeting will be live streamed through Department of City Planning's (DCP's) website and accessible from the following webpage, which contains specific instructions on how to observe and participate, as well as materials relating to the meeting: <https://www.nyc.gov/site/nycengage/events/city-planning-commission-public-meeting/530176/1>

Members of the public attending remotely should observe the meeting through DCP's website. Testimony can be provided verbally by joining the meeting using either Zoom or by calling the following number and entering the information listed below:

877 853 5247 US Toll-free

888 788 0099 US Toll-free

253 215 8782 US Toll Number

213 338 8477 US Toll Number

Meeting ID: **618 237 7396**

[Press # to skip the Participation ID]

Password: 1

To provide verbal testimony via Zoom please follow the instructions available through the above webpage (link above).

Written comments will also be accepted until 11:59 P.M., one week before the date of the vote. Please use the CPC Comments form that is accessible through the above webpage.

Please inform the Department of City Planning if you need a reasonable accommodation, such as a sign language interpreter, in order to participate in the meeting. The submission of testimony, verbal or written, in a language other than English, will be accepted, and real time interpretation services will be provided based on available resources. Requests for a reasonable accommodation or foreign language assistance during the meeting should be emailed to [AccessibilityInfo@planning.nyc.gov] or made by calling 212-720-3366. Requests must be submitted at least five business days before the meeting.

### BOROUGH OF THE BRONX

Nos. 1 - 5

### KINGSBRIDGE ARMY REDEVELOPMENT

No. 1

CD 7

C 250293 PPX

**IN THE MATTER OF** an application submitted by the Department of Citywide Administrative Services pursuant to Section 197-c of the New York City Charter, for the disposition of city-owned property (Block 3247, Lots 2 and 10), pursuant to zoning, Borough of the Bronx, Community District 7.

**No. 2****CD 7 C 250294 ZMX**

**IN THE MATTER OF** an application submitted by NYC Economic Development Corporation and 8<sup>th</sup> Regiment Partners LLC pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 3c:

1. changing from a C4-4 District to an M1-4A/R7-2 District property bounded by West 195<sup>th</sup> Street, Jerome Avenue, West Kingsbridge Road, and Reservoir Avenue; and
2. establishing a Special Mixed Use District (MX-30) bounded by West 195<sup>th</sup> Street, Jerome Avenue, West Kingsbridge Road, and Reservoir Avenue;

as shown on a diagram (for illustrative purposes only) dated May 19, 2025 and subject the conditions of CEQR Declaration E-850.

**No. 3****CD 7 N 250296 ZRX**

**IN THE MATTER OF** an application submitted by 8th Regiment Partners LLC and New York City Economic Development Corporation, pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning Resolution of the City of New York, amending Article VII, Chapter 4 (Special Permits by the City Planning Commission), and Article XII, Chapter 3 (Special Mixed Use District) for the purpose of establishing a new Special Mixed Use District.

Matter underlined is new, to be added;

Matter ~~struck out~~ is to be deleted;

Matter within # # is defined in Section 12-10;

\* \* \* indicates where unchanged text appears in the Zoning Resolution.

\* \* \*

## ARTICLE VII ADMINISTRATION

### Chapter 4 Special Permits by the City Planning Commission

\* \* \*

### 74-10 SPECIAL PERMIT USES

\* \* \*

### 74-18 Recreation, Entertainment and Assembly Spaces

\* \* \*

### 74-182 Arenas, auditoriums, stadiums or trade expositions

C4 C6 C7 C8 M1 M2 M3

- (a) The City Planning Commission may permit arenas, auditoriums or stadiums, or trade expositions, as listed in Use Group VIII, with a capacity in excess of 2,500 seats for arenas, auditoriums or stadiums, or with a rated capacity in excess of 2,500 persons for trade expositions, provided that the following findings are made:
  - (1) that the principal vehicular access for such #use# is not located on a local #street# but is located on an arterial highway, a major #street# or a secondary #street# within one-quarter mile of an arterial highway or major #street#;
  - (2) that such #use# is so located as to draw a minimum of vehicular traffic to and through local #streets# in nearby residential areas;
  - (3) that such #use# is not located within 200 feet of a #Residence District#;
  - (4) that adequate reservoir space at the vehicular entrance, and sufficient vehicular entrances and exits, are provided to prevent traffic congestion;
  - (5) that vehicular entrances and exits for such #use# are provided separately and are located not less than 100 feet apart; and
  - (6) that due consideration has been given to the proximity of bus and rapid transit facilities to serve such #use#.
- (b) In Community District 7 in the Borough of the Bronx, the Commission may permit an indoor arena with a maximum seating capacity of ~~6,000~~ 17,000 within 200 feet of a #Residence District# and, in conjunction with such arena, permit modifications of the provisions of Sections 32-64 (Surface Area and Illumination Provisions), 32-655 (Height of signs in all other Commercial Districts), and 36-62 (Required Accessory Off-street Loading

Berths); to #sign# regulations and parking or loading regulations, provided that:

- (1) the provisions of paragraphs (a)(1), (a)(2), (a)(4), (a)(5) and (a)(6) of this Section are met;
- (2) open space surrounding such arena will be located and arranged to provide adequate pedestrian gathering areas to minimize disruption to the surrounding areas;
- (3) the arena includes noise attenuation features and measures which serve to reduce arena-related noise in the surrounding area, including at nearby #residences#;
- (4) where Sections 32-64 and 32-655 the #sign# regulations are modified, a #signage# plan has been submitted showing the location, size, height and illumination of all #signs# on the #zoning lot#, and the Commission finds that all such #signs#, and any illumination from or directed upon such #signs#, are located and arranged so as to minimize any negative effects from the arena #use# on nearby #residences#; and
- (5) where Section 36-62 is the parking or loading regulations are modified, a loading plan has been submitted that addresses the operational needs of all servicers of the arena and shows the number, location and arrangement of all loading berths on the #zoning lot#, and the Commission finds that such loading plan is adequate to address the loading demand generated by the arena #use# and has received assurances that the arena operator will implement such plan in accordance with its terms.

\* \* \*

The Commission may prescribe appropriate conditions and safeguards to minimize adverse effects on the character of the surrounding area, including limitations on #signs#, requirements for soundproofing of arenas or auditoriums, shielding of floodlights, screening of open #uses# or surfacing all access roads or driveways. The Commission may also prescribe requirements for pedestrian-accessible open areas surrounding the arena, auditorium or stadium, including #accessory# directional or building identification #signs# located therein.

\* \* \*

## ARTICLE XII SPECIAL PURPOSE DISTRICTS

### Chapter 3 Special Mixed Use District

\* \* \*

### 123-90 SPECIAL MIXED USE DISTRICTS SPECIFIED

\* \* \*

#Special Mixed Use District# - 30 [date of adoption]  
Kingsbridge Heights, The Bronx

The #Special Mixed Use District# - 30 is established in  
Kingsbridge Heights in The Bronx as indicated on the #zoning  
maps#.

\* \* \*

**No. 4****CD 7 C 250295 ZSX**

**IN THE MATTER OF** an application submitted by NYC Economic Development Corporation and 8<sup>th</sup> Regiment Partners LLC pursuant to Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Section 74-195 of the Zoning Resolution to allow a public parking garage with a maximum capacity of 248 spaces, in connection with a proposed mixed-use development, on property located at 25 West Kingsbridge Road (Block 3247, Lots 2 and 10), in an M1-4A/R7-2 District\*\*, within a Special Mix Use District (MX-30)\*\*, Borough of the Bronx, Community District 7.

\*\*Note: the site is proposed to be rezoned by changing a C4-4 District to an M1-4A/R7-2 District and by establishing a Special Mix Use District (MX-30) under a concurrent related application for a Zoning Map change (C 250294 ZMX).

Plans for this proposal are on file with the City Planning Commission and may be seen on the Zoning Application Portal at <https://zap.planning.nyc.gov/projects/2025X0262>, or at the Department of City Planning, 120 Broadway, 31<sup>st</sup> Floor, New York, NY 10271-0001.

**No. 5****CD 7 C 250292 ZSX**

**IN THE MATTER OF** an application submitted by NYC Economic Development Corporation and 8<sup>th</sup> Regiment Partners LLC pursuant to

Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Section 74-182(b)\* of the Zoning Resolution to allow an indoor arena with a maximum seating capacity of 17,000 within 200 feet of a Residence District, and in conjunction therewith, to modify the sign regulations of Sections 123-40 and 32-60, in connection with a proposed mixed-use development on property located at 25 West Kingsbridge Road (Block 3247, Lots 2 and 10), in an M1-4A/R7-2 District\*\*, within a Special Mix Use District (MX-30)\*\*, Borough of the Bronx, Community District 7.

\*Note: a zoning text amendment is proposed to modify Section 74-182 under a concurrent related application for a Zoning Text change (C 250296 ZRX).

\*\*Note: the site is proposed to be rezoned by changing a C4-4 District to an M1-4A/R7-2 District and by establishing a Special Mix Use District (MX-30) under a concurrent related application for a Zoning Map change (C 250294 ZMX).

Plans for this proposal are on file with the City Planning Commission and may be seen on the Zoning Application Portal at <https://zap.planning.nyc.gov/projects/2025X0262>, or at the Department of City Planning, 120 Broadway, 31<sup>st</sup> Floor, New York, NY 10271-0001.

### NOTICE

On Wednesday, August 13, 2025, a public hearing is being held by the City Planning Commission (CPC), accessible in-person and remotely, in conjunction with the above ULURP hearing to receive comments related to a Draft Environmental Impact Statement (DEIS) concerning an application by the following co-Applicants: the New York City Economic Development Corporation (NYCEDC), 8th Regiment Partners, LLC, and the New York City Department of Citywide Administrative Services (DCAS). The Mayor's Office of Environmental Coordination (MOEC) is acting as the CEQR Lead Agency for the environmental review. The Applicants are seeking a series of land use actions including a disposition of City-owned land (Block 3247, Lots 2 and 10) pursuant to New York City Charter Section 197-c; zoning map amendment to rezone the project block from C4-4 to M1-4A/R7-2 (MX) to allow manufacturing uses; zoning text amendment to Zoning Resolution (ZR) Section 123-90 to establish the proposed MX district; zoning text amendment to ZR Section 74-182(b) to increase permitted indoor arena capacity from 6,000 to 17,000 persons and remove specific reference to zoning sections for the modifications of signage and parking and loading provisions permitted in conjunction with such arena; special permit pursuant to ZR Section 74-182(b) to allow an indoor arena with a capacity of up to 17,000 persons and permit modification of signage requirements; special permit pursuant to ZR Section 74-195 to allow a public parking garage with a capacity of greater than 150 parking spaces; public financing by the New York City Department of Housing Preservation and Development (HPD) to facilitate the proposed permanently affordable housing units on the National Guard Site in the Kingsbridge Heights neighborhood of Bronx Community District 7 (the "Proposed Actions"). The Proposed Actions would facilitate the Proposed Project which includes up to approximately 1,230,300 gsf of new development at the Project Site, including up to 735,800 gsf on the Armory Site and the National Guard Site would be redeveloped with a new 16-story, approximately 494,500-gsf residential building including approximately 500 permanently affordable dwelling units and approximately 14,400 gsf of local retail. The Armory would be adaptively reused and reprogrammed with approximately 735,800 gsf of new uses, including approximately 84,400 gsf of community facility and cultural uses, approximately 87,800 gsf of light manufacturing space, approximately 73,000 gsf of commercial office space, a 17,000-person live event venue, and approximately 65,500 gsf of other entertainment uses. Approximately 248 public parking spaces and new loading docks would be provided in the Armory's cellar level.

The Project Site includes the "Armory Site" at 1 West Kingsbridge Road (Block 3247, Lot 10), and the "National Guard Site" at 10 West 195th Street (Block 3247, Lot 2). The Project Site occupies the portion of Block 3247 that is bounded by West 195th Street, Reservoir Avenue, West Kingsbridge Road, and Jerome Avenue.

The proposed project would also require other coordination and discretionary approvals from City agencies such as the NYC Landmarks Preservation Commission (LPC); since the Armory is a designated New York City Landmark, the proposed changes to the exterior of the Armory and the landmark site require a Binding Report from LPC pursuant to the New York City Charter and the New York City Landmarks Law. In

addition, the Proposed Project will be receiving State funding which requires review by New York State Office of Parks, Recreation, and Historic Preservation pursuant to Section 14.09 of New York State Historic Preservation Act. The project may also seek Federal historic preservation tax credits for the proposed adaptive reuse of the Armory, which is a non-discretionary action that would require consultation with the National Park Service and in coordination with the New York State Historic Preservation Office (SHPO). The proposed alterations to the Armory would be undertaken in accordance with the Secretary of Interior's Standards for Rehabilitation. In addition, because Federally appropriated Community Project Funding administered by U.S. Department of Housing and Urban Development (HUD) is anticipated, consultation with SHPO and Federally recognized Tribal Nations would be undertaken, as warranted, in accordance with Section 106 of National Historic Preservation Act. It is anticipated that the City and State would provide an investment of up to \$200 million to facilitate the proposed adaptive reuse of the Armory; \$50 million of funds from public sources may also become available for the project which are not subject to ULURP. The Build Year is 2032.

Written comments on the DEIS are requested and will be received and considered by the Lead Agency through 11:59 P.M. on Monday, August 25, 2025.

For instructions on how to submit comments and participate, both in-person and remotely, please refer to the instructions at the beginning of this agenda.

This hearing is being held pursuant to the State Environmental Quality Review Act (SEQRA) and City Environmental Quality Review (CEQR), CEQR No. 25DME006X.

### BOROUGH OF BROOKLYN

Nos. 6 – 9

#### BWJ PD RELOCATION & PLAZA PROJECT

No. 6

**CD 16** **C 250263 PCK**  
**IN THE MATTER OF** an application submitted by the Department of Citywide Administrative Services and the New York Police Department, pursuant to Section 197-c of the New York City Charter, for the acquisition of property located at 1508 Herkimer Street (Block 1575, p/o Lot 18), Borough of Brooklyn, Community District 16, and for site selection of such property for use as a NYPD Transit Bureau District Facility.

No. 7

**CD 16** **C 250264 PSK**  
**IN THE MATTER OF** an application submitted by the Department of Parks and Recreation, pursuant to Section 197-c of the New York City Charter, for site selection of property located at the northwest corner of Fulton Street and Van Sinderen Avenue (Block 1546, p/o Lot 1), Borough of Brooklyn, Community District 16, for use as public open space.

No. 8

**CD 5** **C 250265 PSK**  
**IN THE MATTER OF** an application submitted by the Department of Citywide Administrative Services and the New York City Economic Development Corporation, pursuant to Section 197-c of the New York City Charter, for site selection of property located at the southeast corner of Fulton Street and Van Sinderen Avenue (Block 1555, p/o Lot 1), Borough of Brooklyn, Community District 5, for use as public open space.

No. 9

**CD 16** **C 250266 PPK**  
**IN THE MATTER OF** an application submitted by the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter, for disposition of city-owned property located at 1508 Herkimer Street (Block 1575, p/o Lot 18), Borough of Brooklyn, Community District 16, pursuant to zoning.

Nos. 10 & 11

#### 58 NIXON COURT REZONING II

No. 10

**CD 13** **C 240375 ZMK**  
**IN THE MATTER OF** an application submitted by SLG Assets, Inc pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 28c:

1. changing from an R5 District to an R7A District property bounded by Murdock Court, Ocean Parkway, Shore Parkway (northerly

portion), and a line 460 feet easterly of West Street; and

2. establishing a within the proposed R7A District a C2-4 District bounded by Nixon Court, Shore Parkway (northerly portion), and a line 460 feet easterly of West Street;

as shown on a diagram (for illustrative purposes only) dated April 21, 2025, and subject to the conditions of CEQR Declaration E-803.

### No. 11

#### CD 13 N 240376 ZRK

**IN THE MATTER OF** an application submitted by SLG Assets, Inc, pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning resolution of the City of New York, amending APPENDIX F for the purpose of establishing a Mandatory Inclusionary Housing area.

Matter underlined is new, to be added;

Matter ~~struck out~~ is to be deleted;

Matter within # # is defined in Section 12-10;

\* \* \* indicates where unchanged text appears in the Zoning Resolution.

