



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N. Y. 10007

EXECUTIVE ORDER NO. 40

February 23, 2024

DEPUTY MAYORS AND SENIOR LEADERSHIP

By the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. There shall be seven Deputy Mayors. One shall be designated the First Deputy Mayor, one shall be designated the Deputy Mayor for Operations, one shall be designated the Deputy Mayor for Housing, Economic Development and Workforce, one shall be designated the Deputy Mayor for Health and Human Services, one shall be designated the Deputy Mayor for Strategic Initiatives, one shall be designated the Deputy Mayor for Public Safety, and one shall be designated the Deputy Mayor for Communications. There shall also be a Chief Technology Officer, a Chief Efficiency Officer, a Chief of Staff, a Chief Advisor, a Chief Counsel to the Mayor and City Hall, and a Director of Intergovernmental and External Affairs.

§ 2. The First Deputy Mayor shall:

- a. Report directly to the Mayor.
- b. Advise and assist the Mayor regarding all policies, planning and programs related to the government of the City of New York and the exercise of the powers and duties of the Mayor.
- c. Coordinate the activities and operations of the other Deputy Mayors, the Chief Technology Officer, and the Chief Efficiency Officer to promote collaboration, and ensure that policies, operations, and administration of government are consistent and effective.
- d. Supervise and coordinate the Office of Management and Budget, the Office of Policy Planning and Delivery, the Department of Citywide Administrative Services, the Department of Finance, the Office for Economic Opportunity, the Office of Strategic Partnerships, and the Office of Minority and Women-Owned Business Enterprises.
- e. Advise and assist the Mayor regarding all policies designed to implement and enhance the fiscal operations and financial and business management practices of the City.
- f. Supervise and coordinate the activities and operations of all administrations, departments, agencies, boards, offices, committees and commissions that do not directly report to the Mayor, another Deputy Mayor, the Chief Technology Officer, the Chief Efficiency Officer, the Chief of Staff, the Chief Advisor, the Chief Counsel to the Mayor and City Hall, or another member of the senior staff.

g. Perform any function, power or duty of the Mayor, in relation to the authorization or execution of deeds and satisfactions, leases, easements, surrenders, restrictive declarations, mortgages and any other grants or acquisitions of estates or interests in real property and licenses, permits or other agreements affecting the use of real property, including authorizations and approvals to be made or given by the Mayor pursuant to sections 384, 824 and 1802 of the Charter and sections 3-119 and 25-805 of the Administrative Code.

h. Perform any function, power or duty of the Mayor in relation to the authorization or execution of franchises, concessions and revocable consents and other agreements.

i. Develop, supervise, and coordinate policies and programs relating to personnel and management practices, including authorizations and approvals to be made or given by the Mayor pursuant to section 20 of the Civil Service Law.

j. Maintain liaison with and review the activities of the Civil Service Commission, the Tax Commission, the Tax Appeals Tribunal, the Office of Administrative Tax Appeals, the Power Authority of the State of New York, the Property Tax Commission, the New York State Public Service Commission, and the Port Authority of New York and New Jersey.

k. Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, the New York State Financial Emergency Act for the City of New York, Article 10 of the Public Authorities Law, the New York City Municipal Water Finance Authority Act, and the New York City Transitional Finance Authority Act, as such laws may from time to time be amended, including, but not limited to, executing for and on behalf of the Mayor any agreement, amendment to such agreement or other document pursuant to such laws.

l. Execute and deliver, in the name and on behalf of the City, official statements of the City relating to the issuance of the City's obligations.

m. Perform any function, power or duty which the Mayor has and is authorized to delegate pursuant to sections 217, 219, 329 and 1301(2)(b) of the Charter and section 5-304 of the Administrative Code.

n. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section or in section 13, but for the Chancellor.

o. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, provide agency head approval, as permitted, for a position or conduct otherwise prohibited by Chapter 68; approve the acceptance of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; approve volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so; and pursuant to Board Rule 1-14, approve designations of not-for-profit organizations for solicitations made by city employees.

p. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

q. Perform such other duties as the Mayor may direct.

