

Quarterly Report of the Chief Privacy Officer on Agency Collections and Disclosures Made Under Exigent Circumstances or in Violation of the Identifying Information Law*

Reporting Period: January 1, 2024 through March 31, 2024

*This report is compiled in accordance with the requirements of Section 23-1202 of the New York City Administrative Code, which requires the Chief Privacy Officer to submit a quarterly report containing an anonymized compilation or summary of agency collections and disclosures of identifying information made under exigent circumstances or in violation of the Identifying Information Law to the Speaker of the City Council.

Description	Total
Total number of collections and disclosures of identifying information reported by agencies made under exigent circumstances: (N.Y.C. Admin. Code § 23-1202(d))	0
Total number of disclosures of identifying information reported by agencies made in violation of the Identifying Information Law: (N.Y.C. Admin. Code § 23-1202(c)(4))	15

For the reporting period January 1, 2024 through March 31, 2024, City agencies and offices have reported collections and disclosures made under exigent circumstances or in violation of the Identifying Information Law as summarized below.

Type of disclosure reported	Summary description
Disclosure in Violation of the Identifying Information Law	Employee inadvertently indexed client identifying information into another client’s file, resulting in disclosures of the mis-indexed clients’ information to another client.
Disclosure in Violation of the Identifying Information Law	Employee inadvertently mailed a client’s identifying information to a third party.
Disclosure in Violation of the Identifying Information Law	Contractor inadvertently emailed client identifying information to more recipients than was intended.
Disclosure in Violation of the Identifying Information Law	Contractor experienced a security incident, resulting in disclosures of employee identifying information to a third party.
Disclosure in Violation of the Identifying Information Law	Contractor’s file containing client identifying information was removed without authorization.
Disclosure in Violation of the Identifying Information Law	Employee inadvertently emailed client identifying information to more recipients than was intended.
Disclosure in Violation of the Identifying Information Law	Employee improperly sent an electronic message containing identifying information of a member of the public to a third party.
Disclosure in Violation of the Identifying Information Law	Employee inadvertently disclosed client identifying information due to a technical error to a third party.
Disclosure in Violation of the Identifying Information Law	Contractor inadvertently disclosed employee and client identifying information to a third party.

Disclosure in Violation of the Identifying Information Law (2)	In two instances, an employee inadvertently mailed a document containing client identifying information to another client.
Disclosure in Violation of the Identifying Information Law	Employee was misled and disclosed client identifying information to a member of the public.
Disclosure in Violation of the Identifying Information Law	Employee inadvertently mailed client identifying information to another client.
Disclosure in Violation of the Identifying Information Law	Subcontractor experienced a security incident, resulting in disclosures of employee identifying information to a third party.
Disclosure in Violation of the Identifying Information Law	Employee inadvertently emailed identifying information of member of the public to other members of the public.

Submitted by: Michael Fitzpatrick
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Date: 04/26/2024