\* \* \*

#### APPENDIX F Mandatory Inclusionary Housing Areas and former Inclusionary Housing Designated Areas

\* \* \*

#### BROOKLYN

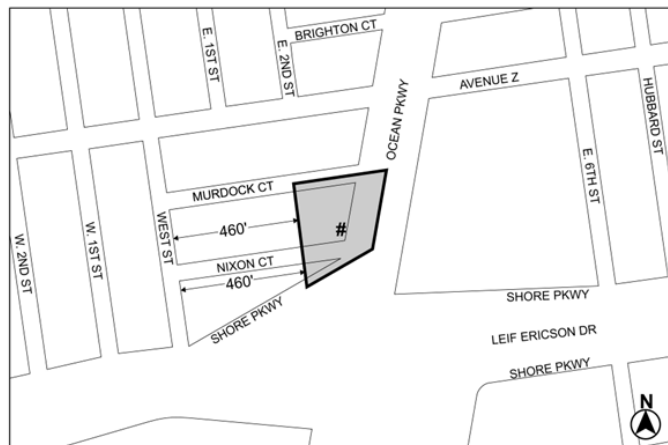
\* \* \*

#### Brooklyn Community District 13

\* \* \*

Map 2 – [date of adoption]

[PROPOSED MAP]



■ Mandatory Inclusionary Housing area

Area # — [date of adoption] MIH Option 1 and Option 2

Portion of Community District 13, Brooklyn

\* \* \*

### Nos. 12 & 13

#### 464 OVINGTON AVENUE REZONING

### No. 12

#### CD 10 C 250056 ZMK

**IN THE MATTER OF** an application submitted by Geffen Management LLC pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 22a, by changing from an R3X District to an R6A District property bounded by Ovington Avenue, a line 100 feet northwesterly of 5<sup>th</sup> Avenue, a line 100 feet northeasterly of 72<sup>nd</sup> Street, and a line perpendicular to the southwesterly street line of Ovington Avenue distant 480 feet southeasterly (as measured along the street line) from the point of intersection of the southeasterly street line of 4<sup>th</sup> Avenue and the southwesterly street line of Ovington Avenue, as shown on a diagram (for illustrative purposes only) dated April 21, 2025, and subject to the conditions of CEQR Declaration E-839.

### No. 13

#### CD 10

#### N 250057 ZRK

**IN THE MATTER OF** an application submitted by Geffen Management LLC, pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning Resolution of the City of New York, amending APPENDIX F for the purpose of establishing a Mandatory Inclusionary Housing area.

Matter underlined is new, to be added;

Matter ~~struck out~~ is to be deleted;

Matter within # # is defined in Section 12-10;

\* \* \* indicates where unchanged text appears in the Zoning Resolution.

\* \* \*

#### APPENDIX F Mandatory Inclusionary Housing Areas and former Inclusionary Housing Designated Areas

\* \* \*

#### BROOKLYN

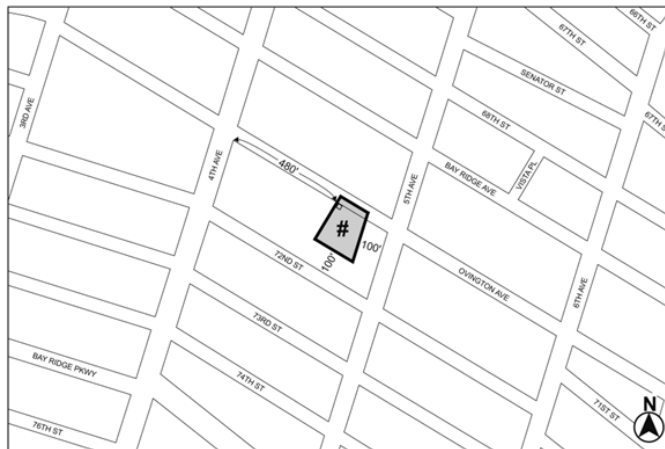
\* \* \*

#### Brooklyn Community District 10

\* \* \*

Map 2 – [date of adoption]

[PROPOSED MAP]



■ Mandatory Inclusionary Housing area

Area # — [date of adoption] MIH Option 1 and Option 2

Portion of Community District 10, Brooklyn

\* \* \*

### Nos. 14 & 15

#### 5502 FLATLANDS AVE REZONING

### No. 14

#### CD 18

#### C 250121 ZMK

**IN THE MATTER OF** an application submitted by 5502 Flat LLC pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 23a:

1. changing from an R3-2 District to an R6A District property bounded by Flatlands Avenue, East 56<sup>th</sup> Street, a line 125 feet northerly of Avenue J and East 55<sup>th</sup> Street; and
2. establishing within the proposed R6A District a C2-4 District bounded by Flatland Avenue, East 56<sup>th</sup> Street, a line 125 feet northerly of Avenue J, and East 55<sup>th</sup> Street;

as shown on a diagram (for illustrative purposes only) dated May 5, 2025, and subject to the conditions of CEQR Declaration E-822.

### No. 15

#### CD 18

#### N 250122 ZRK

**IN THE MATTER OF** an application submitted by 5502 Flat LLC, pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning resolution of the City of New York, amending APPENDIX F for the purpose of establishing a Mandatory Inclusionary Housing area.

Matter underlined is new, to be added;

Matter struck out is to be deleted;  
Matter within # # is defined in Section 12-10;  
\* \* \* indicates where unchanged text appears in the Zoning Resolution.

\* \* \*

## APPENDIX F

### Mandatory Inclusionary Housing Areas and former Inclusionary Housing Designated Areas

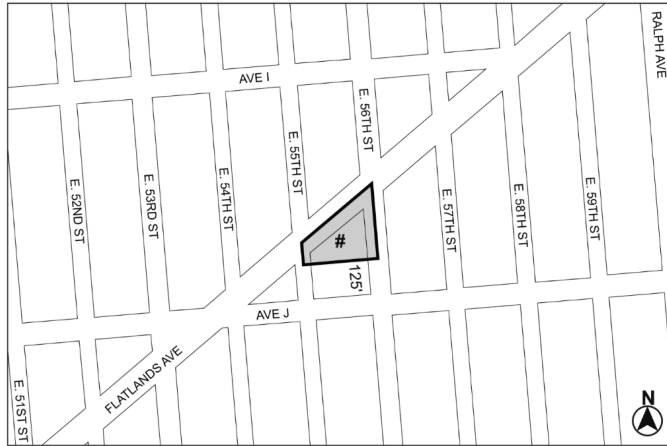
\* \* \*

## BROOKLYN

\* \* \*

### Brooklyn Community District 18

\* \* \*



Mandatory Inclusionary Housing area  
Area # — [date of adoption] MIH Option 1 and Option 2

Map 1 – [date of adoption]

Portion of Community District 18, Brooklyn

\* \* \*

## BOROUGH OF THE BRONX

### No. 16

### 555 EAST TREMONT

## CD 6

## N 260011 PXX

**IN THE MATTER OF** a Notice of Intent to acquire office space submitted by the Department of Citywide Administrative Services and the Human Resources Administration, pursuant to Section 195 of the New York City Charter, for use of property located at 555 East Tremont Avenue (Block 3060, Lot 32), Borough of the Bronx, Community District 6.

Sara Avila, Calendar Officer  
City Planning Commission  
120 Broadway, 31<sup>st</sup> Floor, New York, NY 10271  
Telephone (212) 720-3366

Accessibility questions: AccessibilityInfo@planning.nyc.gov, (212) 720-3366, by: Wednesday, August 6, 2025, 5:00 P.M.



jj30-a13

## CITYWIDE ADMINISTRATIVE SERVICES

### ■ PUBLIC HEARINGS

**PUBLIC NOTICE IS HEREBY GIVEN THAT** a Public Hearing will be held on Wednesday, August 13, 2025 at 10:00 A.M. via Conference: Call-in # (646) 992-2010 and Access Code: 717 876 299, in the matter of the conveyance of the City's interest in a property located in the Borough of Brooklyn.

The City, acting through its Department of Citywide Administrative Services, proposes to release its reverter interest in the parcel identified below to Empire State Development which, in partnership

with the State of New York, is sponsoring the Kingsboro Psychiatric Center Mixed Use Project on the parcel, which project will include affordable and supportive residential housing, in exchange for one (\$1.00) dollar and other good and valuable consideration.

Borough of Brooklyn  
Block 4833, part of Lot 1

If approved by the Mayor of the City of New York, the Department of Citywide Administrative Services shall be authorized to convey the City's interest.

The calendar document for the public hearing can be made available for viewing by contacting the Department of Citywide Administrative Services, Attention: David Lowinger at dlowinger@dcas.nyc.gov or (212) 386-5074.

Note: If you need further accommodations, please let us know at least five (5) business days in advance of the Public Hearing via e-mail at DisabilityAffairs@mocs.nyc.gov or via phone at 1-212-298-0734.

☛ a1

## LANDMARKS PRESERVATION COMMISSION

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, August 5, 2025, at 9:30 A.M., a public hearing will be held in the public hearing room at 253 Broadway, 2nd Floor, Borough of Manhattan, with respect to the following properties, and then followed by a public meeting. Participation by video conference may be available as well. Please check the hearing page on LPC's website (<https://www.nyc.gov/site/lpc/hearings/hearings.page>) for updated hearing information.

The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. An overflow room is located outside of the primary doors of the public hearing room. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact Steven Thomson, Director of Community and Intergovernmental Affairs, at [sthomson@lpc.nyc.gov](mailto:sthomson@lpc.nyc.gov) or (212) 669-7923 no later than five (5) business days before the hearing or meeting. Members of the public not attending in person can observe the meeting on LPC's YouTube channel at [www.youtube.com/nycplpc](http://www.youtube.com/nycplpc) and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, on the Monday before the public hearing.

### 604 Shore Road - Douglaston Historic District LPC-25-09193 - Block 8025 - Lot 1 - Zoning: R1-1

#### CERTIFICATE OF APPROPRIATENESS

A Colonial Revival style free-standing house designed by J.H. Cornell and built in 1919. Application is to modify paving and garden walls.

### Fieldston Historic District - Fieldston Historic District

#### LPC-25-12401 - Block - Lot - Zoning:

#### CERTIFICATE OF APPROPRIATENESS

An early 20th century planned suburban community characterized by an eclectic variety of residential styles set amidst a varied topography of winding tree-lined streets and dramatic rock outcroppings. Application is to install street signage throughout the district.

### 449 12th Street - Park Slope Historic District Extension

#### LPC-25-08899 - Block 1096 - Lot 48 - Zoning: R6B

#### CERTIFICATE OF APPROPRIATENESS

An altered Romanesque Revival style stable building designed by George W. Kenny and built c. 1903. Application is to install a new stucco system on secondary facades.

### St. Mark's Playground - Crown Heights North III Historic District

#### LPC-25-12960 - Block - Lot - Zoning:

#### BINDING REPORT

A playground installed within a Superblock, designed by Paul Friedberg and built in 1969. Application is to replace pavers, walls and fencing.

### 2 Park Place - Individual and Interior Landmark

#### LPC-25-12136 - Block 123 - Lot 7501 - Zoning: R6A, C1-4

#### CERTIFICATE OF APPROPRIATENESS

A Neo-Gothic style office tower designed by Cass Gilbert and built in 1911-13. Application is to replace and modify windows, install louvers, and alter the tourelles.

**155 Bleecker Street (aka 203-205 Thompson Street) - South Village Historic District****LPC-25-11714** - Block 539 - Lot 35 - **Zoning:** R7-2/C1-5**CERTIFICATE OF APPROPRIATENESS**

An altered Federal/Greek Revival style rowhouse built in 1835. Application is to install artificial floral garlands and urns, and to legalize the installation of signage and light fixtures.

**82 East 4th Street - East Village/Lower East Side Historic District****LPC-24-11367** - Block 459 - Lot 29 - **Zoning:** R7A/R8B/C2-5**CERTIFICATE OF APPROPRIATENESS**

A Romanesque Revival style apartment building designed by Charles B. Meyers and built in 1926. Application is to install a marquee with signage and replace entrance infill.

**601 West 26th Street - West Chelsea Historic District****LPC-26-00017** - Block 672 - Lot 1 - **Zoning:** M2-4; WCH**CERTIFICATE OF APPROPRIATENESS**

An international style warehouse building with Art Deco style details, designed by Russell G. and Walter M. Cory with Yasuo Matsui and Purdy & Henderson and built in 1930-31. Application is to establish a master plan for the future installation of signage.

jy23-a5

**NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, August 12, 2025, at 9:30 A.M., a public hearing will be held in the public hearing room at 253 Broadway, 2nd Floor, Borough of Manhattan, with respect to the following properties, and then followed by a public meeting. Participation by video conference may be available as well. Please check the hearing page on LPC's website (<https://www.nyc.gov/site/lpc/hearings/hearings.page>) for updated hearing information. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. An overflow room is located outside of the primary doors of the public hearing room. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact Steven Thomson, Director of Community and Intergovernmental Affairs, at [sthomson@lpc.nyc.gov](mailto:sthomson@lpc.nyc.gov) or (212) 669-7923 no later than five (5) business days before the hearing or meeting. Members of the public not attending in person can observe the meeting on LPC's YouTube channel at [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc) and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, on the Monday before the public hearing.

**242-03 Pine Street - Douglaston Hill Historic District****LPC-25-10999** - Block 8106 - Lot 55 - **Zoning:** R1-2**CERTIFICATE OF APPROPRIATENESS**

A Neo-Colonial style free-standing house designed by John Stuart and built in 1904-1905. Application is to install solar panels.

**104 Greenwich Avenue - Greenwich Village Historic District****LPC-25-11798** - Block 617 - Lot 33 - **Zoning:** C1-6**CERTIFICATE OF APPROPRIATENESS**

A rowhouse built in 1829 and later altered. Application is to construct a rooftop addition, replace windows, and alter the areaway.

**159-161 Bleecker Street - South Village Historic District****LPC-25-10307** - Block 539 - Lot 37 - **Zoning:** R7-2, C1-5**CERTIFICATE OF APPROPRIATENESS**

An Arts and Crafts style theater building designed by Samuel Levinston and built in 1917-1918, with alterations designed by Eugene K. Schafer of Codework, LLC, and completed in 2004-2007. Application is to alter the facade, install new storefront infill and windows, and alter the marquee.

**14 Leroy Street - Greenwich Village Historic District Extension II****LPC-25-11516** - Block 586 - LOT 16 - **Zoning:** R6**CERTIFICATE OF APPROPRIATENESS**

A Greek Revival style rowhouse built c. 1835, altered with Italianate style elements in 1872 and altered again in 1927. Application is to modify openings at the rear facade.

**24 West 10th Street - Greenwich Village Historic District****LPC-25-12168** - Block 573 - Lot 30 - **Zoning:** R6**CERTIFICATE OF APPROPRIATENESS**

An Anglo-Italianate style townhouse built in 1856. Application is to raise the rear parapet and construct a rooftop addition.

**42 Jane Street - Greenwich Village Historic District****LPC-25-07969** - Block 625 - Lot 33 - **Zoning:** C1-6**CERTIFICATE OF APPROPRIATENESS**

A Greek Revival style rowhouse built in 1846. Application is to install a stoop gate.

**1009 Fifth Avenue - Metropolitan Museum Historic District****LPC-25-09191** - Block 1493 - Lot 69 - **Zoning:** R8B**CERTIFICATE OF APPROPRIATENESS**

A Beaux-Arts style mansion designed by Welch, Smith & Provot and built in 1899-1901. Application is to reconstruct bulkheads and modify balustrades.

jy30-a12

**PROCUREMENT****"Compete To Win" More Contracts!**

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts, at [nyc.gov/competetowin](https://nyc.gov/competetowin)

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed, to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."*

**HHS ACCELERATOR PREQUALIFICATION**

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic HHS Accelerator Prequalification Application using the City's PASSPort system. The PASSPort system is a web-based system maintained by the City of New York for use by its Mayoral Agencies to manage procurement. Important business information collected in the Prequalification Application is required every three years. Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete. Prequalification applications will be reviewed to validate compliance with corporate filings and organizational capacity. Approved organizations will be eligible to compete and would submit electronic proposals through the PASSPort system. The PASSPort Public Portal, which lists all RFPs, including HHS RFPs that require HHS Accelerator Prequalification, may be viewed, at [https://passport.cityofnewyork.us/page.aspx/en/rfp/request\\_browse\\_public](https://passport.cityofnewyork.us/page.aspx/en/rfp/request_browse_public)

All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding. For additional information about HHS Accelerator Prequalification and PASSPort, including background materials, user guides and video tutorials, please visit <https://www.nyc.gov/site/mocs/hhsa/hhs-accelerator-guides.page>

**ADMINISTRATION FOR CHILDREN'S SERVICES****ADMINISTRATION****■ SOLICITATION***Services (other than human services)***06825B0003-WATER COOLER INSTALLATION AND**

**SERVICING** - Competitive Sealed Bids - PIN# 06825B0003 - Due 9-5-25 at 5:00 P.M.

Water filtration systems installation and servicing to be placed at all ACS locations in areas such as pantries and common areas.