§ 3. The First Deputy Mayor hereby is delegated the authority to perform all functions, powers or duties of the Mayor which the Mayor is authorized to delegate in the event that the Mayor is unable to perform such functions, powers or duties for a reason specified in subdivision a of section 10 of the New York City Charter.

§ 4. The Deputy Mayor for Operations shall:

a. Report directly to the First Deputy Mayor.

b. Supervise and coordinate the Office of Climate and Environmental Justice, which is overseen by the Chief Climate Officer, the Department of Environmental Protection, the Department of Sanitation, the Department of Transportation, the Department of Parks and Recreation, the Department of Design and Construction, the School Construction Authority, the Department of Buildings, the Taxi and Limousine Commission, and the Office of Capital Project Development.

c. Maintain liaison with and review the activities of the Loft Board, the Environmental Control Board, the Sustainability Advisory Board, the Brooklyn Bridge Park Corporation, the Metropolitan Transportation Authority, and the Hudson River Park Trust.

d. Perform any function, power or duty of the Mayor, in relation to the authorization or execution of deeds and satisfactions, leases, easements, surrenders, restrictive declarations, mortgages and any other grants or acquisitions of estates or interests in real property and licenses, permits or other agreements affecting the use of real property, including authorizations and approvals to be made or given by the Mayor pursuant to sections 384, 824, and 1802 of the Charter and sections 3-119 and 25-805 of the Administrative Code.

e. Perform any function, power or duty of the Mayor in relation to the authorization or execution of franchises, concessions and revocable consents and other agreements.

f. Approve and sign applications to secure grant funds, submitted pursuant to provisions of the New York State Environmental Conservation Law or the rules and regulations of the State Department of Environmental Conservation, and sign any other documents as may be necessary to secure such funds.

g. Perform any function, power or duty which the Mayor has and is authorized to delegate pursuant to sections 217, 219, 329 and 1301(2)(b) of the New York City Charter, and pursuant to section 5-304 of the Administrative Code.

h. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to

effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section.

i. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section: provide agency head approval as permitted for a position or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so.

j. Represent the Mayor when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

k. Perform other such duties as the Mayor may direct.

§ 5. The Deputy Mayor for Housing, Economic Development and Workforce shall:

a. Report directly to the First Deputy Mayor.

b. Advise and assist the Mayor regarding all policies, planning, and programs designed to promote quality and affordable housing; the economic development or growth of the City, including those relating to the City's overall business climate; the attraction, retention and expansion of domestic and global business enterprises in the City; commercial, industrial and residential development; waterfront development; energy, foreign trade and investment; film, theater and broadcasting; and tourism.

c. Supervise and coordinate the New York City Housing Authority, the Department of Housing Preservation and Development, the Office of Housing Recovery Operations, the Office to Protect Tenants, the Department of Small Business Services (which includes the Office of Nightlife), the Department of Consumer and Worker Protection, the Department of City Planning, the Department of Cultural Affairs, the Office of Media and Entertainment (which includes NYC Media, and the Office of Film, Theater & Broadcasting), the Landmarks Preservation Commission, the Office of Talent and Workforce Development, the Public Design Commission, and New York City Tourism + Conventions.

d. Maintain liaison and review with the Rent Guidelines Board, the Housing Development Corporation, the Board of Standards and Appeals, the Trust for Governors Island, and the Brooklyn Navy Yard Development Corporation.

e. Maintain liaison with and review the activities of cultural and civic organizations, including but not limited to libraries, museums, performing arts, gardens, and zoos.

f. Serve as Chairperson of the Commercial Incentive Boundary Area Commission and the Industrial and Commercial Incentive Board.

g. Serve on the Board of Trustees of the New York City Public Housing Preservation Trust,

in accordance with subdivision 2 of section 628 of the Public Housing Law.

h. Supervise and coordinate the New York City Economic Development Corporation as provided in the Amended and Restated Contracts between the City and the New York City Economic Development Corporation, and take such actions thereunder as are reserved to the Deputy Mayor.

i. Maintain liaison with and review the activities of the New York State Department of Economic Development, the New York City Empowerment Zones, the Empire State Development Corporation and its subsidiaries (including the Lower Manhattan Development Corporation) and other governmental and non-governmental agencies and offices with respect to matters of City economic development and programs.

