



2025-02-19

To: Youth and Community Development, Department of (DYCD)

From: Municipal Library Staff

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to the Department of Records and Information Services (DORIS) all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor, within 10 business days of their publication. For any report that is not received within 10 business days of the publication date, DORIS is required to email the agency to request the report, and to provide the text of that email in place of the report in the Government Publications Portal.

Consistent with these requirements, DORIS hereby requests the transmission of the report shown below, which DORIS has not received as of 2025-02-19. Please submit this report to the Government Publications Portal. If you have questions, please contact staff at the Municipal Library at [munilib@records.nyc.gov](mailto:munilib@records.nyc.gov).

**Required Report Type:** Report on Homeless Un-sheltered Youth

**Report Description:** Report on number of runaway and homeless youth who contacted or presented themselves to a runaway and homeless youth services program to request shelter and were not able to access shelter services during the six month periods ending on June 30 and December 31, respectively. Such report shall include, but not be limited to, the total number of youth eligible for a department-funded program on the date such program's services were sought who could not access shelter services

**Reporting Frequency:** Every 6 Months

**Report Due Date:** 2025-01-31

**Authorizing Resource (Charter and Code):** New York City Administrative Code Title 21, Section 404(a)

**Authorizing Resource (Local Law):** LL 79/2018