Pre bid conference via Webex - <https://nycacs.webex.com/nycacs/j.php?MTID=m1e24e5ae7a24ce9294def21641fcca93> Mandatory: yes Date/Time - 2025-08-13 10:00:00 Bid Opening Online via Webex <https://nycacs.webex.com/nycacs/j.php?MTID=mb0df83d57b494442c2a07cf11db11lea9> Mandatory: no Date/Time - 2025-09-08 09:45:00.

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## GENERAL COUNSEL

### ■ AWARD

*Services (other than human services)*

**RFP QUALITY ASSURANCE CONSULTANT - M/WBE**  
Noncompetitive Small Purchase - PIN# 06825W0052001 - AMT: \$50,000.00 - TO: Nelson Simon, 35 Hawthorne Street, Brooklyn, NY 11225.

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## INFORMATION TECHNOLOGY

### ■ AWARD

*Services (other than human services)*

**TELECOM ENGINEER - M/WBE** Noncompetitive Small Purchase - PIN# 06825W0050001 - AMT: \$198,960.00 - TO: Sporda Tech Inc., 140 Riverside Boulevard, Unit 1527, New York, NY 10069.

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**SAFESIGNAL SMARTPHONE SAFETY APPLICATION FOR 1/1/25 - 12/31** - Renewal - PIN# 06822S0002001R002 - AMT: \$397,924.00 - TO: Alert Media Inc., 401 S 1st Street, Suite 1400, Austin, TX 78704.

Safe Signal Smartphone Safety App. The Safety App software will allow our field workers a to use a locked smartphone 24/7/365 days a year with a zero button method to activate/cancel the alarm and contact a monitoring service who can see the CPS profile and exact GPS location.

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## CORRECTION

### OPERATIONS

### ■ AWARD

*Services (other than human services)*

**THREE-YEAR CONTRACT FOR NYSID TO PROVIDE JANITORIAL/CUSTODIAL SERVICES FOR HMD AND DOC ACADEMY** - Renewal - PIN# 07221R8001KXLR003 - AMT: \$507,400.00 - TO: New York State Industries For The Disabled Inc., 11 Columbia Circle Drive, Albany, NY 12203-5156.

Renewal #2.

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## DISTRICT ATTORNEY - NEW YORK COUNTY

### PROCUREMENT AND CONTRACT MANAGEMENT

### ■ AWARD

*Services (other than human services)*

**ANNUAL MAINTENANCE AND SUPPORT FOR MF GRAYKEY, AXIOM AND WITNESS SOFTWARE** - M/WBE Noncompetitive Small Purchase - PIN# 901MAGNETSW26 - AMT: \$236,752.20 - TO: Quality and Assurance Technology Corp., 18 Marginwood Drive, Ridge, NY 11961.

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## ENVIRONMENTAL PROTECTION

### ENGINEERING, DESIGN AND CONSTRUCTION

### ■ AWARD

*Construction Related Services*

**PR-134 CM: CONSTRUCTION MANAGEMENT SERVICES FOR THE REHABILITATION OF THE FINAL SETTLING TANKS**

## AND ANCILLARY FACILITIES AT THE PORT RICHMOND

**WASTEWATER RESOURCE RECOVERY FACILITY** - Competitive Sealed Proposals - Other - PIN# 82624P0012001 - AMT: \$17,287,695.00 - TO: AECOM USA Inc., 605 Third Avenue, New York, NY 10158-0180.

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## WATER AND SEWER OPERATIONS

### ■ AWARD

*Services (other than human services)*

**BWSO MEDICAL EVALUATION 5003116X / 6003105X** - M/WBE Noncompetitive Small Purchase - PIN# 82626W0004001 - AMT: \$38,635.00 - TO: Partners In Safety Inc., 800 Route 17M, Middletown, NY 10940.

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## HOMELESS SERVICES

### ADULT SERVICES

### ■ AWARD

*Human Services/Client Services*

**CENTER FOR URBAN COMMUNITY SERVICES AT SA PROSPECT PLACE, 174 PROSPECT PLACE, BROOKLYN, NY 11238. ROUND 31** - Competitive Sealed Proposals/Pre-Qualified List - Other - PIN# 07122P0012034 - AMT: \$27,970,348.00 - TO: Center For Urban Community Services Inc., 198 East 121st Street, 6th Floor, New York, NY 10035.

The Department of Homeless Services works to prevent homelessness before it occurs, address street homelessness, and assist New Yorkers in transitioning from shelter and street homelessness to permanent housing. DHS collaborates with non-profit partners to provide temporary shelter and services that homeless New Yorkers need to achieve and maintain housing permanency. The goals and objectives of these shelters are to provide transitional housing for Single Adults without other housing options, as well as services that help secure viable housing in the community and maintain independent living arrangements.

This is an open-ended RFP for shelter facilities for homeless single adults; judgement is necessary in evaluating proposals to ensure the appropriateness of the facility and provision of client services.

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### BUDGET

### ■ AWARD

*Human Services/Client Services*

**FY26 NAE - SINGLE ADULTS AT 49TH STREET SHELTER, 247 49TH STREET, BROOKLYN, NY 11220.** - Negotiated Acquisition - Other - PIN# 07125N0009001 - AMT: \$33,631,865.00 - TO: Samaritan Daytop Village Inc., 138-02 Queens Boulevard, Briarwood, NY 11435.

The Department of Homeless Services intends to enter into a one-year Negotiated Acquisition Extension (NAE) for the existing vendor, Samaritan Daytop Village, Inc to provide shelter services for single adults at the 49th Street Shelter, which includes 3 annex sites at Delight Stay, Sweet Home and Hotel Q. The vendor must resubmit a proposal with annexes under the open-ended RFP. Therefore, the proposal under the open-ended RFP is in the process of selection and award.

This is a Negotiated Acquisition Extension with incumbent provider to maintain continuity of Shelter Services for Single Adults without interruption for the minimum amount of time until a new RFP is processed. The vendor must resubmit a proposal with annexes under the open-ended RFP (EPIN: 07122P0012035). Therefore, the proposal under the open-ended RFP is in the process of selection and award. Procurement and award are in accordance with to PPB Rule 3-04 (b)(2) (iii) for the reasons set forth herein.

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## HUMAN RESOURCES ADMINISTRATION

### ■ AWARD

*Services (other than human services)*

**MANPOWER GROUP PIN 22GPMMI21428R01** - Renewal - PIN# 06922G0050001R001 - AMT: \$4,100,080.00 - TO: ManpowerGroup Public Sector, Inc., 6400 Arlington Boulevard, 3rd Floor, Falls Church, VA 22042.

DSS/ITS is requesting to utilize the two-year renewal option to the current contract with Manpower Group Public Sector, Inc. (BID# DSS-ITS C-20211027-1 Amendment 1). The original contract expired on December 31st, 2024. The renewal period is from January 1st, 2025 to December 31st 2026 in the amount of \$4,100,080.00. This contract is being renewed for the projects mentioned below:

OCSE Strategic Modernization  
Public Engagement Unit Systems  
IT Development and Management  
NYCWAY  
SORTS  
Paperless Office System  
Long Term Care Web Development

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### ■ SOLICITATION

*Services (other than human services)*

**06925P0015-WRITTEN TRANSLATION SERVICES** - Competitive Sealed Proposals - Other - PIN# 06925P0015 - Due 9-3-25 at 2:00 P.M.

The Human Resources Administration, and the Department of Homeless Services (DSS/HRA/DHS) prefers to communicate in a language other than English. To ensure that Agency written notices, compliance requests, brochures and informational materials are accessible to our diverse client population, the Agency is seeking to procure written translation services. Anticipated Contract Term: 1/1/2026 - 12/31/2030 Anticipated Funding: \$6,387,500 Anticipated number of contracts: 1 Questions regarding this RFx must be transmitted in writing to the Agency Contact Person, Cheryl Wertz at wertzcd@dss.nyc.gov. Questions received prior to the Pre-Proposal Conference will be answered at the conference. Responses to questions addressed at the conference and those received subsequently will be shared in an addendum to the Citywide Bidder's List through the PASSPort System. To respond to this RFx, organizations must have an account in PASSPort. Proposals will ONLY be accepted through PASSPort. If you do not have a PASSPort account, please visit [www.nyc.gov/passport](http://www.nyc.gov/passport). Please submit your proposals by both acknowledging the receipt of the RFx in the Acknowledgement tab and completing your response in the Manage Responses tab of PASSPort. Vendor resources can be found at <https://www.nyc.gov/site/mocs/passport/getting-started-with-passport.page>. If you need additional technical assistance with PASSPort, please contact the MOCS Service Desk at [www.nyc.gov/mocshelp](http://www.nyc.gov/mocshelp).

Pre bid conference location -<https://nyc-dss.webex.com/nyc-dss/j.php?MTID=m72ea4d3f0cfcaa69996e9ec52e77855a> Meeting number: 2335 481 0772 Password: FYuaM5kkm85 Join by phone 1-646-992-2010 1-408-418-9388 Access code: 233 548 10772 Mandatory: no Date/Time - 2025-08-12 14:00:00. Judgment is required in evaluating competing proposals, and it is in the best interest of the City to require a balancing of price, organizational capacity, program approach, experience, and other factors.

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## INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

### PUBLIC SAFETY

### ■ AWARD

*Services (other than human services)*

**7-858-0613A - PUBLIC SAFETY LINUX ENGINEER - SP3** - M/WBE Noncompetitive Small Purchase - PIN# 85825W0139001 - AMT: \$359,996.00 - TO: Ammaluit Corp., 31-00 47th Avenue, Suite 3100, Long Island City, NY 11101.

Partnering with Cityhall Child Care Office (CCO), Office of Technology and Innovation is requesting a Project Manager to support the NYC Child Care Digital Hub project. The goal of this project is to create a

single digital hub for families to learn about their childcare options and find childcare for their children aged 5 and below. The hub will also support childcare providers by sharing information on how to begin and continue providing childcare services to New Yorkers. The hub will include relevant content as well as a detailed screening process for parents, referrals section, information about available childcare services, and a unified map/provider services locator of childcare providers. The Project Manager will oversee the entire lifecycle of the project working with internal and external stakeholders.

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## PARKS AND RECREATION

### CAPITAL PROGRAM MANAGEMENT

### ■ AWARD

*Construction / Construction Services*

**X265-123M GALILEO PLAYGROUND RECONSTRUCTION, BRONX** - Competitive Sealed Bids - PIN# 84625B0075001 - AMT: \$5,911,588.00 - TO: Vernon Hills Contracting Corp., 395 N Macquesten Parkway, Mount Vernon, NY 10550-1007.

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### REVENUE

### ■ AWARD

*Services (other than human services)*

**OPERATION OF A MOBILE TRUCK AT WATSON GLEASON PLAYGROUND (FORMERLY WATSON PARK)** - Competitive Sealed Bids - PIN# X124-MT - AMT: \$5,780.00 - TO: Luis Rodrigo Rosales, 2086 Honeywell Avenue, Bronx, NY 10460.

City of New York Department of Parks & Recreation ("Parks") has awarded a concession to Luis R. Rosales, of 2089 Honeywell Avenue, Bronx, NY 10460 for the operation of a processing truck for the sale of Parks approved items at Watson Gleason Playground (Formerly Watson Park), Bronx. The concession, which was solicited by a Request for Bids, will operate pursuant to a permit agreement for one (1) five (5) year term. Compensation to the City will be as follows: Year 1: \$1,000; Year 2: \$1,100; Year 3: \$1,160; Year 4: \$1,220; Year 5: \$1,300.

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## POLICE DEPARTMENT

### MANAGEMENT AND BUDGET

### ■ AWARD

*Goods*

**HANDHELD THERMAL CAMERAS WITH MOUNT FOR TRANSIT BUREAU** - M/WBE Noncompetitive Small Purchase - PIN# 05625W0016001 - AMT: \$199,511.00 - TO: Compulink Technologies Inc., 260 W 39th Street, Room 302, New York, NY 10018-4434.

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**PACKBOT 525 ROBOTIC SYSTEM FOR CHIEF OF SPECIAL OPERATIONS BUREAU.** - M/WBE Noncompetitive Small Purchase - PIN# 05625W0015001 - AMT: \$389,940.00 - TO: Wingglee LLC, 1043 40th Street, Unit 3, Brooklyn, NY 11219.

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## SANITATION

### CLEANING AND COLLECTION

### ■ AWARD

*Services (other than human services)*

**HERBICIDE SPRAYING OF CITY THOROUGHFARES AND FACILITIES** - M/WBE Noncompetitive Small Purchase - PIN# 82725W0037001 - AMT: \$500,000.00 - TO: Flash Exterminating Inc., 310 Montgomery Street, Brooklyn, NY 11225.



Application of herbicide products to control the growth of undesired vegetation along City thoroughfares and adjacent DSNY buildings and properties.

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## TRANSPORTATION

### IT AND TELECOM

#### ■ AWARD

*Goods*

**ROBOTIC PROCESS AUTOMATION** - M/WBE Noncompetitive Small Purchase - PIN# 84125W0096001 - AMT: \$94,750.00 - TO: Svam International Inc., 233 East Shore Road, Suite 201, Great Neck, NY 11023.

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## YOUTH AND COMMUNITY DEVELOPMENT

### YOUTH SERVICES

#### ■ AWARD

*Human Services/Client Services*

**NEIGHBORHOOD YOUTH TEAM SPORTS FY26 NA** - Negotiated Acquisition/Pre-Qualified List - Other - PIN# 26025N0121016 - AMT: \$50,000.00 - TO: Giant Thinking, 625 Lenox Avenue, Suite 2a, New York, NY 10037.

The New York State Office of Children and Family Services (OCFS) created the new fund in the state's fiscal year 2024-2025 budget to provide awards to support youth team sports programs for underserved youth under age 18. The funding supports youth development through team sports programs and would be awarded to local community-based organizations and nonprofits. Grant requires the City to have funds awarded and expensed prior to the grant end date of September 30, 2025. Therefore, DYCD is allocating \$1,700,000 of this grant for an opportunity to recruit new providers. It's anticipated the new providers will operate programs between April through September to ensure DYCD is within the grant's award terms.

In accordance with section 3-04 (b)(2)(i)(B) of the Procurement Policy Board Rules, the Department of Youth and Community Development (DYCD) is requesting approval to procure Youth Team Sports (YTS) services through the Negotiated Acquisition (NAQ) method. DYCD would release a competitive NAQ which could potentially lead to DYCD negotiating with those who respond and would be found viable to operate Youth Team Sports program and who do not currently hold a DYCD contract to expand the provider pool and capacity. DYCD makes this request pursuant to Section 3-04(b)(2)(i)(B) as funds available from the New York State Office of Children and Family Services (OCFS) will be lost to the City if DYCD is unable to start the competitive NAQ. The New York State Office of Children and Family Services (OCFS) created the new fund in the state's fiscal year 2024-2025 budget to provide awards to support youth team sports programs for underserved youth under age 18. The funding supports youth development through team sports programs and would be awarded to local community-based organizations and nonprofits. Grant requires the City to have funds awarded and expensed prior to the grant end date of September 30, 2025. Therefore, DYCD is allocating \$1,500,000 of this grant for an opportunity to recruit new providers.

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**NEIGHBORHOOD YOUTH TEAM SPORTS FY26** - Negotiated Acquisition/Pre-Qualified List - Other - PIN# 26025N0121039 - AMT: \$50,000.00 - TO: Powerplay NYC Inc., 4 W. 43rd Street, 3rd Floor, New York, NY 10036.

In accordance with section 3-04 (b)(2)(i)(B) of the Procurement Policy Board Rules, the Department of Youth and Community Development (DYCD) is requesting approval to procure Youth Team Sports (YTS) services through the Negotiated Acquisition (NAQ) method. DYCD would release a competitive NAQ which could potentially lead to DYCD negotiating with those who respond and would be found viable to operate Youth Team Sports program and who do not currently hold a DYCD contract to expand the provider pool and capacity. DYCD makes this request pursuant to Section 3-04(b)(2)(i)(B) as funds available from the New York State Office of Children and Family Services (OCFS) will be lost to the City if DYCD is unable to start the competitive NAQ. The New York State Office of Children and Family Services (OCFS) created the new fund in the state's fiscal year

2024-2025 budget to provide awards to support youth team sports programs for underserved youth under age 18. The funding supports youth development through team sports programs and would be awarded to local community-based organizations and nonprofits. Grant requires the City to have funds awarded and expensed prior to the grant end date of September 30, 2025. Therefore, DYCD is allocating \$1,500,000 of this grant for an opportunity to recruit new providers.

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## CONTRACT AWARD HEARINGS

### AGING

#### ■ PUBLIC COMMENT

This is a notice that NYC Department for the Aging (NYC Aging) is seeking comments from the public about the proposed contract below.