j. Perform any function, power or duty of the Mayor, in relation to the authorization or execution of deeds and satisfactions, leases, easements, surrenders, restrictive declarations, mortgages and any other grants or acquisitions of estates or interests in real property and licenses, permits or other agreements affecting the use of real property, including authorizations and approvals to be made or given by the Mayor pursuant to sections 384, 824 and 1802 of the Charter and sections 3-119 and 25-805 of the Administrative Code.

k. Perform any function, power or duty of the Mayor in relation to any contracts with or involving the New York City Industrial Development Agency or any other entity created for the purpose of issuing bonds for, or managing, any project relating to any matter described in this section.

l. Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, the New York State Financial Emergency Act for the City of New York, Article 10 of the Public Authorities Law, the New York City Municipal Water Finance Authority Act, and the New York City Transitional Authority Act, as such laws may from time to time be amended, including, but not limited to, full power to execute for and on behalf of the Mayor, any agreement, amendment to such agreement or other document pursuant to such laws.

m. Perform any function, power or duty of the Mayor in relation to the execution or authorization of franchises, concessions and revocable consents and other agreements.

n. Perform any function, power or duty which the Mayor has and is authorized to delegate pursuant to New York City Charter sections 217, 219, 329 and 1301(2)(b) and Administrative Code section 5-304.

o. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section.

p. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section: provide agency head approval as permitted for a position

or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so.

q. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

r. Perform such other duties as the Mayor may direct.

§ 6. The Deputy Mayor for Health and Human Services shall:

a. Report directly to the First Deputy Mayor.

b. Supervise and coordinate the New York City Health and Hospitals Corporation, the Department of Social Services (which includes the Human Resources Administration and the Department of Homeless Services), the Department of Health and Mental Hygiene, the Administration for Children's Services, the Department for the Aging, the Office of the Chief Medical Examiner, the Office of Immigrant Affairs, the Office to End Domestic and Gender-Based Violence, the Department of Veterans' Services, and the Office of Community Mental Health.

c. Maintain liaison with and review the activities of the Board of Health and the HIV Health and Human Services Planning Council.

d. Succeed to the powers and duties of the "Deputy Mayor – City Administrator of the City" under section 4 of the New York City Health and Hospitals Corporation Act (Chapter 1016 of the Laws of 1969), as amended (McKinney's Unconsolidated Laws section 7384).

e. Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and The City of New York Relating to Operating Expenditures by the Corporation," dated July 1, 1970.

f. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section.

g. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section: provide agency head approval as permitted for a position or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so.

h. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

i. Perform such other duties as the Mayor may direct.

§ 7. The Deputy Mayor for Strategic Initiatives shall:

a. Report directly to the First Deputy Mayor.

b. Advise and assist the Mayor regarding all policies, planning and programs related to the Mayor's signature initiatives requiring major interagency collaboration.

c. Supervise and coordinate the City University of New York, the Department of Youth and Community Development, the Office of Food Policy, the Center for Innovation through Data Intelligence, the Children's Cabinet, the Mayor's Fund and the City Affiliated Non-Profits, the Office of Childcare and Early Childhood Education, the Office of Nonprofits, and the Office of Racial Equity (also known as the Office of Equity and Racial Justice, and consisting of the Young Men's Initiative, the Commission on Gender Equity, the Unity Project, the Pay Equity Cabinet, and the Taskforce on Racial Inclusion & Equity).

d. Maintain liaison with and review the activities of the City University Construction Fund.

e. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section.

f. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section: provide agency head approval as permitted for a position or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so.

g. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

h. Perform such other duties as the Mayor may direct.

§ 8. The Deputy Mayor for Public Safety shall:

a. Report directly to the Mayor.

b. Advise and assist the Mayor regarding all policies, planning and programs regarding the

criminal justice system and threats to public safety.

c. Supervise and coordinate the Fire Department, the Department of Correction, the Office of Emergency Management (also known as NYC Emergency Management), the Department of Probation, the Office of Municipal Services Assessment, and the Office of Criminal Justice (which includes the Office for the Prevention of Hate Crimes, the Office to Prevent Gun Violence, and the Office of Special Enforcement).

d. Maintain liaison with and review the activities of the Board of Correction.

e. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section.

f. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section and for the Commissioner of the Police Department: provide agency head approval as permitted for a position or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so.

g. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

h. Perform such other duties as the Mayor may direct.

