



2025-10-20

To: Youth and Community Development, Department of (DYCD)

From: Municipal Library Staff

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to the Department of Records and Information Services (DORIS) all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor, within 10 business days of their publication. For any report that is not received within 10 business days of the publication date, DORIS is required to email the agency to request the report, and to provide the text of that email in place of the report in the Government Publications Portal.

Consistent with these requirements, DORIS hereby requests the transmission of the report shown below, which DORIS has not received as of 2025-10-20. Please submit this report to the Government Publications Portal. If you have questions, please contact staff at the Municipal Library at munilib@records.nyc.gov.

Mandated Report Type: Annual Report for Interagency Coordinating Council

Report Description: Report summarizing its activity during the previous fiscal year and detailing recommendations for improving service delivery and coordination, reducing duplication and fragmentation and facilitating the more efficient use of existing resources. Such report shall also include an annual breakdown of member agencies' allocations for services to youth and the number of youth served, an annual comprehensive youth services needs assessment, and a two-year proposed agenda consisting of specific issues that the interagency coordinating council plans to address during the current and subsequent fiscal years.

Reporting Frequency: Every 1 Year

Report Due Date: 2024-10-01

Authorizing Resource (Charter and Code): New York City Charter Chapter 30, Section 735(b)(10)

Authorizing Resource (Local Law): LL 81/1996