**Contract Type:** Contract

**Contractor:** Age Friendly Central Brooklyn, Inc

**Contractor Address:** 1211 Atlantic Avenue, Ste 62, Brooklyn NY 11216

**Scope of Services:** To support older adult services.

**Maximum Value:** \$247,500

**Term:** July 1, 2024 through June 30, 2027

**Renewal Clauses:** No options to renew

**E-PIN:** 12525L0256001

**Procurement Method:** City Council Discretionary Funds Appropriation  
**Procurement Policy Board Rule:** Pursuant to Section 1-02 (e)

**How can I comment on this proposed contract award?**

Please submit your comment to [rpf@aging.nyc.gov](mailto:rpf@aging.nyc.gov). Be sure to include the E-PIN above in your message.

Comments must be submitted before 2:00 P.M. on Tuesday, July 15, 2025.

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## AGENCY RULES

## CONSUMER AND WORKER PROTECTION

#### ■ NOTICE

### NOTICE OF CHANGE OF EFFECTIVE DATE

NOTICE IS HEREBY GIVEN that the final rules of the Department of Consumer and Worker Protection relating to debt collectors published in the City Record on August 12, 2024 will not go into effect on October 1, 2025. The Department of Consumer and Worker Protection will publish an update on the effective date of such rules no later than three months prior to such updated effective date.

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## SANITATION

#### ■ PUBLIC HEARINGS

### Notice of Public Hearing and Opportunity to Comment on Proposed Rules

**What are we proposing?** The Department of Sanitation (DSNY or the Department) is proposing to amend various rules regarding its program for the collection of commercial waste.

**When and where is the hearing?** DSNY will hold a public hearing on the proposed rule. The public hearing will take place via Microsoft Teams at 10:00AM on Tuesday, September 2, 2025, using the following link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzQ5YjY0YmQtNDViZS00NWE2LWE0ZTMtM2I0YTg1NmNlYWVm%40thread.v2/0?context=%7b%22Tid%22%3a%2232f56fc7-5f81-4e22-a95b-15da66513bef%22%2c%22Oid%22%3a%225763010a-a4b6-40c9-af42-a4efa53f66e4%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzQ5YjY0YmQtNDViZS00NWE2LWE0ZTMtM2I0YTg1NmNlYWVm%40thread.v2/0?context=%7b%22Tid%22%3a%2232f56fc7-5f81-4e22-a95b-15da66513bef%22%2c%22Oid%22%3a%225763010a-a4b6-40c9-af42-a4efa53f66e4%22%7d)

Meeting ID: 272 639 189 263 4

Passcode: qe7Eg3ih

#### Dial in by phone

+1 646-893-7101,,161254111# United States, New York City  
Phone conference ID: 161 254 111#

**How do I comment on the proposed rules?** Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to the DSNY through the NYC rules Web site at <http://rules.cityofnewyork.us>.
- **Email.** You can email written comments to [nycrules@dsny.nyc.gov](mailto:nycrules@dsny.nyc.gov).
- **Mail.** You can mail written comments to DSNY, 125 Worth Street, Room 710, New York, NY 10013.
- **By speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up before the hearing by emailing [abadea@dsny.nyc.gov](mailto:abadea@dsny.nyc.gov) by Friday, August 29, 2025 at 5:00 P.M. While you will be given the opportunity during the hearing to indicate that you would like to provide comments, we prefer that you sign up in advance. You can speak for up to three minutes. Please note that the hearing is for accepting oral testimony only and is not held in a "Question and Answer" format.

**Is there a deadline to submit comments?** The deadline for submitting written comments is Tuesday, September 2, 2025.

**What if I need assistance to participate in the hearing?** You must tell the Bureau of Legal Affairs if you need a reasonable accommodation for a disability at the hearing. You must tell us if you need a sign language interpreter. You can tell us by email at [eluna@dsny.nyc.gov](mailto:eluna@dsny.nyc.gov) or by mail at the address given above. You may also tell us by telephone at 646-885-4996. Advance notice is requested to allow sufficient time to arrange the accommodation. Please tell us by Tuesday, August 26, 2025.

**Can I review the comments made on the proposed rules?** You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. A few days after the hearing, copies of all comments submitted online, copies of all written comments, and a summary of oral comments concerning the proposed rule will be available to the public at 125 Worth Street, Room 710, New York, NY 10013 and on DSNY's website.

**What authorizes DSNY to make this rule?** Section 753 and Section 1043(g) of the New York City Charter and Title 16-B of the New York City Administrative Code authorize DSNY to make this proposed rule. This proposed rule was included in DSNY's regulatory agenda for this Fiscal Year.

**Where can I find the DSNY's rules?** DSNY's rules are in Title 16 of the Rules of the City of New York.

**What laws govern the rulemaking process?** DSNY must meet the requirements of Section 1043 of the New York City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043.

#### Statement of Basis and Purpose of Proposed Rule

In 2019, New York City enacted Local Law 199 requiring the establishment of a new program for the collection of commercial waste. The program, known as the Commercial Waste Zones (CWZ) program, is a safe, efficient, and competitive collection program designed to provide high-quality service to New York City businesses while advancing the City's waste diversion and sustainability goals. Pursuant to Local Law 199, codified in Title 16-B of the New York City Administrative Code, the geographic area of New York City has been divided into 20 "commercial waste zones." Following a request for proposals process, the Department selected three private carters (entities that are licensed to collect waste from commercial establishments) to provide commercial waste collection services within each CWZ and five carters to provide containerized commercial waste collection services from dumpsters and compactors citywide. The selected carters are referred to as "awardees." The Department's resulting contracts with the awardees entered into pursuant to section 16-1002(a) of the New York City Administrative Code (Administrative Code) include standards for pricing, customer service, safety, environmental health, and requirements to promote the City's commitment to recycling and sustainability.

On January 2, 2025, the Department implemented the first CWZ—Queens Central. Following the implementation of Queens Central, the Department undertook a review of the CWZ rules to identify potential improvements based on lessons learned from implementing the first CWZ. The Department also set the implementation start date and final implementation date for the next two CWZs to be implemented after Queens Central—Bronx East and Bronx West. Through this rulemaking, the Department seeks to implement the improvements detailed below and to set the implementation start date and final implementation date for the next two CWZs to be implemented.

Section one of this rule would amend subdivision b of section 20-02 of Title 16 of the Rules of the City of New York (RCNY), which sets forth CWZ implementation dates. Section 16-1002(e)(3) of the Administrative Code requires the Department to issue rules setting forth an implementation start date and a final implementation date for each CWZ established. Different implementation start dates and final implementation dates may be established for different CWZs. This section of the rule sets the implementation start date and final implementation date for the next two CWZs to be implemented after the Bronx East and Bronx West CWZs: Brooklyn South and Queens Northeast.

Section two of this rule would add a new section 20-04 to subchapter A of chapter 20 of Title 16 of the RCNY, relating to mergers, acquisitions, consolidations, and assignments. 17 RCNY § 5-05(b) (2) requires trade waste removal, collection, or disposal businesses licensed by the Business Integrity Commission (BIC) to apply to BIC for review of all transactions involving the acquisition, selling, or merging with another trade waste removal, collection, or disposal business. This section of the rule would clarify the Department's authority to review all transactions involving a merger, acquisition, consolidation, or similar transaction that results in an effective change in control over an awardee, or over substantially all of an awardee's assets within New York City. This section would also require awardees to notify the Department of any applications made to BIC for authorization for a merger, acquisition, consolidation, or similar transaction pursuant to 17 RCNY § 5-05(b)(2) in addition to those transactions awardees must submit to the Department for review. Since the CWZ awardees were selected in January 2024, multiple entities have sought to engage in acquisitions that would impact the CWZ program and result in consolidation within the commercial waste hauling industry. In order to preserve adequate competition in the industry, the City Council, in Local Law 199 of 2019, created a structure that included a maximum number of zones any awardee could service and allowed for up to three awardees to service a single zone. See Administrative Code § 16-1002(a). Consolidation of awardees could undermine this structure. This rule would clarify that the Department may review certain transactions to ensure that any transaction that results in an effective change in control over an awardee, or over substantially all of an awardee's assets within New York City, is consistent with the goals of Local Law 199.

17 RCNY § 5-05(b)(1) and (4) require BIC licensees to apply to BIC for review of all transactions involving the assignment of customer contracts. However, BIC licensees are not required to apply to BIC for review of such transactions within implemented CWZs. Section two of this rule would require awardees to apply to the Department for review of such transactions within implemented CWZs and requires the Department to be notified of customer contract assignments in non-implemented CWZs. This rule would require awardees to notify a customer within 15 calendar days following the date that customer's contract has been assigned and would permit customers to terminate their contract with an awardee without penalty on 30 calendar days' notice during the 90 calendar day period following that assignment.

Section 16-1002(c)(13) of the Administrative Code requires the Department to include in its contracts with awardees the option for an awardee to subcontract with no more than two designated carters in each CWZ to assist in providing commercial waste collection services to that awardee's customers. Section two of this rule would also require awardees to notify a customer within 15 calendar days following the date that an awardee subcontracted with a designated carter to begin servicing that customer, and would permit customers to terminate their contract with an awardee without penalty on 30 calendar days' notice during the 90 calendar day period following the subcontract to a designated carter.

Section three of this rule would amend 16 RCNY § 20-20(f), relating to assignment of awardees to commercial establishments that fail to enter into written agreements with awardees. Section 16-116(a)(2) of the Administrative Code requires every commercial establishment to contract with an awardee for the CWZ the commercial establishment is located in by the final implementation date of that CWZ, absent an exemption. Section 16-1002(e)(4) of the Administrative Code permits the Department to assign commercial establishments who fail to enter into such a contract to an awardee for that CWZ. 16 RCNY § 20-20(f) specifies factors the Department must consider when

assigning commercial establishments to an awardee, including, but not limited to: the effect on route efficiency; language access needs; awardee capacity; maximum rate; and the number of customers the awardee already serves in the CWZ. This section of the rule would clarify that the Department must consider language access needs within a CWZ as a whole and would remove the requirement that the Department consider the maximum approved rate an awardee can charge.

Section three of this rule would also add a new subdivision (g) to section 20-20 of Title 16 of the RCNY, relating to the assignment to awardees of commercial establishments that store waste in certain large containers. 16 RCNY § 20-20(f) requires the Department to assign customers that have failed to enter into a contract with an awardee by the final implementation date to an awardee for the CWZ the customer is located in. 16 RCNY § 20-26(e) sets forth the processes and terms of service that apply for assigned customers, including that the awardee is required to provide such customers commercial waste collection service at the level of service described in 16 RCNY § 20-22(a). However, this level of service is only applicable to curbside service, and curbside service is not a practical solution for customers that generate very large amounts of waste. Therefore, this section of the rule would permit the Department to assign a customer that the Department has determined stores its waste in a container that has a capacity of 10 cubic yards or more to either a zone awardee (which can offer either curbside service or containerized service within a particular commercial waste zone) or a containerized commercial waste awardee (which can offer containerized service throughout the City) for containerized commercial waste collection services. This rule would further specify that the process and terms of service set forth in 16 RCNY § 20-26(e) apply to each such customer, except that the Department must determine the minimum level of service required for that customer.

Section four of the rule would amend 16 RCNY § 20-21(c)(2), which lists all additional fees awardees are permitted to charge customers. That paragraph does not currently permit awardees to charge customers an early termination fee when a customer seeks to end their contract with an awardee before the end of the contract term. This section of the rule would permit awardees to charge such a fee to customers after the first 30 calendar days of a contract, with certain limitations.

Section five of the rule would amend 16 RCNY § 20-22(b), which sets forth the procedure awardees must use to suspend or terminate service to a customer for non-payment. Paragraph (3) of that subdivision requires awardees to send a notice to such a customer stating that the customer may seek Department review of the awardee's decision to suspend or terminate service by submitting a request to the Department in writing no later than 120 days after receipt of the notice. This section of the rule would reduce the number of days during which a customer can submit such a request to the Department from 120 days to 60 calendar days.

Section six of the rule would amend 16 RCNY § 20-26(c), relating to standard contract forms. Paragraph (1) of that subdivision requires awardees to submit to the Department for legal review their written standard contract form. This section of the rule would expand the scope of the review the Department can conduct of awardees' standard contract form from "legal review" to "review" and would provide that the Department may require awardees make changes to their standard contract form at any time. This section of the rule would also require awardees to provide notice to the Department when an awardee enters into a contract with a customer that deviates from the awardee's standard contract form approved by the Department.

Section seven of the rule would amend 16 RCNY § 20-26(e) (1), relating to level of service provided by awardees assigned to commercial establishments, to conform with amendments made by section four of this rule.

Section eight of the rule would amend 16 RCNY § 20-27, relating to CWZ billing requirements. Subdivision (b) of that section requires awardees to use a form approved by the Department for the bill, statement, or invoice an awardee provides its customers. This section of the rule would provide that the Department may require awardees to make changes to their bill, statement, or invoice form at any time.

16 RCNY § 20-27(c) requires awardees to conduct a waste survey for customers that are billed using a "flat" (average weight/volume) billing method no later than 90 calendar days after the date of the first invoice that uses such "flat" billing method. Paragraph (1) of that subdivision requires that the waste survey measure the average amount of waste collected from a customer broken out by waste stream. Paragraph (4) of that subdivision requires that the waste survey be conducted according to a form prescribed by the Department. Section eight of the rule would increase the time awardees have to conduct the initial waste survey from 90 calendar days to 180 calendar days after the date of the first invoice using a "flat" billing method and would permit

awardees to satisfy the initial waste survey requirement with a waste survey conducted within the year prior to the awardee and the same customer entering into an agreement for commercial waste collection services in an implemented CWZ. This section of the rule would also clarify that waste surveys for each waste stream are not required to be conducted during the same 30 calendar day period. This section of the rule would further permit awardees to use their own waste survey form so long as the form is approved by the Department and to round the total amount of waste collected during a single billing period for "flat" billing customers to the nearest 1 cubic yard or 100 pounds. Finally, this section of the rule would permit awardees to use a scale for waste surveys that displays the actual weight in five-, ten-, or twenty-pound increments, or other increments approved by the Department.

Section nine of the rule would amend 16 RCNY § 20-52(b), relating to commercial waste vehicle inspections. 16 RCNY § 20-52(a) (1) prohibits awardees from operating a commercial waste vehicle unless the vehicle has passed an inspection at least once during the preceding six months, and paragraph (2) of subdivision (a) requires such inspection to be recorded on an inspection report prescribed by the Department. 16 RCNY § 20-52(b) also requires awardees to conduct a daily inspection of their commercial waste vehicles but does not specify the form that awardees are required to use for that inspection. This section of the rule would specify that the form of the daily inspection report must also be prescribed by the Department.

Section ten of the rule would amend 16 RCNY § 20-57, relating to commercial waste working safety training. Section 16-1008(a) and (b) of the Administrative Code require awardees to provide an initial 40 hours of worker safety training to all vehicle operators, laborers, and helpers who are directly assigned to the collection, removal, transport, or disposal of commercial waste, 16 hours of which must be classroom instruction. Section 16-1008(e)(1) of the Administrative Code further requires awardees to provide an annual refresher training to all workers. 16 RCNY § 20-57(b) requires that annual refresher training to be no less than eight hours for vehicle operators, laborers, and helpers who are directly assigned to the collection, removal, transport, or disposal of trade waste, but does not specify how much of that training must be classroom training. This rule would require that three of the eight hours of refresher training for those employees must be classroom instruction and would clarify that all classroom instruction must be live, in-person, instruction that provides for the opportunity for hands-on training for attendees.

Section eleven of the rule would amend 16 RCNY § 20-62(a), which requires awardees to generate and submit certain reports, notifications, or certifications to the Department. This section of the rule would change the annual due date for five such reports from February 1 following the final implementation date of a CWZ to August 1 following the final implementation date, in order to align with the August 1 due date for the annual report awardees are required to submit to the Department pursuant to 16 RCNY § 20-62(a) (19). This rule would also remove the requirement that awardees submit collection route data to the Department on a monthly basis following the final implementation date of a CWZ, since such data is unnecessary given the other telematics provisions in the rules. Finally, this rule would require awardees to notify the Department within ten calendar days of the suspension or revocation of the driver's license of any employee of the awardee or awardee's designated carter(s) whose job duties include operating a vehicle and would require awardees to certify quarterly to the Department that they are complying with federal and state driver license and controlled substance and alcohol testing and reporting requirements.

Section twelve of the rule would amend 16 RCNY § 19-103, which provides a penalty schedule. Section 16-116(d)(i) of the Administrative Code provides that the penalty for a commercial establishment failing to enter into a contract for commercial waste collection services when required to do so is no less than \$50 and no more than \$100. This rule would set the penalty for such conduct at \$100 and would add that penalty to the existing table of penalties in 16 RCNY § 19-103.

