



*The City of New York*

**Financial Information Services Agency**

**Office of Payroll Administration**

Neil Matthew  
Executive Director

November 6, 2023

Citywide Office of Equity and Inclusion (via email to [OCEI@dcas.nyc.gov](mailto:OCEI@dcas.nyc.gov))  
Department of Citywide Administrative Services  
1 Centre Street – 17th Floor North  
New York, New York 10007

Dear Citywide Office of Equity and Inclusion:

Per your department's request, the following EEO documents are being resubmitted regarding FISA-OPA's 1st Quarter of Fiscal Year 2024:

- FISA-OPA Agency Quarterly Diversity and EEO report (Revised);
- FISA-OPA Diversity and EEO Training Summary report;

The above referenced documents were prepared by Lois Valero, and on behalf of Ms. Margaret Withers, both of FISA-OPA's EEO Office. Ms. Valero and Ms. Withers are available for questions regarding the above referenced submission. Ms. Valero may be contacted via telephone number at 212-857-7248 or email to [lvalero@fisa-opa.nyc.gov](mailto:lvalero@fisa-opa.nyc.gov) or, Ms. Withers at 212-857-7169 or email at [mwithers@fisa-opa.nyc.gov](mailto:mwithers@fisa-opa.nyc.gov).

Sincerely,

Neil Matthew  
Executive Director

**Attachments**

cc: J. Warman, DCAS/OCEI and designated recipient for the Mayor's Office (via email to [JWarman@dcas.nyc.gov](mailto:JWarman@dcas.nyc.gov))  
NYC Council (via email to [reports@council.nyc.gov](mailto:reports@council.nyc.gov))  
EEPC (via email to [cterry@eepe.nyc.gov](mailto:cterry@eepe.nyc.gov))  
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