§ 9. The Deputy Mayor for Communications shall:

a. Report directly to the Mayor.

b. Advise and assist the Mayor and the City of New York regarding communications strategy.

c. Supervise and coordinate the Office of the Press Secretary (which includes the Office of Media and Research Analysis), the Office of the Director of Communications (which includes Speechwriting), the Office of Creative Communications, and the Office of Ethnic and Community Media.

d. Maintain liaison with communications positions (including Deputy Commissioners, Communications Directors, Press Secretaries, Creative Communications, and more) at departments, agencies, boards, offices, committees and commissions that directly report to the Mayor.

e. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to

effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section.

f. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section: provide agency head approval as permitted for a position or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so.

g. Perform such other duties as the Mayor may direct.

§ 10. The Chief of Staff shall:

a. Report directly to the Mayor.

b. Supervise and coordinate the Office of International Affairs, the Office of Operations, the Office of Civic Engagement (consisting of the Public Engagement Unit, NYC Service, the Civic Engagement Commission, and the Community Affairs Unit), the Office of Sports, Wellness & Recreation, the Office of Special Projects and Community Events, the Office of Citywide Event Coordination and Management, Gracie Mansion, the Office of Scheduling and Executive Operations, the Office of Advance, the Office of Correspondence, the Office of Asylum Seeker Operations, and the Office of Innovation and Emerging Markets.

c. Maintain liaison with and review the activities of the Campaign Finance Board, the Board of Elections, and the Panel on Education Policy.

d. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section, and for the Chancellor.

e. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, provide agency head approval, as permitted, for a position or conduct otherwise prohibited by Chapter 68; approve the acceptance of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; approve volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so; and pursuant to Board Rule 1-14, approve designations of not-for-profit organizations for solicitations made by city employees.

f. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

g. Supervise and coordinate the activities and operations of all administrations, departments, agencies, boards, offices, committees and commissions that directly report to the Mayor.

h. Perform such other duties as the Mayor may direct.

§ 11. The Chief Advisor shall:

a. Report directly to the Mayor.

b. Supervise and coordinate the Office of Appointments and the Office of Administrative Services.

c. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section.

d. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section: provide agency head approval as permitted for a position or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so,

e. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

f. Perform such other duties as the Mayor may direct.

§ 12. The Chief Counsel to the Mayor and City Hall shall:

a. Report directly to the Mayor.

b. Supervise and coordinate the Office of Administrative Trials and Hearings, the Office of Contract Services, the Office of Labor Relations, the Business Integrity Commission, the Commission on Human Rights, the Department of Records and Information Services, the Office for People with Disabilities, the Office of Risk Management and Compliance, and the Mayor's Advisory Committee on the Judiciary.

c. Maintain liaison with and review the activities of the Conflicts of Interest Board, the Civilian Complaint Review Board, and the Commission to Combat Police Corruption.

d. Perform any function, power or duty of the Mayor in negotiating, executing and delivering any and all agreements, instruments and other documents necessary or desirable to effectuate any of the matters referred to in this section or any of the programs, projects and activities of any of the entities referred to in this section.

e. Pursuant to Chapter 68 of the City Charter and the Conflicts of Interest Board Rules, for any of the entities referred to in this section: provide agency head approval as permitted for a position or conduct otherwise prohibited by Chapter 68; provide agency head approval for the acceptance by

Mayor's Office staff of invitations to certain events, travel, and other gifts where it is in the City's interest for them to attend or accept such travel or gift; and provide agency head approval for volunteering by Mayor's Office staff for not-for-profit organizations having business dealings with the City where it is in the City's interest to do so.

f. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.

g. Perform such other duties as the Mayor may direct.

§ 13. The Chancellor, the Police Commissioner, the Commissioner of Investigation, the Corporation Counsel, and the Director of Intergovernmental and External Affairs shall report directly to the Mayor.

§ 14. Executive Order 36, dated September 22, 2023 is hereby REVOKED.

§ 15. This Order shall take effect immediately.



Eric Adams
Mayor