DSNY's authority for these rules is found in Section 753 and Section 1043(a) of the New York City Charter and Title 16-B of the New York City Administrative Code.

New material is underlined.

[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Subdivision b of section 20-02 of Title 16 of the Rules of the City of New York is amended to read as follows:

(b) Awardees for one or more of the commercial waste zones set forth in subdivision (a) of this section and for citywide containerized service are authorized to commence service in the awarded zones on the following implementation start [and final implementation] dates:

Zone name	Implementation start date	Final implementation date
Queens Central	September 3, 2024	January 2, 2025
Bronx East	October 1, 2025	November 30, 2025
Bronx West	October 1, 2025	November 30, 2025
Queens Northeast	January 1, 2026	February 28, 2026
Brooklyn South	January 1, 2026	February 28, 2026

Section 2. Subchapter A of chapter 20 of Title 16 of the Rules of the City of New York is amended by adding a new section 20-04, to read as follows:

**§ 20-04 Mergers, Acquisitions, Consolidations, and Assignments.**

(a) An awardee must submit to the Department for authorization any transaction involving a merger, acquisition, consolidation, or similar transaction that results in an effective change in control over an awardee, or over substantially all of an awardee's assets within New York City, no later than 60 calendar days before such transaction is to take effect. A request for approval of such transaction must be submitted in writing to the Department, and such transaction must not take effect unless and until it has been authorized by the Department. The Department may decline to approve any such transaction that would impair an awardee's ability to fulfill its obligations pursuant to its agreement with the Department or that would be otherwise inconsistent with the purposes of Title 16-B of the Administrative Code, including but not limited to a transaction that would impair competition by resulting in more than 1 awardee in any commercial waste zone being under common ownership or control or resulting in common ownership or control over awardees that together have entered into agreements to provide services in more than 15 commercial waste zones.

(1) If the Department has declined to approve a transaction pursuant to this subdivision, an awardee may submit a revised proposed transaction, no later than 60 calendar days before such transaction is to take effect, that addresses the Department's concerns by proposing to relinquish previously awarded zones, or otherwise ensuring that the transaction is consistent with the purposes of Title 16-B of the Administrative Code.

(b) An awardee must notify the Department within 5 calendar days when the awardee has applied to the Business Integrity Commission for authorization of a merger, acquisition, consolidation, or similar transaction pursuant to 17 RCNY § 5-05(b) other than a transaction covered by subdivision a of this section.

(c) Any assignment of a contract with a customer or similar transaction affecting a customer within a commercial waste zone after the final implementation date in such zone must be submitted to the Department for authorization 60 calendar days before such assignment or similar transaction is proposed to take effect. A request for approval of such assignment or similar transaction must be submitted in writing to the Department, and such assignment or similar transaction must not take effect unless and until it has been authorized by the Department. The Department may prohibit any such transaction that would impair an awardee's ability to fulfill its obligations pursuant to its agreement with the Department, or is otherwise inconsistent with the purposes of Title 16-B of the Administrative Code.

(1) Any customer has the right to terminate its contract without incurring any fee upon 30 calendar days' notice within 90 calendar days following the assignment of a contract with such customer to another commercial waste removal business or a similar transaction affecting such customer within a commercial waste zone after the final implementation date in such zone, or within 90 calendar days after an awardee subcontracts with a designated carter to provide commercial waste removal services to such customer within such a zone.

(2) An awardee that has been assigned a contract with a customer for commercial waste removal services within a fully implemented commercial waste zone, or an awardee that has subcontracted with a designated carter to provide commercial waste removal services to a customer, must notify, within 15 calendar days following the effective date of such assignment or subcontract, each party to a contract of such assignment, subcontract, or similar arrangement, and of the right of such party to terminate such contract without incurring any fee upon 30 calendar days' notice within 90 calendar days following such assignment, subcontract, or similar arrangement. Such notification must be by certified mail with the receipt of delivery retained by the awardee and must be upon a form approved or prescribed by the Department.

(d) An awardee must notify the Department within 5 calendar days when it has applied to the Business Integrity Commission for authorization of a subcontracting, assignment, or similar arrangement pursuant to 17 RCNY § 5-05(b) affecting customers located outside of a

fully implemented commercial waste zone.

Section 3. Subdivision f of section 20-20 of Title 16 of the Rules of the City of New York is amended, and a new subdivision (g) is added, to read as follows:

(f) If a commercial establishment fails to enter into a written agreement with a zone awardee selected for the zone in which such commercial establishment is located or a containerized commercial waste awardee in accordance with the requirements of this section by the final implementation date for such zone, the Department will assign a zone carter to such commercial establishment and the processes and terms of service set forth in subdivision (e) of 16 RCNY § 20-26 shall apply unless the assignment is made pursuant to subdivision (g) of this section. The assignment of a particular awardee to a commercial establishment is at the Department's discretion, and factors that the Department will consider include, but are not limited to, effect on route efficiency, language access needs within such zone, awardee capacity, [maximum rate,] number of customers already served in the zone, and other factors deemed relevant by the Department.

(g) If a commercial establishment fails to enter into a written agreement with a zone awardee selected for the zone in which such commercial establishment is located or a containerized commercial waste awardee in accordance with the requirements of this section by the final implementation date for such zone, and the Department has determined that the commercial establishment stores its waste in a container that has a capacity of 10 cubic yards or more, the Department may assign a zone awardee or a containerized commercial waste awardee to such commercial establishment for containerized commercial waste collection services. The processes and terms of service set forth in subdivision (e) of 16 RCNY § 20-26 shall apply except that the Department shall determine the required minimum level of service for such commercial establishment.

Section 4. Paragraph 2 of subdivision c of section 20-21 of Title 16 of the Rules of the City of New York is amended to read as follows:

(2) An awardee may impose fees only for the following:

- (i) Cleaning containers or compactors;
- (ii) Delivery, replacement or removal of carts or containers;
- (iii) Rental of compactors or roll-off containers;

NOTE: Rental fees for containers or dumpsters other than compactors and roll-offs are prohibited by Administrative Code § 16-1002(c)(2);

- (iv) Rental of equipment other than containers/dumpsters;
- (v) Collection service that requires entry inside the building, other than service in and out of a loading dock;
- [(v)] (vi) A requested pick-up outside of standard service hours;
- [(vi)] (vii) A requested pick-up time within a window of less than two hours where a pick-up window is specified in the agreement;
- [(vii)] (viii) A return rate, if an awardee must return to provide service based on a customer created condition, after following all applicable procedures set forth in 16 RCNY § 20-24;
- [(viii)] (ix) Overfilled containers, after following all applicable procedures set forth in 16 RCNY § 20-24;
- [(ix)] (x) Designated recyclable materials or source separated organic waste with contamination of at least 10 percent, after following all applicable procedures set forth in 16 RCNY § 20-24;
- [(x)] (xi) If a driver has to wait due to a customer created delay in excess of 15 minutes, documented with GPS technology;
- [(xi)] (xii) Late payment;
- [(xii)] (xiii) Insufficient funds, including but not limited to a bounced check or an electronic transfer that fails due to insufficient funds in the customer's account;
- [(xiii)] (xiv) Payment made by credit card if the following conditions are met:

(A) The fee must not exceed 3% of the amount charged for services; and

(B) The awardee must offer an alternate form of electronic payment, such as direct bank to bank transfer, with no added fee for the customer;

[(xiv)] (xv) Commercial waste generation audit services in accordance with the awardee's Zero Waste Plan; [and]

(xvi) Early termination, not to be charged within the first 30 calendar days after a contract's effective date or where a customer has a right to terminate its contract without incurring any fee pursuant to 16 RCNY § 20-04(c)(1) and not to exceed the amount of the customer's average monthly bill for each year multiplied by the number of years remaining on the customer's contract term; and

[(xiv)] (xvii) Any other fees approved by the Department in accordance with the procedures set forth in the awardee's agreement with the Department pursuant to which the awardee is operating.

Section 5. Subdivision b of section 20-22 of Title 16 of the Rules of the City of New York is amended to read as follows:

(b) Suspension or termination of service for non-payment.

(1) An awardee may suspend or terminate commercial waste collection service to a commercial establishment within a zone for which the awardee has been awarded an agreement if the commercial establishment is a current customer and owes full or partial payment to the awardee for services rendered for more than 45 calendar days and the awardee has followed the procedures set forth in this subdivision.

(2) When a current customer has failed to pay the full amount due for 30 calendar days, the awardee must notify the customer in writing that the account is past due, and that nonpayment may result in service suspension or termination, including the timeframe when such suspension or termination may occur.

(3) After at least 45 calendar days of non-payment, the awardee may suspend or terminate service by notifying the customer by certified mail of such suspension or termination and the reason therefor. Such notice shall state that the customer may seek Department review of the awardee's decision to suspend or terminate service by submitting such request to the Department in writing no later than [120] 60 calendar days after receipt of such notice, along with evidence that service should not be suspended or terminated, and a copy of the postmarked certified mail receipt. The customer must also send a copy of such review request to the awardee.

Section 6. Subdivision c of section 20-26 of Title 16 of the Rules of the City of New York is amended to read as follows:

(c) (1) A standard contract form that an awardee proposes to use with its customers must be submitted to the Department within 60 calendar days of entering into an agreement with the Department pursuant to § 16-1002 of the Administrative Code. An awardee must submit any subsequent changes in the standard contract to the Department 30 calendar days prior to implementing such change. The Department will [perform a legal] review [of] each awardee's standard contract and may require changes to such standard contract form prior to its use by the awardee pursuant to the procedures described in such agreement with the Department. At any time after the Department has initially approved an awardee's standard contract form, the Department may require such awardee to make changes to such form, and such awardee shall use such amended form to sign up customers after the Department requires such changes, except as provided in paragraph (2) of this subdivision.

(2) Nothing in this subdivision shall be construed to prevent an awardee and a customer from negotiating terms at variance with the standard contract, except that an awardee must not vary such contract in any manner inconsistent with Title 16-A of the Administrative Code and any rules promulgated thereunder or Title 16-B of the Administrative Code and any rules promulgated thereunder, and must provide notice to the Department of such negotiated contract within 30 calendar days of its effective date.

Section 7. Subdivision e of section 20-26 of Title 16 of the Rules of the City of New York is amended to read as follows:

(e) (1) If a customer has been assigned to the awardee by the Department pursuant to paragraph (4) of subdivision (e) of § 16-1002 of the Administrative Code or rules promulgated pursuant to such section, the standard contract that the awardee has submitted to the Department pursuant to subdivision (c) of this section shall be deemed to be in effect, and the awardee shall provide commercial waste collection service at the level of service described in paragraph (2) of subdivision (a) of 16 RCNY § 20-22 at the maximum rates the awardee is authorized to charge pursuant to the awardee's agreement with the Department pursuant to § 16-1002 of the Administrative Code, unless and until such customer and such awardee negotiate alternative terms by following the procedures in subdivision (d) of this section or the customer selects a different awardee pursuant to paragraph (4) of subdivision (e) of § 16-1002. Notwithstanding any other provision of this paragraph, (i) the Department may require that an awardee provide up to five days of refuse collection to a commercial establishment that has been assigned to such awardee as provided in this paragraph if the Department determines that such commercial establishment requires commercial waste collection service at a higher level of service than that described in subparagraph (i) of paragraph (2) of subdivision (a) of 16 RCNY § 20-22, and (ii) the level of service described in paragraph (2) of subdivision (a) of 16 RCNY § 20-22 does not apply to a commercial establishment that the Department has determined stores its waste in a container that has a capacity of 10 cubic yards or more pursuant to subdivision (g) of 16 RCNY § 20-20.

Section 8. Section 20-27 of Title 16 of the Rules of the City of New York is amended to read as follows:

§ 20-27 Billing and Payment.

(a) An awardee must provide a consolidated bill, statement, or invoice at least once every month to every customer. Such bill, statement or invoice may be provided electronically, unless the customer requests a paper version. Such bill, statement or invoice must include all costs for services provided, including if an awardee uses one or more

subcontractors to provide services to the customer. Such bill, statement, or invoice must conspicuously contain all of the following:

(1) The awardee's name, address, telephone number, and Business Integrity Commission license number;

(2) The customer's name and complete address;

(3) The maximum rates the awardee is authorized to charge such customer pursuant to the awardee's agreement with the Department entered into pursuant to § 16-1002 of the Administrative Code with a statement indicating that the rates so identified are maximum legal rates and that lower rates may be lawfully charged;

(4) The negotiated rate on which the bill, statement, or invoice is based, broken down into the component parts of such rate, including the rates based on frequency of collection of refuse, designated recyclable materials and source separated organic waste, if applicable, and the rates based on volume or weight of refuse, designated recyclable materials and source separated organic waste collected, if applicable;

(5) A notice to customers as follows: "NOTICE TO CUSTOMERS – The maximum rates that may be charged by your commercial waste removal business are regulated by the New York City Department of Sanitation. If you should have a question or a complaint concerning commercial waste removal, contact the New York City Department of Sanitation";

(6) An itemized list of actual charges being imposed detailing:

(i) The number of weekly pick-ups of each waste stream;

(ii) The weight or volume of refuse, designated recyclable materials and source separated organic waste, if any, removed, and the charge for such weight or volume of such waste, broken down by waste stream, or, where the customer is being charged on a "flat" or "average" billing rate, the estimated volume or weight of refuse, designated recyclable materials and source separated organic waste, if any, removed, and the charge for such estimated weight or volume of such waste, broken down by waste stream, along with a statement as to the method by which the estimated volume or weight was determined, and the date the most recent waste survey was completed;

(iii) Any additional charges or fees imposed; and

(7) a separate statement of sales tax collected.

(b) Such bill, statement or invoice must be on a form approved by the Department. The Department may require an awardee to make changes to such form at any time, including after the Department has approved such form.

(c) If an awardee utilizes a "flat" billing method for a customer, whether based on weight or on volume, the awardee must provide a waste survey for such customer no later than [90] 180 calendar days after the date of the first invoice that utilizes a "flat" billing method, provided that a waste survey conducted by the awardee no earlier than 1 year prior to entering into an agreement with a customer pursuant to 16 RCNY § 20-26 may fulfill the requirements of this subdivision. The waste survey may be conducted by the awardee or a trade waste broker or other third party. All future invoices must be based on the most recently completed waste survey, and any overpayments by a customer prior to the completion of the initial waste survey according to the results of the waste survey must be reimbursed by the awardee to the customer within 60 calendar days of the completion of the waste survey. Awardees are not required to provide reimbursements based on subsequent waste surveys following the initial waste survey and are not permitted to retroactively seek additional payments from customers based on the results of the waste survey. Prior to the start of a waste survey, an awardee must inform the customer in writing when the survey will be conducted, and of the customer's right to participate in the survey by independently monitoring the waste collected during the survey period. The waste survey must:

(1) measure the average amount of waste collected from a customer, either in volume or by weight, broken out by waste stream;

(2) be conducted over a period of 30 calendar days, or four consecutive collections of each waste stream, whichever period is longer, unless a period of 30 calendar days would result in surveying each waste stream more than eight times. In that case, the waste survey will be conducted over calendar 30 days, on varying days of the week, during each week of the 30 calendar-day period, with the result that each waste stream is measured no more than eight times. Waste surveys for different waste streams may be conducted during different 30 calendar day periods;

(3) be provided at no cost to the customer;

(4) be conducted according to a form prescribed or approved by the Department;

(5) be recorded and sent to the customer within 10 calendar days after the waste survey is completed, and a copy must be retained by the awardee for five years.

(d) An awardee must perform an additional waste survey pursuant to this section if a customer requests an additional waste survey within 90 calendar days of such request, however, an awardee is not obligated to provide more than two waste surveys at no cost to the customer within any 12-month period.

(e) For purposes of a "flat" billing method:

(1) if the total amount for a waste stream surveyed for a single

billing period is under 1 cubic yard or 100 pounds, the measurement may be rounded up to 1 cubic yard or 100 pounds;

(2) if the total amount for a waste stream surveyed for a single billing period is over 1 cubic yard or 100 pounds, and the total amount is 0.5 cubic yards or more beyond the last whole cubic yard or 50 pounds or more beyond the last whole 100-pound increment, an awardee may round up the total volume or weight to the next highest cubic yard or 100 pounds, respectively;

(3) if an awardee rounds up the total volume or weight pursuant to paragraph (2) of this subdivision, such awardee must also round down the total amount for a waste stream to the next lowest cubic yard or 100-pound increment when the volume is less than 0.5 cubic yards beyond the last whole cubic yard or less than 50 pounds beyond the last whole 100-pound increment, respectively.

(f) If an awardee and a customer agree that the customer produces less than one cubic yard or less than 100 pounds per billing period of a given waste stream, the awardee is not required to conduct a waste survey of that waste stream.

[(e)] (g) An awardee must not submit a false or misleading waste survey to a customer or prospective customer.

[(f)] (h) If an awardee plans to utilize a "flat" billing method based on weight, or charge customers based on the actual weight of a customer's waste, the awardee must use weighing devices, whether owned, rented or borrowed by the awardee, that are accurate to within five percent. Such devices may display weight in five-, ten-, or twenty-pound increments, or other increments approved by the Department. Awardees who use the services of a person or entity to weigh a customer's waste have the responsibility of insuring that the weighing devices used by such person or entity are accurate to within five percent. The weight of a customer's waste shall be determined net of the weight of the can, container, dumpster or other rigid container in which it is placed by the customer.

[(g)] (i) (1) An awardee may only accept cash payments from a customer for the collection, removal, or disposal of commercial waste:

(i) At the awardee's primary office location or primary garage for storing commercial waste vehicles; or

(ii) At a customer service location that has been approved by the Department.

(2) Under no circumstances may an awardee accept cash payments for such services at the customer's business location.

(3) An awardee must provide a receipt to the customer for all cash payments.

(4) An awardee may not charge a customer any additional fees or charges for processing or accepting non-cash payments for commercial waste collection, removal or disposal services, except as authorized pursuant to subparagraph (xiii) of paragraph (2) of subdivision (c) of 16 RCNY § 20-21.

[(h)] (j) An awardee may not charge new or existing customers for payments not collected from other customers.

[(i)] (k) The awardee shall not assess new customers for payments owed from a previous customer. The awardee shall not charge existing customers in full or in part for payments owed from other customers.

Section 9. Subdivision b of section 20-52 of Title 16 of the Rules of the City of New York is amended to read as follows:

(b) A commercial waste vehicle must not be operated unless the operator of such vehicle is satisfied such vehicle is in safe operating condition. An awardee must require the operator of such vehicle to inspect such vehicle following each day's work and to prepare a daily inspection report that identifies such vehicle and any defect that would affect the safety of operation of such vehicle. Each such inspection must be recorded on an inspection report form prescribed by the Department. Such daily inspection report must cover at a minimum the following parts and accessories: service and parking brakes, steering mechanism, tires, wheels and rims, sideguards, coupling devices, mirrors, lighting devices and reflectors, horn, windshield wipers, and emergency equipment. Copies of such daily inspection reports must be kept in the corresponding vehicle in accordance with the requirements of subdivision c of 16 RCNY § 20-50. The operator of such vehicle must review the most recent daily inspection report and determine whether required repairs have been made when evaluating the condition of such vehicle.

Section 10. Section 20-57 of Title 16 of the Rules of the City of New York is amended to read as follows:

§ 20-57 Worker Safety Training Requirements.

(a) All workers must receive safety training as outlined in § 16-1008 of the Administrative Code.

(b) Subsequent annual training, as required by § 16-1008(e)(1) of the Administrative Code, must consist of no less than 8 hours for vehicle operators, laborers and helpers who are directly assigned to the collection, removal, transport or disposal of trade waste, of which no

fewer than 3 hours shall be dedicated to classroom instruction. For all other workers, such subsequent annual training must consist of no less than 2 hours.

(c) All classroom instruction required by this section and § 16-1008 of the Administrative Code must be conducted live and in-person with the opportunity for hands-on training.

Section 11. Subdivision a of section 20-62 of Title 16 of the Rules of the City of New York is amended to read as follows:

(a) Awardees. Each awardee must generate and submit the following required reports, notifications or certifications to the Department in a timely manner. Such reports, notifications and certifications must be provided in the form, manner and frequency specified by the Department. Nothing in this section precludes the imposition of additional requirements related to reporting, notification or certification pursuant to Title 16-B of the Administrative Code, other provisions of these rules, or the awardee's agreement.

(1) Waste generation estimates and waste characterization studies, if any, shall be the subject of a report submitted on [February] August 1 following the final implementation date, and annually thereafter;

(2) [Collection route data must be submitted monthly following the final implementation date;

(3) During the applicable transition period, the following must be reported, in accordance with the requirements of the awardee's agreement:

(i) Customer register, on a daily basis;

(ii) Notification of completion of transition period deliverables as required by the agreement; and

(iii) Additional reporting as required by the Department.

[(4)] (3) Following the final implementation date, changes in customer registers must be submitted weekly. In addition, a report showing the rates charged to customers in the previous calendar year, broken down by waste stream, including customer identification number, customer name, and customer address must be submitted on August [February] 1 following the final implementation date, and annually thereafter, and each such report must also discuss general trends and reasons for changes in rates, if rates changed during the calendar year;

[(5)] (4) Following the final implementation date, investments in vehicles, facilities or infrastructure, both sustainable and non-sustainable, shall be the subject of a report submitted on [February] August 1 following the final implementation date, and annually thereafter; and such report must discuss progress made to date toward advancing the city's zero waste and sustainability goals;

[(6)] (5) Commencing upon the implementation start date, warnings or violations issued by local, state, or federal agencies for violating local, state or federal law must be submitted monthly, except that environmental, health, and safety violations, including but not limited to violations issued by the Department of Environmental Protection (DEP), Department of Environmental Conservation (DEC), Environmental Protection Agency (EPA), Occupational Safety and Health Administration (OSHA), New York City Police Department (NYPD), the Department of Transportation (DOT), and the New York State Police, must be submitted immediately, and the resolution status of each shall be the subject of a report submitted on [February] August 1 following the implementation start date, and annually thereafter, which report must include a description of the steps taken to resolve each such warning or violation, as well as the amount of any penalties imposed by the issuing agency and payment status;

[(7)] (6) Commencing upon the implementation start date, workplace injuries, as well as injuries resulting from activities related to commercial waste removal, whether such injured person is an employee, consultant, customer, member of the public, or other, must be reported immediately. Injuries and accidents shall be the subject of a report submitted on [February] August 1 following the implementation start date, and every six months thereafter. The report must list all injuries and accidents during the applicable period, broken down by the type of incident and the type of injuries, as well as any actions taken by the awardee to prevent future injuries and accidents;

[(8)] (7) Prior to the implementation start date, the names and job descriptions of employees who are subject to the training requirements of § 16-1008 of the Administrative Code, and the dates upon which such training was received, along with a certification that the requirements of § 16-1008 have been met, must be submitted within 180 calendar days after the execution of the agreement, and annually thereafter in accordance with 16 RCNY § 20-57. For employees of designated carters approved after the execution of the agreement, such names and job descriptions of employees, dates upon which training was received, and certification must be provided within 180 calendar days after the date on which the Department approves the designated carter as a subcontractor.

[(9)] (8) Commencing upon the implementation start date, the names of employees hired from the Department's displaced employees list and the date of each such hire must be provided within five business days after hire.

[(10)] (9) Following the final implementation date, the dump ticket, delivery receipt, and final disposition information required to be collected by 16 RCNY § 20-34 must be submitted monthly.

[(11)] (10) Information regarding customer service issues must be submitted monthly by each awardee commencing on the final implementation date. Such information must include, for all customers, any non-collections and the reasons therefor; any additional fees imposed and the reasons therefor; and a list of customers to which the awardee or any of its designated carters provided notifications of significant designated recyclable material content in refuse.

[(12)] (11) A preparedness report must be provided prior to the implementation start date in accordance with the requirements of each awardee's agreement. Such report must demonstrate the awardee's ability to meet the requirements of all laws, rules and contractual obligations.

[(13)] (12) A certification of accuracy must be provided by each awardee prior to the awardee's agreement effective date, in accordance with the requirements of each awardee's agreement.

[(14)] (13) Notification must be provided of any complaint, investigation or audit by the business integrity commission regarding an awardee's license or regarding its trade waste collection service operations, proceedings to suspend or terminate such license, material changes to such license or status of such license, and those of its designated carters or subcontractors, if any. Additionally, notification must also be provided to the Department of any complaint, investigation or audit made by any local, state or federal agency. These notifications must be provided to the Department immediately upon such occurrence. Suspension or revocation of a license or registration must be reported immediately.

[(15)] (14) Notification of any breach or event of default of an awardee's subcontractor that may impact worker safety or public safety, if any, must be provided immediately, along with a statement of the potential effect on services or the public. The awardee must keep the Department apprised of updates and resolution.

[(16)] (15) Notification of any non-safety related material breach or event of default of an awardee's subcontractor, if any, must be provided within two business days, along with a statement of the probable effect on services. The awardee must keep the Department apprised of updates and resolution.

[(17)] (16) A report related to assignment of additional zones during the term of an awardee's agreement must be provided, as applicable. Prior to the Department's offer or assignment of an additional zone to the awardee, where such additional zone has become available after an awardee's agreement has been executed, a report containing assurances and information regarding customer transition must be submitted promptly upon request of the Department. Upon commencement of service in the new zone, the awardee must provide biweekly updates to the Department on the smooth and orderly transition of the new zone for a period of 90 calendar days unless such update requirements are modified by the Department.

[(18)] (17) Upon termination or expiration of the agreement, the awardee must provide copies of all books, records, documents and material specifically related to the agreement that the Department requests be turned over, must provide an inventory of all containers and equipment on the property of customers or public property within 10 calendar days, and within 90 calendar days, must provide a final statement and report relating to the agreement in a form prescribed by the Department.

[(19)] (18) An annual report must be prepared summarizing the status of the awardee's operations, evaluating the awardee's compliance with its commercial waste zone plans as provided by the awardee's agreement, and addressing whether these plans are sufficient or should be modified. The annual report for the prior fiscal year (the period from July 1 through June 30) must be submitted by August 1 of each year.

[(20)] (19) Notification must be provided to the Department of the name and address of each and every customer within 3 business days of an awardee observing any of the following conditions:

- (i) Customers not using containers in accordance with 16 RCNY § 1-02.4; or
- (ii) Customers placing bags of source separated designated recyclable materials in a container with bags containing, but not limited

to, non-designated recyclable materials and putrescible solid waste.

(20) Notification must be provided to the Department within 10 calendar days of the suspension or revocation of the driver's license of any person whose job duties include operating a vehicle on behalf of an awardee or designated carter.

(21) A certification must be provided to the Department on the last day of each calendar quarter on a form prescribed by the Department confirming an awardee's compliance with federal and state driver licensing requirements, and controlled substance and alcohol use testing and reporting requirements.

[(21)] (22) Any other reports, notifications or certifications requested by the Department, in accordance with applicable law and upon receipt of appropriate notice.

Section 13. The table set forth in section 19-103 of Title 16 of the Rules of the City of New York is amended by adding a line in numerical order, to read as follows:

Section of Law	Description	Offense	Penalty	Default Penalty
16-116(a)(2)	Failure to enter into agreement w/ CWZ awardee		100	100

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
212-788-1400**

**CERTIFICATION / ANALYSIS  
PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE: Amendment of Rules Relating to Collection of Commercial Waste**

**REFERENCE NUMBER: DSNY-50**

**RULEMAKING AGENCY: Department of Sanitation**

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not include a cure period because a cure period would defeat the purpose of the violation.

/s/ Francisco X. Navarro  
Mayor's Office of Operations

July 25, 2025  
Date

**NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
212-356-4028**

**CERTIFICATION PURSUANT TO  
CHARTER §1043(d)**

**RULE TITLE: Amendment of Rules Relating to Collection of Commercial Waste**

**REFERENCE NUMBER: 2025 RG 053**

**RULEMAKING AGENCY: Department of Sanitation**

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and



- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Senior Counsel

Date: 7/25/25

Accessibility questions: eluna@dshy.nyc.gov, by: Tuesday, August 26, 2025 11:59 P.M.



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## TRANSPORTATION

### ■ PUBLIC HEARINGS

#### Notice of Public Hearing and Opportunity to Comment on Proposed Rules

**What are we proposing?** This proposed rule would amend the penalty schedule set forth in section 3-01 of Chapter 3 and section 4-12 of Chapter 4 of Title 34 of the Rules of the City of New York ("34 RCNY") to provide additional details regarding the roster and identification requirements for businesses using bicycles for commercial purposes and their bicycle operators as set forth in section 10-157 of the Administrative Code, and to clarify that such business are responsible for fines issued to their bicycle operators for violations of the provisions of section 10-157.

**When and where is the hearing?** The New York City Department of Transportation ("DOT") will hold a public hearing on the proposed rule online. The public hearing will take place on Tuesday, September 2, 2025 at 10:00am.

#### Join through Internet:

- To join the hearing via your browser, either click on the following URL link or copy and paste it into your browser's address bar.  
Join Zoom Meeting  
<https://zoom.us/j/97006336872?pwd=BfvyEwepAvaTuGeI4iblp4ZabVS2zf.1>  
Meeting ID: 970 0633 6872  
Passcode: 615475
- Then follow the prompts.
- If you have low bandwidth or inconsistent Internet connection, we suggest you use the "Call-in" option for the hearing.

#### Join via phone only:

- To join the meeting only by phone, use the following information to connect:  
Phone: 1-929-205-6099  
Meeting ID: 970 0633 6872  
Passcode: 615475

**How do I comment on the proposed rules?** Anyone can comment on the proposed rules by:

- Website.** You can submit comments to DOT through the NYC rules website at <http://rules.cityofnewyork.us>.
- Email.** You can email comments to [rules@dot.nyc.gov](mailto:rules@dot.nyc.gov).
- Mail.** You can mail comments to Irene Figueroa Ortiz, Interim Deputy Commissioner, Department of Sustainable Delivery, New York City Department of Transportation, 55 Water Street, New York, NY 10041.
- Fax.** You can fax comments to Irene Figueroa Ortiz at (212) 839-7188.
- By speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up before the hearing by emailing [rules@dot.nyc.gov](mailto:rules@dot.nyc.gov) by September 1, 2025 and including your name and affiliation. While you will be given an opportunity during the hearing to indicate that you would like to provide comments, we prefer that you sign up in advance. You can speak for up to three minutes.

**Is there a deadline to submit written comments?** The deadline for written comments is 5pm on September 2, 2025.

**Do you need assistance to participate in the hearing?** You must tell the DOT Office of the General Counsel if you need a reasonable accommodation of a disability during the hearing. You must tell us if you

need a sign language interpreter. You can tell us by e-mailing at [rules@dot.nyc.gov](mailto:rules@dot.nyc.gov). If you wish to receive a reasonable accommodation, you must do so by August 26, 2025.

**Can I review the comments made on the proposed rules?** You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. Copies of all comments submitted online, copies of all written comments, and a recording of the hearing may be requested by emailing [rules@dot.nyc.gov](mailto:rules@dot.nyc.gov).

**What authorizes DOT to make this rule?** Section 2903(a) of the New York City Charter (City Charter) authorizes DOT to make this proposed rule. This proposed rule was included in DOT's regulatory agenda.

**Where can I find DOT's rules?** DOT's rules are in Title 34 of the Rules of the City of New York.

**What rules govern the rulemaking process?** DOT must meet the requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043(b) of the City Charter.

#### Statement of Basis and Purpose of Proposed Rule

The Commissioner of the New York City Department of Transportation ("DOT") is authorized to promulgate rules regarding parking and traffic operations in the City pursuant to section 2903(a) of the New York City Charter. The rules that DOT is proposing to amend are contained in Chapters 3 and 4 of Title 34 of the Rules of the City of New York ("Traffic Rules").

The proposed rule implements certain provisions of section 10-157 of the Administrative Code, which governs businesses using bicycles for commercial purposes.

Specifically, the proposed amendments would:

- Amend the penalty schedule in section 3-01 to include penalties for violations of 34 RCNY section 4-12(p)(4), to correct the amount of the penalties that can be assessed for failure to produce or maintain a roster pursuant to Administrative Code section 10-157, and to clarify the descriptions of existing penalties relating to failure to provide equipment to bicycle operators pursuant to Administrative Code section 10-157.
- Amend the registration requirements applicable to businesses using a bicycle for commercial purposes that do not have a site within New York City set forth in 34 RCNY section 4-12(p)(4) (ii) to require that such businesses submit information about the types or classes of device used by their bicycle operators. The purpose of the change is to better inform DOT of the volume and types of devices utilized by businesses to aide in DOT's policymaking and bicycle infrastructure planning.
- Amend 34 RCNY section 4-12(p)(4) to require that the identification number that businesses using a bicycle for commercial purposes are required to assign to their bicycle operators pursuant to Administrative Code section 10-157 must be a unique number that does not replicate an identification number assigned by other such businesses. The purpose of this change is to eliminate potential confusion resulting from multiple operators being assigned the same identification number.
- Amend 34 RCNY 4-12(p)(4) to set forth the obligations of businesses using a bicycle for commercial purposes pursuant to Administrative Code section 10-157, including providing equipment to bicycle operators, equipping bicycles, maintaining rosters of delivery works and completion of safety courses. The purpose of this change is to make the rules more comprehensive.
- Amend 34 RCNY 4-12(p)(4) to clarify that the provision in Administrative Code section 10-157 that makes businesses using a bicycle for commercial purposes responsible for compliance with the provisions of such paragraph by their bicycle operators means that such business is separately responsible for any such violation.

New material is underlined.

[Deleted material is in brackets.]

Asterisks (\*\*\*) indicate unamended text.

**Section 1.** The first four rows of the first penalty schedule set forth in section 3-01 of Title 34 of the Rules of the City of New York, setting penalties for "Admin. Code 10-157(b), (c), (e)" and "Admin. Code 10-157(d)", are **REPEALED**.

**§ 2.** The first penalty schedule set forth in section 3-01 of Title 34 of the Rules of the City of New York is amended by adding eighteen new rows in alphanumeric order, to read as follows:



Section	Description	Penalty (\$)	Default (\$)
<u>Admin. Code 10-157(d)</u>	<u>Failure to produce or maintain a roster by a business using a bicycle for commercial purposes (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>Admin. Code 10-157(e)</u>	<u>Failure to provide protective headgear to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>Admin. Code 10-157(e)</u>	<u>Failure to provide protective headgear to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>
<u>Admin. Code 10-157(i)</u>	<u>Failure to provide reflective apparel with identification to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>Admin. Code 10-157(i)</u>	<u>Failure to provide reflective apparel with identification to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>
<u>34 RCNY 4-12(p)(4)(vi) (A)</u>	<u>Failure to provide protective headgear to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>34 RCNY 4-12(p)(4)(vi) (A)</u>	<u>Failure to provide protective headgear to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>
<u>34 RCNY 4-12(p)(4)(ix)</u>	<u>Failure to provide reflective apparel with identification to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>34 RCNY 4-12(p)(4)(ix)</u>	<u>Failure to provide reflective apparel with identification to bicycle operator delivering on behalf of a business using a bicycle for commercial purposes (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>

<u>34 RCNY 4-12(p)(4)(v)</u>	<u>Failure to produce or maintain a roster by a business using a bicycle for commercial purposes (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>34 RCNY 4-12(p)(4)(vii)</u>	<u>Failure to properly equip bicycle used on behalf of a business using a bicycle for commercial purposes (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>34 RCNY 4-12(p)(4)(vii)</u>	<u>Failure to properly equip bicycle used on behalf of a business using a bicycle for commercial purposes (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>
<u>34 RCNY 4-12(p)(4)(xiv)</u>	<u>Failure to ensure bicycle operator carries or produces identification card (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>34 RCNY 4-12(p)(4)(xiv)</u>	<u>Failure to ensure bicycle operator carries or produces identification card (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>
<u>34 RCNY 4-12(p)(4)(xiv)</u>	<u>Failure to ensure bicycle operator wears reflective apparel with identification (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>34 RCNY 4-12(p)(4)(xiv)</u>	<u>Failure to ensure bicycle operator wears reflective vest with identification (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>
<u>34 RCNY 4-12(p)(4)(xiv)</u>	<u>Failure to ensure bicycle operator wears protective head gear (FIRST OFFENSE)</u>	<u>100</u>	<u>100</u>
<u>34 RCNY 4-12(p)(4)(xiv)</u>	<u>Failure to ensure bicycle operator wears protective head gear (SECOND OR SUBSEQUENT OFFENSE)</u>	<u>250</u>	<u>250</u>

**§ 3. Subparagraph (iii) of paragraph (4) of subdivision (p) of section 4-12 of chapter 4 of Title 34 of the Rules of the City of New York is renumbered subparagraph (xv), subparagraphs (i) and (ii) are amended, and new subparagraphs (iii) through (xiv) are added, to read as follows:**

(i) *Definitions.* For purposes of this paragraph, the following terms have the following meanings:

(A) “Bicycle operator” means a person who delivers packages, parcels, papers, or articles of any type by bicycle on behalf of a business using a bicycle for commercial purposes and who is paid by such business.

(B) “Business using a bicycle for commercial purposes” means a person, firm, partnership, joint venture, association, corporation, or other entity that, either on behalf of itself or others, delivers packages, parcels, papers or articles of any type by bicycle.

(C) “Motorized scooter” has the meaning set forth in section 19-176.2 of the Administrative Code.

(ii) *Registration information.* A business using a bicycle for commercial purposes that does not have a site within the City of New York that is open and available to the public must register with the Department and provide, upon a form prescribed by the Department, the following information:

(A) the name under which such business is authorized to do business in the State, pursuant to the Business Corporation Law;

(B) the name of the owner of such business;

(C) the registered agent upon whom process against such business may be served and the address of such agent, or, if the business has designated the Secretary of State as its agent for receiving such process, the post office address to which the Secretary of State may mail a copy of such process;

(D) the list of entities such business is providing services for;

(E) the roster with such business's bicycle operator information as required by [§ 10-157(d)] subdivision d of section 10-157 of the [New York City] Administrative Code, [and] including each bicycle operator's:

1. name;
2. home address;
3. start date;
4. discharge date, if applicable;
5. unique identification number pursuant to subparagraph (iii) of this paragraph; and
6. date of completion of the bicycle safety course;

(F) a list of the type or class of devices used by bicycle operators making deliveries or otherwise operating a bicycle on behalf of such business and the number of devices of each type or class; and

(G) any other information requested by the Department.

(iii) A business using a bicycle for commercial purposes must assign to each of its bicycle operators a unique identification number with at least four digits within a range of numbers provided by the department and that has not been previously assigned by such business. However, if the department informs or a bicycle operator reports to such business that the bicycle operator has previously been assigned an identification number by another business using a bicycle for commercial purposes, any such business must use the same identification number already assigned to such bicycle operator.

(iv) A business using a bicycle for commercial purposes must issue to each of its bicycle operators a physical or digital identification card that contains the name, identification number and photo of the bicycle operator and the name, address and telephone number of such business. A bicycle operator must carry such identification card while making deliveries or otherwise operating a bicycle on behalf of any such business. A bicycle operator must produce such identification card upon the demand of an authorized employee of the department or the police department or any other person authorized by law.

(v) A business using a bicycle for commercial purposes must maintain a roster of its bicycle operators. Such roster must include for each such bicycle operator: name; home address; start date; discharge date, if applicable; identification number; and date of completion of the bicycle safety course required by clause (C) of subparagraph (vi) of this paragraph. Such roster must be made available for inspection upon request of an authorized employee of the police department or department of transportation or any other person authorized by law.

(vi) (A) A business using a bicycle for commercial purposes must provide at its own expense or ensure the availability of protective headgear suitable for each of its bicycle operators. Such business may not require any of its bicycle operators to provide such headgear at such operator's expense. Such headgear must:

1. meet the standards set forth by the consumer product safety commission in Title 16, Part 1203 of the Code of Federal Regulations; and

2. be replaced if such headgear is no longer in good condition. Headgear is no longer in good condition if it is missing any of its component parts or is otherwise damaged so as to impair its functionality.

(B) Each bicycle operator must wear protective headgear that meets the requirements of subparagraph (v) of this paragraph while making deliveries or otherwise operating a bicycle on behalf of a business using a bicycle for commercial purposes. The term "wear protective headgear" means having the headgear fastened securely upon the head with the headgear straps.

(C) Each bicycle operator must complete a bicycle safety course prior to making deliveries or otherwise operating a bicycle on behalf of a business using a bicycle for commercial purposes. For purposes of this paragraph, "bicycle safety course" means information posted on the department's website regarding safe bicycling and adherence to traffic and commercial bicycle laws.

(vii) A business using a bicycle for commercial purposes, notwithstanding that a bicycle may be provided by any of its bicycle operators, must provide at its own expense or ensure that each bicycle

is equipped with: a lamp; a bell or other device capable of giving an audible signal from a distance of at least one hundred feet, provided however that a siren or whistle shall not be used; brakes; reflective tires or, alternately, a reflex reflector mounted on the spokes of each wheel; as well as other devices or material in accordance with section 1236 of the Vehicle and Traffic Law. Such business may not require any of its bicycle operators to provide such equipment at such operator's expense.

(viii) Any bicycle operator who makes deliveries or otherwise operates a bicycle on behalf of a business using a bicycle for commercial purposes without carrying the identification card required by subparagraph (iv) of this paragraph, or who fails to produce such identification card upon demand pursuant to such subparagraph, or who fails to wear protective headgear required by clause (B) of subparagraph (vi) of this paragraph or the retro-reflective apparel required by subparagraph (ix) of this paragraph, shall be guilty of a traffic infraction and upon conviction thereof shall be liable for a fine of not less than \$25 nor more than \$50. It shall be an affirmative defense to such traffic infraction that such business did not provide the required protective headgear, identification card or retro-reflective apparel. Such traffic infraction may be adjudicated by an administrative tribunal authorized under article 2-A of the Vehicle and Traffic Law.

(ix) A business using a bicycle for commercial purposes must provide and require each of its bicycle operators to wear, and each such bicycle operator must wear, a retro-reflective jacket, vest, or other wearing apparel on the upper part of such operator's body as the outermost garment while making deliveries or otherwise operating a bicycle on behalf of such business, the back of which must indicate such business's name and such bicycle operator's individual identification number as assigned pursuant to subparagraph (iii) of this paragraph in lettering and numerals not less than one inch in height so as to be plainly readable at a distance of not less than 10 feet.

(x) The provisions of this paragraph shall be enforceable by an authorized employee of the police department or department of transportation or any other person authorized by law.

(xi) A business using a bicycle for commercial purposes shall not possess any motorized scooter and shall not permit any person to operate a motorized scooter on behalf of such business. A business using a bicycle for commercial purposes shall be liable for any violation of subdivision b of section 19-176.2 of the Administrative Code committed by any person operating a motorized scooter on behalf of such business.

(xiii) A business using a bicycle for commercial purposes shall provide to its bicycle operators the materials identified by the Department of Consumer and Worker Protection pursuant to subdivision a of section 20-1525 of the Administrative Code no later than sixty days after such Department publishes such materials on the city's website. Such business must provide such materials to its bicycle operators by providing an electronic link to such website.

(xiv) A business using a bicycle for commercial purposes shall be separately responsible for compliance with the provisions of subparagraph (viii) of this paragraph by its bicycle operators when such operators are making a delivery or otherwise operating a bicycle on behalf of such business at the time of the violation. This provision shall not be in derogation of the provisions of subparagraph (viii) of this paragraph.

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
212-788-1400**

**CERTIFICATION / ANALYSIS  
PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE: Rules Relating to Commercial Cyclist Law**

**REFERENCE NUMBER: DOT-91**

**RULEMAKING AGENCY: Department of Transportation**

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;

(ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and

(iii) Does not provide a cure period because the violation cannot be corrected or undone and it poses significant risks to public safety.

/s/ Francisco X. Navarro

Mayor's Office of Operations

July 23, 2025

Date

NEW YORK CITY LAW DEPARTMENT

DIVISION OF LEGAL COUNSEL

100 CHURCH STREET

NEW YORK, NY 10007

212-356-4028

CERTIFICATION PURSUANT TO

CHARTER §1043(d)

RULE TITLE: Rules Relating to Commercial Cyclist Law

REFERENCE NUMBER: 2025 RG 059

RULEMAKING AGENCY: Department of Transportation

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

(i) is drafted so as to accomplish the purpose of the authorizing provisions of law;

(ii) is not in conflict with other applicable rules;

(iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and

(iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN

Senior Counsel

Date: July 23, 2025

Accessibility questions: rules@dot.nyc.gov, 212-839-6500, by: Tuesday, August 26, 2025, 5:00 P.M.

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SPECIAL MATERIALS

CITYWIDE ADMINISTRATIVE SERVICES

NOTICE

OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9632							
FUEL OIL AND KEROSENE							
CONTR. NO.	ITEM NO.	FUEL/OIL TYPE		DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/28/2025
4287148	1	#2DULS		CITYWIDE BY TW	GLOBAL MONTELLO	-0.0125 GAL.	2.6830 GAL.
4287148	2	#2DULS		RACK PICK-UP	GLOBAL MONTELLO	-0.0125 GAL.	2.5660 GAL.
4287148	3	#2DULS	Winterized	CITYWIDE BY TW	GLOBAL MONTELLO	-0.0125 GAL.	2.7212 GAL.
4287148	4	#2DULS	Winterized	RACK PICK-UP	GLOBAL MONTELLO	-0.0125 GAL.	2.6042 GAL.
4287149	5	#2DULS		CITYWIDE BY TW	SPRAGUE	-0.0125 GAL.	2.9676 GAL.
4287149	6	#2DULS	Winterized	CITYWIDE BY TW	SPRAGUE	-0.0125 GAL.	3.1806 GAL.
4287149	7	B100		CITYWIDE BY TW	SPRAGUE	0.0032 GAL.	4.9886 GAL.
4287149	8	#2DULS		RACK PICK-UP	SPRAGUE	-0.0125 GAL.	2.8176 GAL.
4287149	9	#2DULS	Winterized	RACK PICK-UP	SPRAGUE	-0.0125 GAL.	3.0306 GAL.
4287149	10	B100		RACK PICK-UP	SPRAGUE	0.0032 GAL.	4.8386 GAL.
4287149	11	#1DULS		CITYWIDE BY TW	SPRAGUE	0.0250 GAL.	3.5881 GAL.
4287149	12	B100		CITYWIDE BY TW	SPRAGUE	0.0032 GAL.	5.0126 GAL.
4287149	13	#1DULS		RACK PICK-UP	SPRAGUE	0.0250 GAL.	3.4381 GAL.
4287149	14	B100		RACK PICK-UP	SPRAGUE	0.0032 GAL.	4.8626 GAL.
4287149	15	#2DULS		BARGE DELIVERY	SPRAGUE	-0.0125 GAL.	2.7170 GAL.
4287149	16	#2DULS	Winterized	BARGE DELIVERY	SPRAGUE	-0.0125 GAL.	2.7830 GAL.
4287149	17	#2DULSB50		CITYWIDE BY TW	SPRAGUE	-0.0125 GAL.	3.5918 GAL.
4287149	18	#2DULSB50		CITYWIDE BY TW	SPRAGUE	0.0032 GAL.	4.6028 GAL.
4287149	19	#2DULSB50		RACK PICK-UP	SPRAGUE	-0.0125 GAL.	3.4418 GAL.
4287149	20	#2DULSB50		RACK PICK-UP	SPRAGUE	0.0032 GAL.	4.4528 GAL.

4287126	1	JET		FLOYD BENNETT	SPRAGUE	-0.0135 GAL.	3.4928 GAL.
Non-Winterized		Apr 1 - Oct 31					
4287149		#2DULSB5	95% ITEM 5.0 5% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0117 GAL.	3.0686 GAL.
4287149		#2DULSB10	90% ITEM 5.0 10% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0109 GAL.	3.1697 GAL.
4287149		#2DULSB20	80% ITEM 5.0 20% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0094 GAL.	3.3718 GAL.
4287149		#2DULSB5	95% ITEM 8.0 5% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0117 GAL.	2.9186 GAL.
4287149		#2DULSB10	90% ITEM 8.0 10% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0109 GAL.	3.0197 GAL.
4287149		#2DULSB20	80% ITEM 8.0 20% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0094 GAL.	3.2218 GAL.
4287149		#2DULSB50	50% ITEM 17.0 50% ITEM 18.0	CITYWIDE BY TW	SPRAGUE	-0.0047 GAL.	4.0973 GAL.
4287149		#2DULSB50	50% ITEM 19.0 50% ITEM 20.0	RACK PICK-UP	SPRAGUE	-0.0047 GAL.	3.9473 GAL.
4387181		HDRD NW1	HDRD 95% +B100 5% (TW)	CITYWIDE BY TW	APPROVED OIL CO	0.0000 GAL.	3.8314 GAL.
4387181		HDRD NW2	HDRD 95% +B100 5% (P/U)	RACK PICK-UP	APPROVED OIL CO	0.0000 GAL.	3.6814 GAL.
4387376	1		HDRD100 (BARGE)	BARGE DELIVERY	SPRAGUE	0.0046 GAL.	3.9071 GAL.
Winterized		Nov 1 - Mar 31					
4287149		#2DULSB5	95% ITEM 6.0 5% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0117 GAL.	3.2710 GAL.
4287149		#2DULSB10	90% ITEM 6.0 10% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0109 GAL.	3.3614 GAL.
4287149		#2DULSB20	80% ITEM 6.0 20% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0094 GAL.	3.5422 GAL.
4287149		#2DULSB5	95% ITEM 9.0 5% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0117 GAL.	3.1210 GAL.
4287149		#2DULSB10	90% ITEM 9.0 10% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0109 GAL.	3.2114 GAL.
4287149		#2DULSB20	80% ITEM 9.0 20% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0094 GAL.	3.3922 GAL.
Non-Winterized / Winterized		Year-Round					
4287149		#1DULSB20	80% ITEM 11.0 20% ITEM 12.0	CITYWIDE BY TW	SPRAGUE	0.0206 GAL.	3.8730 GAL.
4287149		#1DULSB20	80% ITEM 13.0 20% ITEM 14.0	RACK PICK-UP	SPRAGUE	0.0206 GAL.	3.7230 GAL.
4287149		#1DULSB5	95% ITEM 11.0 5% ITEM 12.0	CITYWIDE BY TW	SPRAGUE	0.0239 GAL.	3.6593 GAL.
4287149		#1DULSB5	95% ITEM 13.0 5% ITEM 14.0	RACK PICK-UP	SPRAGUE	0.0239 GAL.	3.5093 GAL.

**OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9633  
FUEL OIL, PRIME AND START**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/28/2025
4287030	1	#4B5	MANHATTAN	UNITED METRO	-0.0074 GAL.	2.6063 GAL.
4287030	2	#4B5	BRONX	UNITED METRO	-0.0074 GAL.	2.6263 GAL.

4287030	3	#4B5	BROOKLYN	UNITED METRO	-0.0074 GAL.	2.5663 GAL.
4287030	4	#4B5	QUEENS	UNITED METRO	-0.0074 GAL.	2.5963 GAL.
4287031	5	#4B5	RICHMOND	APPROVED OIL CO	-0.0074 GAL.	2.7863 GAL.
4187014	1	#2B5	MANHATTAN	SPRAGUE	-0.0117 GAL.	2.7755 GAL.
4187014	3	#2B5	BRONX	SPRAGUE	-0.0117 GAL.	2.7275 GAL.
4187014	5	#2B5	BROOKLYN	SPRAGUE	-0.0117 GAL.	2.7405 GAL.
4187014	7	#2B5	QUEENS	SPRAGUE	-0.0117 GAL.	2.7485 GAL.
4187014	9	#2B5	STATEN ISLAND	SPRAGUE	-0.0117 GAL.	2.8275 GAL.
4187014	11	#2B10	CITYWIDE BY TW	SPRAGUE	-0.0109 GAL.	2.8007 GAL.
4187014	12	#2B20	CITYWIDE BY TW	SPRAGUE	-0.0094 GAL.	2.9052 GAL.
4187015	2	#2B5	MANHATTAN (RACK PICK-UP)	APPROVED OIL CO	-0.0117 GAL.	2.5408 GAL.
4187015	4	#2B5	BRONX (RACK PICK-UP)	APPROVED OIL CO	-0.0117 GAL.	2.5408 GAL.
4187015	6	#2B5	BROOKLYN (RACK PICK-UP)	APPROVED OIL CO	-0.0117 GAL.	2.5408 GAL.
4187015	8	#2B5	QUEENS (RACK PICK-UP)	APPROVED OIL CO	-0.0117 GAL.	2.5408 GAL.
4187015	10	#2B5	STATEN ISLAND (RACK PICK-UP)	APPROVED OIL CO	-0.0117 GAL.	2.5408 GAL.

**OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9634  
FUEL OIL AND REPAIRS**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/28/2025
20258800919	1	#2B5	ALL BOROUGHES - DELIVERY	APPROVED OIL CO	-0.0117 GAL	2.7203 GAL.
20258800919	2	#4B5	ALL BOROUGHES - DELIVERY	APPROVED OIL CO	-0.0074 GAL	2.6164 GAL.
20258800919	3	#2B10	ALL BOROUGHES - DELIVERY	APPROVED OIL CO	-0.0109 GAL	2.7739 GAL
20258800919	4	#2B20	ALL BOROUGHES - DELIVERY	APPROVED OIL CO	-0.0094 GAL	2.8750 GAL

**OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9635  
GASOLINE**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/28/2025
4387063	1.0	REG UL	CITYWIDE BY TW	GLOBAL MONTELLO	-0.0541 GAL	2.2506 GAL.
4387063	2.0	PREM UL	CITYWIDE BY TW	GLOBAL MONTELLO	-0.0391 GAL	2.5277 GAL.
4387063	3.0	REG UL	RACK PICK-UP	GLOBAL MONTELLO	-0.0541 GAL	2.1484 GAL.
4387063	4.0	PREM UL	RACK PICK-UP	GLOBAL MONTELLO	-0.0391 GAL	2.4305 GAL.

**NOTE:**

1. Biodiesel tax credit expired on 12/31/2024. New invoices will not reflect the credit.
2. Federal excise taxes are imposed on taxable fuels, (i.e., gasoline, kerosene, and diesel), when removed from a taxable fuel terminal. This fuel excise tax does not include Leaking Underground Storage Tank (LUST) tax. LUST tax applies to motor fuels for both diesel and gasoline invoices. Going forward, LUST Tax will appear as an additional fee at the rate of \$0.001 per gallon and will be shown as a separate line item on your invoice.
3. The National Oil Heat Research Alliance (NORA) has been extended until February 6, 2029. A related assessment of \$.002 per gallon has been added to the posted weekly fuel prices and will appear as a separate line item on invoices. This fee applies to heating oil only and since 2015 has included #4 heating oil. All other terms and conditions remain unchanged.
4. Federal Superfund Tax is included in the DCAS weekly pricing schedule, and it should not show as an additional fee.

REMINDER FOR ALL AGENCIES:

All entities utilizing DCAS fuel contracts are reminded to pay their invoices **on time** to avoid interruption of service. Please send inspection copy of receiving report for all gasoline (E70, UL PREM) delivered by tank wagon to OCP/Bureau of Quality Assurance (BQA), 1 Centre Street, 18th Floor New York, NY 10007.

- Effective July 1, 2025, New York City agencies will no longer be permitted to place orders for #2B5 heating fuel. In accordance with updated state regulations, all heating oil sold in NYS must contain a minimum 10% biofuel blend (B10). Any orders for #2B5 heating fuel scheduled for delivery on or after July 1st must be converted to #2B10 and will be invoiced at the applicable rate.
- April 1st – October 31st transition to Non-Winter fuel.
- November 1st – March 31st transition to Winter fuel.
- HDRD Fuel (Barge Deliveries) contract is now registered. Refer to Contract # 4387376.
- HDRD Non-Winter to begin on May 5th, 2025.

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HEALTH AND MENTAL HYGIENE

■ NOTICE

On June 26, 2025, pursuant to Section 1-02(h)(1)(ii) of the Procurement Policy Board (PPB) rules, the City Chief Procurement Officer (“CCPO”) ratified a minor PPB Rules violation request made on June 26, 2025 by the New York City Department of Information Health and Mental Hygiene (DOHMH) for a Negotiated Acquisition (EPIN 81625N0033001) pursuant to PPB 3-04.

DOHMH enters into a Negotiated Acquisition with Gay Men’s Health Crisis Inc. for provision of HOPWA Permanent Supportive Housing. The contract term is from January 1st, 2025 to June 30th, 2025 with a contract total of \$581,250.00.

DOHMH and the CCPO have determined that a minor rules violation of PPB rule 1-02(h)(3), has occurred relating to this procurement, had no significant adverse impact on the competitive process. Therefore, ratification of these minor rules’ violation is in the best interests of the City.

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CHANGES IN PERSONNEL

DISTRICT ATTORNEY QNS COUNTY FOR PERIOD ENDING 06/06/25						
TITLE						
NAME		NUM	SALARY	ACTION	PROV EFF DATE	AGENCY
SAKS	JACOB JO	30114	\$102000.0000	INCREASE	YES 05/04/25	904
SALMON	THOMAS E	30114	\$123000.0000	INCREASE	YES 05/04/25	904
SANCHEZ	ANDRES J	30114	\$134000.0000	INCREASE	YES 05/04/25	904
SANTORO	EMILY R	30114	\$115000.0000	INCREASE	YES 05/04/25	904
SCHARF	JONATHAN D	30114	\$180000.0000	INCREASE	YES 05/04/25	904
SCHILLACI	DANIELLE A	30114	\$120000.0000	INCREASE	YES 05/04/25	904
SCHMIDT	ALLISON E	30114	\$90000.0000	INCREASE	YES 05/04/25	904
SELA	AYELET	30114	\$158000.0000	INCREASE	YES 05/04/25	904
SELKOWE	JONATHAN A	30114	\$180000.0000	INCREASE	YES 05/04/25	904
SEMERDZHIEV	ANGEL I	30114	\$93000.0000	INCREASE	YES 05/04/25	904
SERRANO BULATHG	YESSSENIA E	56056	\$47000.0000	RESIGNED	YES 05/23/25	904
SESTO	FELICIA A	30114	\$93000.0000	INCREASE	YES 05/04/25	904
SHEIKH	MARYAM	30114	\$97000.0000	INCREASE	YES 05/04/25	904
SHEW	MARINA D	30114	\$102000.0000	INCREASE	YES 05/04/25	904
SHORTT	TIMOTHY J	30114	\$162000.0000	INCREASE	YES 05/04/25	904
SHULMAN	RACHEL	30114	\$97000.0000	INCREASE	YES 05/04/25	904
SIDDIQUI	SUMAYYAH	30114	\$97000.0000	INCREASE	YES 05/04/25	904
SILVERMAN	ERICA A	30114	\$97000.0000	INCREASE	YES 05/04/25	904
SIMONOVA	MARIA M	30114	\$90000.0000	INCREASE	YES 05/04/25	904
DISTRICT ATTORNEY QNS COUNTY FOR PERIOD ENDING 06/06/25						
TITLE						
NAME		NUM	SALARY	ACTION	PROV EFF DATE	AGENCY
SINGH	MANINDER	30114	\$107000.0000	INCREASE	YES 05/04/25	904
SINGH	MANIPAL	30114	\$107000.0000	INCREASE	YES 05/04/25	904
SLOTIN	TAYLOR R	30114	\$102000.0000	INCREASE	YES 05/04/25	904
SMITH	THERESA E	30114	\$158000.0000	INCREASE	YES 05/04/25	904
SNYDER	TIMOTHY R	30114	\$97000.0000	INCREASE	YES 05/04/25	904

SPANAKOS-ORFAN	ANASTASI	30114	\$180000.0000	INCREASE	YES 05/04/25	904
SPECK	ELIZABET A	30114	\$160000.0000	INCREASE	YES 05/04/25	904
STAINES	LEANN M	30114	\$139000.0000	INCREASE	YES 05/04/25	904
STEIN	RACHEL B	30114	\$180000.0000	INCREASE	YES 05/04/25	904
STEWART	PATRICIA E	30114	\$93000.0000	INCREASE	YES 05/04/25	904
STILES	KRISTIAN J	30114	\$90000.0000	INCREASE	YES 05/14/25	904
SUCHAK	SONIA Y	30114	\$93000.0000	INCREASE	YES 05/04/25	904
SUGAMELE	MICHAEL V	30114	\$97000.0000	INCREASE	YES 05/04/25	904
SUKESH	RAHUL K	30114	\$90000.0000	INCREASE	YES 05/04/25	904
TESTA	TIFFANY	30114	\$102000.0000	INCREASE	YES 05/04/25	904
THEODOROU	CHRISTOP M	30114	\$120000.0000	INCREASE	YES 05/04/25	904
THOMAS	FELICIA S	30114	\$115000.0000	INCREASE	YES 05/04/25	904
TIGHE	SAMANTHA A	30114	\$107000.0000	INCREASE	YES 05/04/25	904
TIMPONE	KEVIN C	30114	\$128000.0000	INCREASE	YES 05/04/25	904
TJARTJALIS	JOHN N	30114	\$93000.0000	INCREASE	YES 05/04/25	904
TOWNES	MICHAEL A	56057	\$50000.0000	APPOINTED	YES 05/18/25	904
TRACHTENBERG	JOSHUA C	30114	\$102000.0000	INCREASE	YES 05/04/25	904
TYLER	ALIYAH M	30114	\$102000.0000	INCREASE	YES 05/04/25	904
VALENCIA	CARLOS E	30114	\$97000.0000	INCREASE	YES 05/04/25	904
VAN BUSKIRK	ELIZABET A	30114	\$115000.0000	INCREASE	YES 05/04/25	904
VENTURA ALMONTE	ROSIBEL	30114	\$107000.0000	INCREASE	YES 05/04/25	904
VETRANO	LOREN A	30114	\$128000.0000	INCREASE	YES 05/04/25	904
VIDAL	ALEXANDE M	30114	\$97000.0000	INCREASE	YES 05/04/25	904
VILLEGAS	BRANDON D	30114	\$97000.0000	INCREASE	YES 05/04/25	904
VIRMANI	PRIYANKA L	30114	\$102000.0000	INCREASE	YES 05/04/25	904
VITTIGLIO	ANTONIO A	30114	\$137000.0000	INCREASE	YES 05/04/25	904
VOGEL	TALIA S	30114	\$146000.0000	INCREASE	YES 05/04/25	904
WATERS	CHRISTOP M	30114	\$97000.0000	INCREASE	YES 05/04/25	904
WEINSTEIN	ERIC L	30114	\$128000.0000	INCREASE	YES 05/04/25	904
WEINSTOCK	LAUREN P	30114	\$156000.0000	INCREASE	YES 05/04/25	904
WEISHAUP	WILLIAM J	30114	\$97000.0000	INCREASE	YES 05/04/25	904
WHITE	BRIANNA M	30114	\$102000.0000	INCREASE	YES 05/04/25	904
WHITE	EDWARD B	30114	\$128000.0000	INCREASE	YES 05/04/25	904
WRIGHT	ALLISON P	30114	\$162000.0000	INCREASE	YES 05/04/25	904
YANG	LISSA L	30114	\$160000.0000	INCREASE	YES 05/04/25	904
YI	MYONGJAE M	30114	\$160000.0000	INCREASE	YES 05/04/25	904
YUAN	THERESA H	30114	\$102000.0000	INCREASE	YES 05/04/25	904
ZAWISTOWSKI	KENNETH T	30114	\$154000.0000	INCREASE	YES 05/04/25	904

DISTRICT ATTORNEY RICHMOND COU FOR PERIOD ENDING 06/06/25						
TITLE						
NAME		NUM	SALARY	ACTION	PROV EFF DATE	AGENCY
ANDREAS	JACK L	30114	\$90000.0000	INCREASE	YES 05/04/25	905
LITVIN	KARINA	30114	\$92550.0000	INCREASE	YES 05/04/25	905
MOREA	MATTHEW	12632	\$170364.0000	RESIGNED	YES 05/18/25	905

DISTRICT ATTORNEY-SPECIAL NARC FOR PERIOD ENDING 06/06/25						
TITLE						
NAME		NUM	SALARY	ACTION	PROV EFF DATE	AGENCY
BREWER	JONATHAN	30114	\$144000.0000	INCREASE	YES 05/04/25	906
CHHEDA	AJAY D	30114	\$165000.0000	INCREASE	YES 05/04/25	906
FERINO	ROBERT J	30114	\$180000.0000	INCREASE	YES 05/04/25	906
HARVEY	PAUL H	30114	\$183215.0000	INCREASE	YES 05/04/25	906
LINZHAN	KIERAN J	30114	\$160000.0000	INCREASE	YES 05/04/25	906
MORELLI	ANGIE G	30114	\$150000.0000	RESIGNED	YES 05/25/25	906
ORTIZ	EMILY	10209	\$1.0000	APPOINTED	YES 05/18/25	906
PALMERI	ALEXANDR	10209	\$1.0000	APPOINTED	YES 05/18/25	906
REGAN	TIMOTHY J	30114	\$180000.0000	INCREASE	YES 05/04/25	906
RENDO	MANUEL	10209	\$1.0000	RESIGNED	YES 04/20/25	906
SMITH	CANDICE	30114	\$107000.0000	INCREASE	YES 05/04/25	906
WHALEY	AMELIA	30114	\$130000.0000	APPOINTED	YES 05/28/25	906

## READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

### NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov); and click on Prevailing Wage Schedules to view rates.

### CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

### VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

### SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

### PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

### NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

### PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

### ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

### PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

### PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

### COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

### KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
SS	Procurement from a Required Source/ST/FED
RS	Negotiated Acquisition
NA	For ongoing construction project only:
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	For Legal services only:

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Prevent loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only):
	An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only)
	anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)
OLB/d	

### HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN#056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
Use the following address unless otherwise specified or submit bid/proposal documents; etc.	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record

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1 Centre Street, Room 2170, New York, NY 10007-1602

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

**Note:** This item is not taxable and non-refundable. The City Record is published five days a week, except legal holidays. For more information call: 212-386-0055, fax: 212-227-7987 or email [crsubscriptions@dcas.nyc.gov](mailto:crsubscriptions@dcas.nyc.gov)